



**CITY OF ANN ARBOR, MICHIGAN**  
Public Services Area/Water Treatment  
919 Sunset Road  
Ann Arbor, Michigan 48103

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May 14, 2012

To: All Contract Document Holders

**RE: Addendum to the Contract Documents for the West High Service Pump Station  
Bid No. ITB-4221**

Attached is a copy of Addendum Number One for the West High Service Pump Station Project. This Addendum supersedes and updates the Contract Document information for Bid No. ITB-4221. All Bidders shall acknowledge receipt and acceptance of this Addendum Number One by so indicating on the Invitation to Bid Form located in the existing Contract Documents. Bids submitted without acknowledgment of receipt of this Addendum will be considered informal. If you have any questions regarding the Contract Documents or this Addendum, please contact Glen Wiczorek, PE, Stantec Consulting, Project Manager by email at [glen.wiczorek@stantec.com](mailto:glen.wiczorek@stantec.com).

Sincerely,

Brian Steglitz, P.E.  
Sr. Utilities Engineer  
City of Ann Arbor Water Treatment Plant

enc.

May 14, 2012

**ADDENDUM NO. 1  
TO  
BID DOCUMENTS  
FOR  
WEST HIGH SERVICE PUMP STATION  
FOR THE  
CITY OF ANN ARBOR, MICHIGAN**

The following changes, additions, and/or deletions shall be made to the Bid Documents for the West High Service Pump Station Project for the City of Ann Arbor, Michigan, Bid No. ITB – 4221 on which bids are to be received, on or before, 10:00 A.M. Thursday, May 31, 2012.

The information contained herein shall take precedence over the original documents and all previous addenda, and is appended thereto.

**All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1, including all attachments, by so indicating on page ITB-1 of the Invitation to Bid Form. Bids submitted without acknowledgement of receipt of this addendum will be considered informal.**

Changes in the Bid Documents which are outlined below are referenced to a page or drawing in which they appear conspicuously. The Bidder is to take note in its review of the documents and include these changes as they affect work or details in other areas not specifically referenced here. Changes to the original text are bolded, underlined and italicized.

**GENERAL**

**INSTRUCTIONS TO BIDDERS**

Contrary to the response provided in the Pre-Bid conference, the following describes the requirements for self-performed work by the General Contractor.

**Revise** Page IB-3, Qualifications, as follows:

**Qualifications**

The City will evaluate Proposals based on cost as well as experience. Contractors that have not included the required list of similar work experience, resumes for project manager and superintendent, and associated references in Section 5 of the Bid Form may have their bid rejected.

***It shall be required that the General Contractor self-perform 10% of the Work (based upon the Lump Sum Base Bid fee). Self-performed Work shall not include administrative costs, overhead, profit, management, on-site supervision and all other construction management. The General Contractor shall indicate self-performed Work on Section 4 – Major Subcontractors, page BF-4 by identifying as such. The General Contractor shall certify compliance***

**with this requirement and complete the Certification for Self-Performed Work included in Bid Form Section 6. At the City's request, the Bidder shall provide supporting documentation during the Bid phase demonstrating compliance with this requirement. Additional documentation during the construction phase (i.e. payrolls, etc.) shall also be provided at the City's request.**

As part of the proposal, Bidders shall provide documentation that the Bidder's company has at least 10 years of experience performing construction of water and wastewater facilities. Bidders shall also submit, for the proposed Project Manager and Superintendent, resumes documenting 7 years of professional experience for each individual in the construction industry as a full-time employee, along with 3 references for each individual from previous projects completed within the past 5 years. Bidders shall also submit the attached form, "Section 5 – References," which identifies a minimum of three projects completed in the past five years at water or wastewater facilities with a treatment capacity of 10 million gallons per day or larger, including construction cost, contractor and subcontractor information, that demonstrate similar work experience and complexity to that included within these contract documents, specifically earth retention and cast-in-place concrete foundations, pump station construction, underground, electrical and instrumentation and control work at treatment plants.

**References provided by the General Contractor in Section 5, page BF-6 shall be for projects greater than \$2 million construction cost.**

All key staff and subcontractors are subject to the approval by the City.

#### INSTRUCTIONS TO BIDDERS

**Revise** page IB-5, Major Subcontractors, as follows:

#### **Major Subcontractors**

The Bidder shall identify **on Bid Form Section 4** each major subcontractor it expects to engage for this Contract if the work to be subcontracted is 15% or more of the bid sum or over \$50,000, whichever is less. The Bidder also shall identify the work to be subcontracted to each major subcontractor. **The Bidder shall not change or replace a subcontractor without approval by the City.**

#### TABLE OF CONTENTS

**Revise** as follows:

Bid Forms ..... BF-1 to 42 **13**

#### BID FORM

**Add** in its entirety Section 6 – Certification for Self-Performed Work per Attachment A.

**END OF ADDENDUM**

**Attachment A**

**BID FORM**

**Section 6 – Certification for Self-Performed Work**

In submitting this Bid and by signing below, the Bidder certifies that, as General Contractor, they shall self-perform 10% or greater of the Work (based upon the Lump Sum Base Bid fee). For the purposes of this Contract, self-performed work shall not include administrative costs, overhead, profit, management, on-site supervision and all other construction management.

At the City's request, the Bidder shall provide supporting documentation during the Bid phase and construction phase demonstrating compliance.

Signature of Authorized Representative of Bidder \_\_\_\_\_