



CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION
MEETING MINUTES
February 23, 2010

The regular meeting of the Park Advisory Commission was held on Tuesday, February 23, 2010 at 4:00 p.m. at the Washtenaw County Administration Building in the County Board of Commission Public Meeting Room, 220 N. Main St., Ann Arbor, Michigan.

I. The meeting was called to order at 4:03 p.m. by Chair S. Rosencrans.

II. Roll Call:

Members Present: (9) S. Rosencrans, J. Lawter, S. Offen
T. Berla, D. Barrett, J. Grand,
G. Nystuen, D. Chapman, K. Levin

Ex-Officio Members Present: (1) M. Anglin

Ex- Officio Members Absent: (1) C. Taylor

Members Absent: (0) None

Staff Present: (5) C. Smith, A. Kuras, D. Borneman, G. Trocchio,
L. Bowen

APPROVAL OF AGENDA – Commissioner Rosencrans asked for approval of the agenda. The Commission approved the agenda as written unanimously.

PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)

A - APPROVAL OF MINUTES

Commissioner Rosencrans asked for a motion to approve the current minutes. The minutes of January 19, 2010 were approved with the noted corrections on page 4, line 189 unanimously.

SPECIALPRESENTATIONS

Laura Rubin – Greenbelt Overview

L. Rubin gave an overview in depth regarding the Greenbelt Advisory Commission.

S. Rosencrans asked if there is competition from developer’s as well as others interested in acquiring land.

L. Rubin stated there was not any competition and any hesitation regarding participation is usually from misunderstanding the actual program.

52 **S. Rosencrans** stated the Greenbelt Advisory Commission shares the millage with the
53 Parks system and works closely with this Commission.

54
55 **NAP – Controlled Burn Program**

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57 **D. Borneman** explained the controlled burn process to the Commission.

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59 **J. Lawter** expressed concern about the wildlife when controlled burns are taking place.

60
61 **D. Borneman** explained the controlled burns are usually done as back burns and the
62 smoke that is generated is carefully controlled to protect the wildlife.

63
64 **K. Levin** asked how often the burns take place.

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66 **D. Borneman** stated it would depend on the needs of the particular site.

67
68 **S. Offen** asked if burning is considered in all the parks of the City.

69
70 **D. Borneman** stated there is not a need for burns in all the City parks.

71
72 **PUBLIC HEARING**

73
74 **B - UNFINISHED BUSINESS**

75
76 **C - NEW BUSINESS**

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78 **C-1** Activity Report from Land Acquisition

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80 **G. Trocchio** gave an overview of the activity report to the Commission in
81 depth.

82
83 **S. Rosencrans** stated the millage is shared and asked that an explanation be
84 given on how the funds are distributed.

85
86 **G. Trocchio** explained the process to the Commission in depth.

87
88 **C. Smith** explained the Information Technology department is allocated
89 certain funds for office equipment and programming for this Commission.

90
91 **G. Trocchio** stated there is a 6% limitation that is allocated for administrative
92 costs.

93
94 **C-2** Capital Project Update

95
96 **A. Kuras** updated the Commission on pending projects including completed
97 projects throughout various parks and facilities.

98
99 **C. Smith** complimented A. Kuras on a job well done.

100
101 **J. Lawter** also complimented A. Kuras and asked if there were plans to
102 improve West Park

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104 **A. Kuras** stated the project is very intense at West Park and the park will
105 close for the summer.

106
107 **D. Barrett** asked if signage would be posted at the soccer fields at Fuller Park.

108
109 **C. Smith** stated Matt Warba would be able to answer the question for signage.

110
111 **A. Kuras** explained the process and categories of the Capital Projects.

112
113 **G. Nystuen** asked if the Allen Creek Greenway was included on the list of
114 capital projects.

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116 **A. Kuras** explained the reason this item was not on the capital project list, and
117 stated this item remains on the master plan.

118
119 **C. Smith** explained further why the Allen Creek Greenbelt project was not on
120 the capital project list at this time.

121
122 **T. Berla** asked if recycle containers could be distributed at the disc golf park.

123
124 **A. Kuras** stated in an unmonitored park this would be difficult.

125
126 **M. Anglin** reiterated the Allen Creek Greenway still being a part of the master
127 plan, but due to funding this project is not included at this time in the capital
128 projects.

129
130 **C-3** Park & Recreation Gift Policy, Parks & Recreation Sponsorship & Naming
131 Policy

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133 **C. Smith** gave an overview of the policy to the Commission.

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135 **A. Kuras** explained the process regarding the above named policies to the
136 Commission.

137
138 **C. Smith** explained the concern of the annual costs in maintaining the gifts
139 that are given to the parks.

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141 **G. Nystuen** asked if gifts become obsolete.

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143 **A. Kuras** stated it is a possibility of the gifts becoming obsolete.

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145 **S. Offen** asked if the monetary issue of maintenance to the gifts be explained.

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147 **A. Kuras** stated the amount of the gift also includes the maintenance.

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149 **S. Offen** suggested every gift given be recognized in some form.

150
151 **T. Berla** stated he was in full support of the Resolution.

152
153 **C. Smith** stated sponsorship has no dollar amount.

154
155

156 **C-3a** Resolution for the gift policy

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158 RESOLUTION TO APPROVE THE PARKS AND RECREATION GIFT
159 POLICY

160
161 Whereas, the City of Ann Arbor, Parks and Recreation encourages the donation of gifts to
162 the Parks and Recreation system;

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164 Whereas, guidelines are established to determine how proposed gifts are beneficial to the
165 parks and recreation system, are appropriate to the site, and fit with the master plan of
166 individual parks; and

167
168 Whereas, standards are developed to ensure that gifts do not interfere with the ability of
169 staff to maintain park areas, detract from ability of users to enjoy the park or facility, or
170 duplicate amenities already provided by parks and recreation;

171 RESOLVED, that the Park Advisory Commission adopt the Parks and Recreation Gift Policy
172 to establish guidelines and standards for the acceptance of gifts to the Parks and
173 Recreation System.

174
175 Submitted by: Parks and Recreation Services

176 Date: February 23, 2010

177
178 **Ayes: (9) S. Rosencrans, J. Lawter, G. Nystuen, T. Berla,**
179 **S. Offen, D. Barrett, D. Chapman, J. Grand, K. Levin**

180
181 **Nays: (0) None**

182
183 **Absent: (0) None**

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185 *On a roll call vote – **Motion Passed** to approve the Resolution regarding the*
186 *Park & Recreation Gift Policy*

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188 **C-3b** Resolution Sponsoring & Naming Policy

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190 RESOLUTION TO APPROVE THE PARKS AND RECREATION
191 SPONSORSHIP AND NAMING POLICY

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193 Whereas The City of Ann Arbor accepts and encourages gifts and donations that are related
194 to sponsorship and naming opportunities; and

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196 Whereas, Principles and guidelines are established to ensure that sponsorships and naming
197 opportunities are consistent with the mission, policies and goals of the Parks and
198 Recreation System;

199 RESOLVED, that the Park Advisory Commission adopt the Parks and Recreation
200 Sponsorship and Naming Policy to establish guidelines and standards related to
201 sponsorship and naming opportunities.

202
203 Submitted by: Parks and Recreation Services

204 Date: February 23, 2010

Ayes: (9) S. Rosencrans, J. Lawter, G. Nystuen, T. Berla,
S. Offen, D. Barrett, D. Chapman, J. Grand, K. Levin

Nays: (0) None

Absent: (0) None

*On a roll call vote – Motion Passed to approve the Resolution regarding the
Parks and Recreation Sponsorship and Naming Policy*

D - COMMISSION PROPOSED BUSINESS

S. Offen asked if there is convenient location to obtain a dog park permit.

C. Smith stated there is discussion of a mass mailing being put into place regarding this issue.

J. Lawter suggested a registration drive to encourage users to register their dogs.

C. Smith stated it would be helpful for a volunteer organization to assist.

E - REPORT FROM PARKS AND RECREATION MANAGER

C. Smith updated the Commission on various specifics and proposed plans to meet regarding the budget process.

F - REPORT FROM MANAGER OF FIELD OPERATIONS

G - REPORT FROM RECREATION ADVISORY COMMISSION

H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES

H-1 Updates from PAC Task Forces

S. Rosencrans asked if the task forces briefly explain their upcoming plans and goals.

S. Offen updated the Commission on the new Executive Director of the Leslie Science Center.

J. Grand stated the golf course task force met and there was discussion regarding the possibility of privatizing Huron Hills golf course.

C. Smith reiterated there is not an RFP developed and it is not a concrete idea regarding the issue of privatizing the golf course.

I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)

J - CLOSED SESSION TO DEAL WITH PRIVELEDGED CLIENT ATTORNEY INFORMATION

259 **K - TRANSMITTALS**

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K-1 City Council Items Update

K-2 Park Project Update

K-3 City of Ann Arbor 2008 – 2013 Park Maintenance and Capital
Improvements Millage Status

There being no further business to come before the **Commissioner Berla** moved supported
by **Commissioner Lawter** that the open meeting be adjourned at 6:24 p.m.