



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Meeting Minutes - Final Park Advisory Commission

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Tuesday, April 15, 2014

4:00 PM

Council Chambers, City Hall, 301 E. Huron Street

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff Present:*

6 - C. Smith, J. Black, K. Gray, J. Straw, A. Kuras, S. Dewitt

**Present:** 8 - Mike Anglin, Karen Levin, Ingrid Ault, Bob Galardi, Melissa Stults, Graydon Krapohl, David Santacroce, and Paige Morrison

**Absent:** 2 - Christopher Taylor, and Alan Jackson

**C APPROVAL OF AGENDA**

Approved with changes

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

Will Hathaway, 3424 Stowe Street, spoke on design criteria for a park plaza on Library Lane space.

Barbara Bach, 2061 Day Street, spoke on desire for PAC to be the group to clarify community's desire for a park on the Library Lot.

Gwen Nystuen, 1016 Olivia, distributed pictures that showed examples of possible water elements that could be added to a park on the Library Lot.

Alan Haber, 531 3rd Street, Ann Arbor, spoke on public land for public use in terms of a park on the Library Lot.

**E APPROVAL OF MINUTES**

Approved

**E1 14-0619**

Park Advisory Commission Meeting Minutes of March 18, 2014

**Attachments:** Final PAC Meeting Minutes for 3-18-14.pdf

Approved by the Commission as Amended and forwarded to the City Council for meeting on 5/5/2014.

**F SPECIAL PRESENTATIONS**

**F1 Stadium Bridge Public Art**

John Katarski and Bob Miller presented on the Stadium Bridge Public Art project and announced the final design chosen by the Selection Task Force.

**F2 Park Rentals, Special Events, and Cobblestone Farm**

J. Black presented on park rentals and special events at Cobblestone and other parks.

**G UNFINISHED BUSINESS****H NEW BUSINESS****H1 14-0620 Resolution to Recommend Approval and Adoption of the Urban and Community Forest Management Plan**

**Attachments:** PAC Forest Mgmt Resolution.pdf, UCFMP\_FINAL.pdf

*C. Smith read the Resolution:*

***PARK ADVISORY COMMISSION RESOLUTION SUPPORTING ADOPTION OF THE URBAN AND COMMUNITY FOREST MANAGEMENT PLAN***

*Whereas, Ann Arbor's urban and community forest is a defining and valued characteristic of the city that residents call "Tree Town," making it a desirable place to live, work and play; and*

*Whereas, Ann Arbor's urban and community forest is made up of the trees, shrubs and woody vegetation growing along city streets, in public parks; and on institutional and private property; and*

*Whereas, Ann Arbor's urban and community forest provides millions of dollars in benefits to the community each year, including reducing stormwater run-off, improving air and water quality and beautifying the city; and*

*Whereas, Events over the last decade, like the emerald ash borer, have impacted the city's ability to sustainably care for and manage the urban and community forest putting the city-managed trees at risk; and*

*Whereas, A planning process was undertaken to develop the city's first Urban and Community Forest Management Plan (UCFMP) to effectively manage the urban and community forest as a sustainable asset, consistent with the values and needs of the community, while maximizing its benefits; and*

*Whereas, Through a multi-tiered and comprehensive public engagement process stakeholders, community leaders, residents, Park Advisory Commission members, and city staff shaped the scope, content and direction of the UCFMP; and*

*Whereas, The 17 recommendations in the UCFMP provide the framework for the development of a sustainable urban and community forest; and*

*Whereas, The UCFMP identifies measurable targets, actions and recommendations to further goals in the City's Sustainability Framework; and*

Whereas, As with all projects requiring significant city investment, relevant components of the UCFMP will be presented to City Council in the future for ultimate authorization;

RESOLVED, That the Park Advisory Commission recommends that City Council adopt the Urban and Community Forest Management Plan to demonstrate the city's commitment to conserve, protect, enhance and restore the community's aquatic and terrestrial ecosystems.

**Approved unanimously.**

**H2 14-0621**

Resolution to Approve a Contract with Game Time c/o Sinclair Recreation for Playground Improvements at Arbor Oaks, Scheffler and North Main Parks (\$131,700.00)

**Attachments:** PAC - ARBOR OAKS SCHEFFLER NORTH MAIN.pdf, Playground Layouts.pdf

C. Smith read the Resolution:

RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH GAME TIME C/O SINCLAIR RECREATION FOR PLAYGROUND IMPROVEMENTS AT ARBOR OAKS, SCHEFFLER AND NORTH MAIN PARKS (\$131,700.00)

Whereas, The playgrounds at Arbor Oaks and Scheffler Parks are in poor condition and in need of major renovation,

Whereas, A developer contribution is funding additional playground equipment at North Main Park,

Whereas, The Parks and Recreation Open Space Plan recommends replacing playgrounds as necessary,

Whereas, Funding is available in the approved FY2015 Parks Maintenance and Capital Improvements Millage Fund and the Park Memorials and Contributions Fund;

Whereas, Competitive bids were received by Purchasing on March 31, 2014;

Whereas, Game Time c/o Sinclair Recreation submitted the lowest responsive bid;

Whereas, Game Time c/o Sinclair Recreation received Human Rights approval on April 4, 2014; and

RESOLVED, That the Park Advisory Commission recommend approval of a contract with Game Time c/o Sinclair Recreation for playground replacements at Arbor Oaks and Scheffler Parks, and improvements to the North Main Park playground, and approve a construction contingency of \$13,170.00 (10%) to cover potential contract change orders for a total contract amount of \$144,870.00 for the life of the project without regard to fiscal year.

**Approved unanimously.**

**H3 14-0622**

Resolution to Recommend Approval of Fiscal Year 2015 Fee Adjustments for Parks & Recreation Services

**Attachments:** PAC - FEES FY2015.pdf, Public Market Fee Schedule FY15.pdf, PMAC FY15 Fee\_Adjustments\_Resolution.pdf, Comparative Data for

Market Fee Increases.pdf

*C. Smith read the Resolution:*

**RESOLUTION RECOMMENDING APPROVAL OF FISCAL YEAR 2015 FEE  
ADJUSTMENTS FOR PARKS & RECREATION SERVICES**

*Whereas, All Service Units of the City review their fees each year as part of the budget process;*

*Whereas, Parks & Recreation Services review fees annually as part of the budget process; and*

*Whereas, the Public Market Advisory Commission recommended approval of these proposed fee adjustments at their March 20, 2014 meeting;*

**RESOLVED, That fees for Parks and Recreation Services be adjusted according to the attached schedules;**

**RESOLVED, That the attached fee schedules become effective according to the dates in the attached schedules; and**

**RESOLVED, That the Parks Advisory Commission recommends that the Mayor and City Council approve the proposed fees.**

**Approved unanimously.**

**H4 14-0623**

**Resolution on the FY 2015 Proposed Budgets for Parks and Recreation Services and Park Operations**

**Attachments:** PAC2015 Parks and Recreation Budget Resolution.pdf, PMAC FY15 Budget\_Memo\_Resolution.pdf, Market\_FY2014\_Budget\_and\_FY2015\_Proposed\_Plan\_Memorandum.pdf

*B. Galardi read the Resolution:*

**PARKS ADVISORY COMMISSION RESOLUTION ON THE FY 2015 PROPOSED BUDGET FOR PARKS AND RECREATION SERVICES AND PARK OPERATIONS**

*Whereas, a vibrant, extensive, and healthy parks and recreation system is part of every great town and city; Whereas, Ann Arbor residents value their parks, natural areas and recreational programs and facilities, and support these amenities through their taxes;*

*Whereas, the Parks Advisory Commission (PAC) commends staff for developing a draft budget that is consistent with PAC's recommended budget priorities to sustain facilities and activities for all residents, but especially children, low income residents, and seniors, particularly where these services are not otherwise available;*

**RESOLVED, That PAC recommends that City Council approve the Administrator's recommended budget for Parks and Recreation Services and Park Operations developed by staff highlighting the following items and noting the following changes from the FY 2014 budget:**

1. *The movement of the Farmers Market from an Enterprise Fund to the General Fund. General Fund revenues and expenses will both increase by \$163,741.*

2. Increased revenue (\$55,000) in FY2015 at the Argo Cascades, based on experience of prior seasons,
3. Increased expenditures (\$55,000) at Argo Cascades, based upon necessary higher staffing levels so as to provide exceptional customer service, including a shuttle service for parking available away from the Argo Livery,
4. Increased revenue (\$30,000) in FY2015 at Mack Pool, based on increased participation and new programs,
5. Increased expenditures (\$30,000) in staff and materials at Mack Pool to provide additional programming,
6. Increased expenditure (\$16,000) based on change on how the storm water fund calculates charges for billable impervious areas,
7. Increased expenditure (\$25,000) for contingency amount for a forecasted contract increase for the management of Bryant and Northside Community Centers.

**Approved unanimously.**

**H5 14-0652**

Resolution to Recommend Approval of a Fair Food Network Grant for the Ann Arbor Farmers Market in the amount of \$32,000.00

**Attachments:** PAC - DUFB 2014.pdf, FFN-14-DU-002\_DUFB Grant Ann Arbor Farmers Market.pdf

C. Smith read the Resolution:

**RESOLUTION TO RECOMMEND APPROVAL OF A FAIR FOOD NETWORK GRANT FOR THE ANN ARBOR FARMERS MARKET FOR \$32,000.00**

*Whereas, Double Up Food Bucks is a statewide project providing incentives to encourage healthier food choices for food stamp (SNAP) recipients, directly benefitting low-income families and local farmers in Michigan and working to impact future food and nutrition policy, and*

*Whereas, the City of Ann Arbor has received grant funding from the Fair Food Network since 2010 to administer the Double Up Food Bucks program at the Ann Arbor Farmers Market,*

**RESOLVED, That the Parks Advisory Commission recommend City Council accept and appropriate funding in the amount of \$32,000.00 from the Fair Food Network.**

**Approved unanimously.**

**I COMMISSION PROPOSED BUSINESS**

**J REPORTS FROM PARKS AND RECREATION MANAGER**

*C. Smith gave updates on Parks. Golf courses are open. UM surface parking will be available on weekends for overflow parking at Argo. Materials are being created to educate the community of the parking availability with shuttle transportation to the Cascades. Scholarship Scramble will be held at Leslie Park Golf Course. Parks are beginning to open up more and more. The timing of many of the park openings has been weather dependent.*

**K        REPORTS FROM MANAGER OF FIELD OPERATIONS****L        REPORT FROM PARKS AND RECREATION ADVISORY COMMISSION****M        REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR  
TASKFORCES**

*K. Levin gave an update on the Dog Park Subcommittee. They are finishing guidelines for setting up a new dog park as well as improving existing dog parks.*

*M. Anglin gave a report on the Council's vote for future use of the Library Lot and discussion followed regarding the potential role PAC could play in the process.*

**N        PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)****O        CLOSED SESSION****P        TRANSMITTALS****P1      14-0624        Park Planning Capital Project Update**

**Attachments:**    PAC Update 4-14.pdf

**P2      14-0625        PAC Council Update April 2014**

**Attachments:**    PAC COUNCIL UPDATE 4 2014.pdf

**P3      14-0626        Park Project Status Table**

**Attachments:**    Parks\_Project\_Status\_Table-FY2013-14.pdf

**Q        ADJOURNMENT**