



**City of Ann Arbor**  
**Formal Minutes**  
**Airport Advisory Committee**

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, January 18, 2017

5:15 PM

Ann Arbor Airport, 801 Airport Drive,  
Airport Terminal

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**CALL TO ORDER**

*Chair Canter called the meeting to order at 5:15 pm.*

**ROLL CALL**

*Committee members present: David Canter, Robert Lyons, Greg Farris,  
Theresa Whiting, Michael Castle*

*Committee members absent: Peter Greenfield*

*Ex-Officio members present: Matthew Harshberger, Matthew Kulhanek*

*Others in attendance: Mark Perry, Craig Swales, Marie Zeffer, Kathe  
Wunderlich, Bob Keegan*

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as presented.*

**APPROVAL OF MINUTES**

**A-1** Airport Advisory Committee Minutes - November 16, 2016

*The November 16, 2016 minutes were unanimously approved as  
presented.*

**AUDIENCE PARTICIPATION**

*Chair Canter welcomed those in attendance. There was no public  
comment.*

**CORRESPONDENCE**

*The Committee reviewed four items of correspondence as presented.*

**B-1** Tower Operations/Fuel Usage through November, 2016

**B-2** Airport Hangar Occupancy through December, 2016

**B-3** Project Grow Correspondence

**B-4** Environmental Assessment Public Notice

#### **AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment**

*The public comment period for the revised draft Environmental Assessment for the runway safety project is underway and will end on February 10, 2017. A public informational meeting is scheduled for January 26, 2017 from 4 - 6:30 pm at City Hall. Written public comments will then be reviewed, any changes to the draft EA will be made and the response to comment section of the document will be updated. Upon completion of the revised draft, the document will be submitted to MDOT-Aero and the FAA for review and signature.*

**C-2 Other Items**

*The new runway condition assessment process went live on December 21, 2016. If the winter continues to be reasonable from a budget perspective, we hope to recoat the Papa row hangar roof and upgrade the remaining exterior hangar lights to new LED fixtures.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

**D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek**

*There was nothing to report under this agenda item.*

**D-2 A2GA2 Report - C. Gordon**

*Mark Perry reported that the EAA now has three project planes in the hangar. This has caused their utility bills to increase significantly. They may decide to explore renewable energy options such as solar panels to provide electricity directly to the hangar to lower the utility costs.*

**D-3 MI General Aviation Committee Report - M. Perry**

*Mark Perry reported that there was no December meeting of the Committee. They continue to focus on opening privately owned grass strips and the new Michigan Aviation Passport Program. This program encourages flyers to visit airports throughout Michigan, get their "passport" stamped and be eligible for prizes based on the number of airports visited.*

**UNFINISHED BUSINESS****E-1 Airport Fireworks Display**

*Matt Harshberger reported that the A2GA2 recently withdrew their special event application for the fireworks. After a presentation with the Pittsfield Township Board of Trustees, it was determined that this may not be a good time to move forward with the project.*

**E-2 Private Hangar Leases**

*The Airport Manager received the revised draft lease from the City Attorney's office earlier today but did not have an opportunity to review it prior to the meeting. The plan moving forward is to have the Manager review the lease and, if acceptable, distribute it to the Committee and the tenants. The Manager would then schedule a meeting with the tenants to discuss the draft lease and determine the areas of potential concern.*

**NEW BUSINESS****F-1 Election of Officers for 2017**

*Peter Greenfield was nominated to serve as the Airport Advisory Committee Chair for 2017. A motion to close nominations and approve Mr. Greenfield as Chair was unanimously approved.*

*Greg Farris was nominated to serve as Airport Advisory Committee Vice-Chair for 2017. A motion to close nominations and approve Mr. Farris as Vice-Chair was unanimously approved.*

*Outgoing Chair Canter was thanked for his multiple years of service and leadership as the Committee Chair.*

**ITEMS FOR NEXT AGENDA**

*Airport Fireworks Display will be removed from unfinished business.  
Private hangar leases will continue for the next meeting.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, March 15, 2017 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 5:47 pm.*

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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