

**Dean Fund Committee Meeting  
August 17, 2016 @ 9:00 a.m.  
Guy C. Larcom City Hall – 6<sup>th</sup> Floor Conference Room  
301 E. Huron St., Ann Arbor  
MINUTES**

**Members Present:** Jane Immonen, Sue Perry Ken Westerman, Don Wortman

**Members Absent:** Edith Bletcher, Ben Muth

**Staff Present:** Kerry Gray and Matt Waldsmith

**Jane Immonen** called the meeting to order at 9:07 a.m.

**Public Comment:** None

**Action Item #1- Approve August 17, 2016 Agenda**

**Ken Westerman** motioned to approve August 17, 2016 agenda; **Don Wortman** seconded the motion. Committee unanimously approved.

**Action Item #2- Approve July 20, 2016 Meeting Minutes**

**Mr. Westerman** motioned to approve July 20, 2016 meeting minutes; **Mr. Wortman** seconded the motion. Committee unanimously approved.

**Information item #1: FY 16 & FY 17 Dean Fund Budget Reports & Project Status Update**

**Project Update:**

- **Vesper Project- Trees did not get planted, moved project to fall 2016.** Tree Pruning - \$5,337.51, went over budget for the pruning. There are still 4 crabapple trees that need to be planted at a cost of approximately \$1,300.
- **Triangle Neighborhood- Trees planted.** Planted 23 trees and ground several stumps in the neighborhood in early May.
- **Scarlett Middle School – Trees planted.** Planted 2 trees for Arbor Day/Earth Day with students from Scarlett Middle School on April 29, 2016.
- **Citizen Pruner Program- Tool and supplies purchased.** The following tools and supplies were purchased: (10) Corona 7” Folding saws, (10) Barnel long handle saws, (20) Fiskar bypass pruners, (20) Pocket Diameter tapes, (5) Standard Diameter tapes, 5 Mesh bags for hard hat and vest storage.
- **Watering Dean Promenade. Completed for June.** Watering will continue through the summer.

**Information Item #2: September 21, 2016 Meeting Date**

- Continue discussion on Project Ideas
  - Vet’s Park
- Discussion of fall Dean Fund tour

- Discuss developing a 5-year plan for the Dean Fund Committee

**Discussion Item #1: Review Previously funded projects and Dean Promenade Plans**

Committee reviewed list of previously funded projects.

The Dean Promenade plans that staff found were not the original construction plans. Staff will see if the original plans can be found and will bring to a future meeting.

**Discussion Item #2: Project Ideas FY17**

- Maple Road (Stadium Blvd to Scio Church) – October Tour
  - 50 vacant planting sites.
- S. Main Street – just south of William – October Tour
  - 10-12 remove and replace Zelkovas – have a conversation with DDA about locations- is there an opportunity to work with them on this project.
  - Baker Commons- needs help, too.
- iPads for Citizen Pruner program (\$1,600/year) – 5 iPads- \$8000
  - Committee members would like staff to see if Apple would donate iPads.
- Tree watering intern - \$7,000/intern
  - Committee would like to keep this on the project plan for this year, but will consider specific funding at a future meeting.
  - City has a 300-500 gallon water tank but staff are looking into whether there is a pick-up truck available to put the watering tank on.
- Dean Promenade on Main Street.
  - Replacement of Honeylocust that was removed this summer and removal and replacement of small dead Ginkgo that was planted several years ago. Approximate cost of \$1,500.
    - 2.5"-3" Honeylocust (need to remove the stump and all or most of the soil in the planting pit to eliminate the concern about any decay organisms that might be in the soil.
    - 2.5"-3" Ginkgo
  - Committee asked if there was additional work that needs to be completed in the Dean Promenade. Staff responded that there is no work that requires immediate attention.

**Mr. Westerman motioned to approve \$1,500 for the replacement of the Honeylocust and the removal and replacement of the Ginkgo in the Dean Promenade. Mr. Wortman seconded. Committee unanimously approved.**

- Slauson Middle School Arbor Day/Earth Day tree planting event in spring
  - City staff will be working with a teacher at Slauson to coordinate. Details to come at a future meeting.

**Ms. Immonen** adjourned the meeting at 10:26 a.m.

<b>DEAN FUND BUDGET</b>	<b>FY 17</b>
<b>Investment Income</b> <i>(Projected)</i>	\$27,500
<b>Prior Year Fund Balance</b>	\$30,000
<b>Total</b>	\$57,500

<b>Project Name</b>	<b>Approved Amount</b>	<b>Status</b>
Dean Promenade Tree Watering	\$1,867.50	In progress. Approved a total of \$2,490 for 4 months of watering. One month of watering was in FY16. <i>(Approved 5/18/2016)</i>
Dean Promenade Tree Removal and Replacement	\$1,500.00	To be completed Fall 2016 <i>(Approved 08/17/2016)</i>
Vesper Tree Planting – 4 crabapples	\$1,300.00	To be completed Fall 2016 <i>(Approved 5/18/2016)</i>
<b>Total</b>	<b>\$4,667.50</b>	
<b>Remaining Unencumbered Budget</b>	<b>\$52,832.50</b>	

**2016 Meeting Calendar (REVISED)**

January 12, 2016 -- CANCELLED	July 20, 2016 (Wednesday)
February 9, 2016 -- CANCELLED	August 17, 2016 (Wednesday)
March 8, 2016	September 21, 2016 (Wednesday)
April 12, 2016	October 11, 2016
May 18, 2016 (Wednesday)	November 8, 2016
June 15, 2016 (Wednesday) -- CANCELLED	December 13, 2016