



**City of Ann Arbor**  
**Meeting Minutes**  
**Local Development Finance Authority**  
**(LDFA)**

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

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Tuesday, March 19, 2019

8:15 AM

Downtown Development Authority, 150 S.  
Fifth Ave. Suite 301, meeting room

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**I. CALL TO ORDER**

*Chair Grisham called the meeting to order at 8:15 a.m. in the meeting room of the Downtown Development Authority, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI*

**II. ROLL CALL**

*Paula Sorrell arrived at 9:05 a.m.  
Andy LaBarre left at 10:00 a.m.*

**Present:** 9 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Phil Tepley, Heather Grisham, Ali Ramlawi, Andy LaBarre, and Michele Mueller

**III. PUBLIC COMMENT**

*Dave Koziol, ArborMoon Software, Inc.*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the Agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.**

**V. APPROVAL OF MINUTES**

[19-0445](#) LDFA Board Meeting Minutes of December 11, 2018

**Attachments:** LDFA Board Meeting Minutes - March 19, 2019.pdf

**A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the Minutes of December 11, 2018 be approved. On a voice vote, Chair Grisham declared the motion carried.**

**VI. LDFA CHAIR'S REPORT**

*Chair Grisham recognized the implementation of the new Board structure requested by MEDC. The new Board members were welcomed with a round table of introductions.*

**VII. LDFA TREASURER'S REPORT**

[19-0522](#) Smartzone Financial Report - December 31, 2018

**Attachments:** Smartzone Financial Report 12.31.18.pdf

*Treasurer Leahy reviewed the financial report and the Board discussed the projected underrun for Phase 3 activities.*

**VIII. REPORT FROM SERVICE PROVIDERS**

[19-0521](#) SPARK - LDFA 2nd Quarter Report - FY2019

**Attachments:** LDFA 2018-2019 Q2.pdf

*The Board received the SPARK 2nd quarter report. Mr. Mayer from SPARK discussed recent staffing changes and upcoming activities.*

**IX. OTHER BUSINESS**

**1. Ann Arbor - Ypsilanti Agreement**

[19-0527](#) Ann Arbor - Ypsilanti Agreement - Amended and Restated 2019

**Attachments:** A2-Ypsi LDFA AGREEMENT Revised1- Amended and Restated 2019.pdf

**A motion was made by Treasurer Leahy, seconded by Rapundalo, that the Board will operate within the terms of the amended Ann Arbor-Ypsilanti Agreement subject to approval by the Ypsilanti City Council. On a voice vote, Chair Grisham declared the motion carried.**

2. Revision to the LDFA By-Laws

[19-0555](#) Revision to the LDFA By-Laws

**Attachments:** LDFA Bylaws Redline.pdf, LDFA Bylaws Final.pdf

*Revisions to the LDFA By-Laws were presented to the Board. The proposed changes to the By-Laws will be considered by the Board at the next regularly scheduled meeting.*

**A motion was made by Rapundalo, seconded by Treasurer Leahy, to accept the presentation of the revised By-Laws. On a voice vote, Chair Grisham declared the motion carried.**

3. Appointment of Ex-Officio Members - Tom Crawford and Joe Meyers

**A motion was made by Ypsilanti City Rep. Charter, seconded by Treasurer Leahy, to appoint Tom Crawford and Joe Meyers as Ex-Officio to the LDFA for Ann Arbor and Ypsilanti, respectively. On a voice vote, Chair Grisham declared the motion carried.**

4. Take from the Table - Grant Request - Tech Park Fiber

[19-0525](#) Grant Request - Tech Park Fiber

**Attachments:** Grant Request - Tech Park Fiber - revised Dec 2018.pdf

*The Grant Request was taken from the Table and discussed.*

**A motion was made by Treasurer Leahy, seconded by Rapundalo, that the Grant request for Tech Park Fiber be approved up to \$5 million. On a voice vote, Chair Grisham declared the motion carried.**

*In discussion, ex-officio Molnar indicated that the request was discussed with the MEDC and they were supportive.*

5. LDFA Budget - FY2020 Recommendation

[19-0523](#) LDFA FY2020 Budget Recommendation

**Attachments:** LDFA FY2020 Budget-draft revised with detail.pdf, Ypsi Budget Memo.pdf

*The Board received FY2020 and FY2021 Budget recommendation from*

*the Contract Committee with additional information provided by Mr. Crawford.*

*The Board modified the Tech Park Fiber Grant to include \$500,000 in FY2020 and \$1.5 million in FY2021. An additional \$400,000 was also included in each year for new grant opportunities. The Board further incorporated the requested change from the City of Ypsilanti establishing funds for youth talent programs and other allowable services presently provided to Ann Arbor, as resources permits.*

**A motion was made by Rapundalo, seconded by Treasurer Leahy, to recommend the FY2020 and FY2021 budget as modified to the city councils of Ann Arbor and Ypsilanti. On a voice vote, Chair Grisham declared the motion carried.**

**A motion was made by Ypsilanti City Rep. Charter, seconded by Treasurer Leahy, to amend the FY2019 budget by reducing SPARK East expenditures by \$50,000 and increasing Ypsilanti's Other line item for expenditures by \$50,000. On a voice vote, Chair Grisham declared the motion carried.**

**A motion was made by Rapundalo, seconded by Treasurer Leahy, to amend FY2019 contract with SPARK to incorporate language to fund a youth talent program in Ypsilanti and other allowable services presently provided to Ann Arbor, as resources permit. On a voice vote, Chair Grisham declared the motion carried.**

**X. ADJOURNMENT**

**A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the Board meeting be Adjourned at 10:12 a.m. On a voice vote, Chair Grisham declared the motion carried.**

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:

City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104

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