



352
48106
PH: 734.994.5260
FX: 734.994.0504

November 6, 2007

Mayor Hieftje and Ann Arbor City Council Members
Ann Arbor City Hall
100 North Fifth Avenue
Ann Arbor, Michigan 48104

Dear Honorable Mayor Hieftje and City Council Members:

On behalf of the Board of Directors and Staff of the Ann Arbor Street Art Fair, the Original, I respectfully submit the following street closing requests for set up, July 15, and for the 49th annual fair, July 16 – 19, 2008.

In October 2004, the Ann Arbor Street Art Fair, the Original, was recognized as the Number One Art Fair in the nation by the readers of *AmericanStyle* Magazine and in 2005 and 2006 again recognized in the top 10 nationally. The Street Art Fair has previously been named the number one art fair in the country by both *Sunshine Artists* Magazine, a national trade publication, and by the National Association of Independent Artists, which represents leading art fair artists. At least two other national art fair listings, the *ArtFair Sourcebook*, and *The Harris List*, ranked us at various times among the top three art fairs in the nation. We are pleased to share these honors with our community and recognize the significant support from the City of Ann Arbor that has helped to make the Ann Arbor Street Art Fair, the Original one of the leading outdoor fine art events in the country. We look forward, with your assistance, to continuing our successes in 2008 on the city streets surrounding Burton Carillon Tower.

The Ann Arbor Street Art Fair also has a long history of broader community involvement, both in the support of many other non-profit organizations through their participation in the fair, and in the support of student art scholarships and exhibitions, and the purchase and presentation of art in public places, the most recent a donation of \$5000 from our public art fund towards the installation of the long tile mural at the Fourth and Washington Parking Structure.

For the past two years and for the next few years, the Street Art Fair staff will work with the administrative staff at the University of Michigan, and city staff to reconfigure the Street Art Fair to minimize the impact the North Quad construction project will have on our event. We greatly appreciate the accommodations both the City and the University have made so that we will be able to produce a quality event in this location. The construction period is expected to last at least through the 2010 summer.

On behalf of the Ann Arbor Street Art Fair, the Original, I respectfully request the following streets be closed, and parking, traffic, solid waste, and police and fire department arrangements for the 49th annual Ann Arbor Street Art Fair, 6 AM Tuesday through 7 AM Sunday, July 15, 16, 17, 18, 19, 20, 2008. Hours of the fair will be Wednesday through Friday, 10 AM to 9 PM and Saturday, 10 AM to 6 PM.

Closed Streets: (see attached map)

- North University from Fletcher to Thayer
- Thayer, including the North University intersection, to Washington

Closed Sidewalks:

- North University from Church through the Thayer intersection
- Thayer between N. University and Washington
- Washington between State and Fletcher
- Fletcher between North University and Washington (safety and service for Ingalls Mall)
- North University from Fletcher to Church (pedestrian safety, emergency vehicle access)

These closings provide limited access for emergency and operational service for the University of Michigan Diag, Ingalls Mall and the Bell Tower Hotel, allow the placement of booths (Information, sponsor, communications, audience services, art activities/demonstrations and first aid) on the sidewalks, and for audience safety and service for the Alumni Association, the Michigan League on Fletcher and a Performers Drop Off area.

We also request that the City not issue sidewalk usage permits for activities and sales booths, other than by art fairs services, for the sidewalks on North University between Fletcher and Church St. in order to maintain pedestrian safety for University of Michigan students and faculty as well as the audience traveling between fairs. We respectfully request that since the North University and Fletcher closings are safety related and not for use by the art fair or the University (except for the small area at the north end of Ingalls Mall, which completes the Street Art Fair area), no fees attach to the closure of these sidewalks.

In addition, we request coordination in removing abandoned bicycles on the sidewalks so that safe access to artist booths in the permitted area in the streets will be maintained.

Parking Restrictions:

1. Arrangements to use parking on both sides of Fletcher between Washington and North University, and Washington between State and Fletcher will be made through the Downtown Development Authority and Republic Parking Services.
2. Arrangements will be made with AATA for ample shuttle bus service and Link service to connect the art fairs, the downtown shopping areas and the parking structures on a revised route. Freeway and City directional signs for the Art Fair Shuttle are to be placed by the City Signal and Sign Department by Monday, July 14 and removed by Monday, July 21.

Solid Waste/Recycling Collection: Our crews perform daily collection. We request at least three large dumpsters on the median on N. University east of Fletcher, unless City Staff and Art Fair staff agrees on alternative locations. The dumpsters should be serviced by the City prior to the opening of each day of the fair. We also request that the recycling stations be placed in locations to be determined with Solid Waste staff and special arrangements be made to service any permanent trash receptacles in the area. Finally, we request 8 rolling carts, 125 cardboard boxes, and 20 bottle recycling containers to be delivered to the corner of Thayer and Washington in the early afternoon of Monday, July 14. Recycling arrangements may be revised as we are in the planning stages a joint program with the Ecology Center, Recycle Ann Arbor in consultation with city staff on enhanced reuse and recycling programs for the Street Art Fair in 2008, with the goal of eliminating all landfill waste by 2009.

Police and Fire Coverage: We request adequate police and fire coverage for the North University, Thayer and Washington Streets area during Fair time. We are working with the Mayor's Committee on Art Fairs to improve emergency communications and safety signage and appreciate the education and services provided by the city/county Emergency Operations Teams.

Street Clean Up: We request early morning street cleaning service the week prior to the fair and daily during the fair, July 16 - 19. At the close of the fair, at 6 PM, on Saturday, July 19, our crews, contractors and artists will take down all booth structures and service materials. We also request assistance Sunday, July 20, from both the City street sweeper and Solid Waste Department trucks and crews for the final street cleaning of North University Avenue, Thayer and Washington Streets.

Signage/Traffic Signals: We request authority to place appropriate temporary signage in our designated area. Additionally we would like assistance on the following modifications to be coordinated with the City's signs and signals staff during the fair:

1. Place "Stop for Pedestrians" signs on the center line at the pedestrian crosswalks on Fletcher near the Washington intersection
2. Provide wheelchair access signs at appropriate mid block curb cuts on N. University and at the pedestrian detour on Washington St.

Art Zones and Stages: We will have several art activity tents, a small community performance stage, and designated street performing areas located throughout the fair site.

We will continue to coordinate our planning and operational activities for the Ann Arbor Street Art Fair, the Original, through the Mayor's Committee on Art Fairs.

The relocation of the Original Street Art Fair is permitted by resolutions passed by Council on June 4, 2001 and December 3, 2001. On behalf of the Board of Directors of the Original Fair in Ann Arbor, I would like to thank you once more for making this relocation possible and for the assistance and advice we received from you and the city staff as we fine tune the operations in this space.

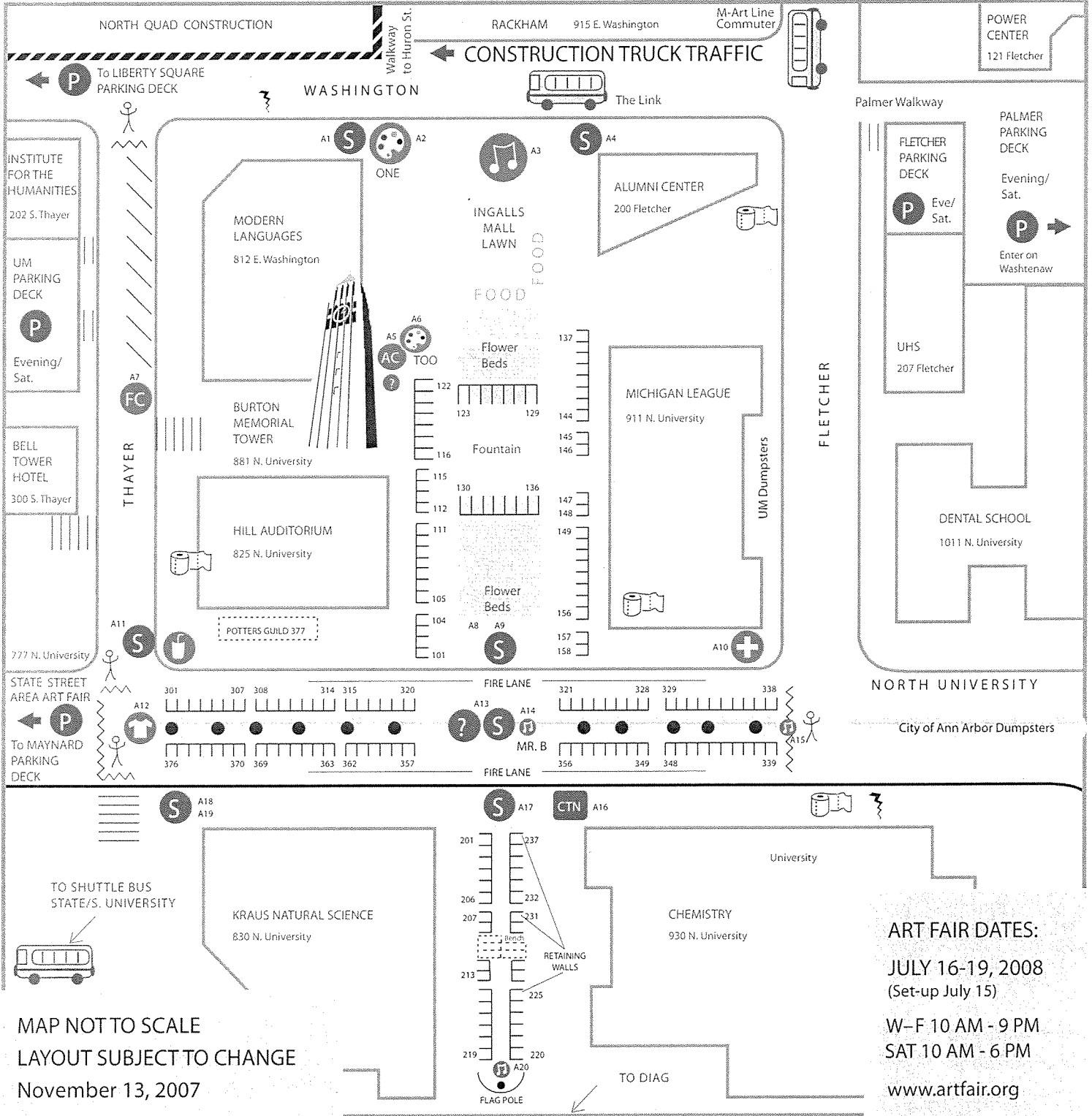
Last year we hosted the third ever Townie Street Party, a Kick Off to the Ann Arbor Art Fairs, on Washington Street and Ingalls Mall with great success. It was especially nice to have been recognized by the Ann Arbor News as one of the best things in Ann Arbor in 2005. In 2006, we had at least three times as many attendees as the first year and again increased the participation in 2007. Our newest activities included a Kids Art Fair, featuring juried school age artists, and Townie Hall where our community partners showcased their services to the community. We are again working with the volunteer committee and various community partners to host this event to celebrate the coming of the four art fairs. We will submit a special event permit request to city staff for the Monday, July 14, 2008 festivities.

The Street Art Fair's now not so new site works nicely operationally and geographically with the long-standing art fairs locations and has been exceptionally well received by the artists and the audience alike. Thank you for your assistance and cooperation in working with us to produce this nationally honored community event.

Sincerely,

Shary Brown
Executive Director

49th annual Ann Arbor Street Art Fair the original



MAP NOT TO SCALE
LAYOUT SUBJECT TO CHANGE
November 13, 2007

ART FAIR DATES:
JULY 16-19, 2008
(Set-up July 15)
W-F 10 AM - 9 PM
SAT 10 AM - 6 PM
www.artfair.org

ARTIST BOOTHS (A000)

all booths start with A

- artist own canopy (12 x 10)
- open air display (10 x 20)
- fair provided tents (10w x 20d)
- sponsor / activity booths (A0)

LANDMARKS

- vehicular barricades
- generator
- service drive
- tree/planter
- service area/reserved parking

SERVICES & ACTIVITIES

- access staff
- art zone
- artist central
- parking
- fair central
- first aid
- food/beverages
- information
- performance area
- porta johns
- sponsor
- t-shirts



November 6, 2007

Mayor John C. Hieftje
Ann Arbor City Council
City of Ann Arbor
100 N Fifth Ave
Ann Arbor, MI 48104

Honorable Mayor and City Council:

For the 38th Annual Ann Arbor Summer Art Fair, July 16-19, 2008, the Guild of Artists and Artisans respectfully requests the following street closures and city services:

DATES AND TIMES

Street closures and sidewalk permits are requested to begin on Tuesday, July 15, at 6 AM and continue through Sunday, July 20, ending at 5:00AM.

STREET CLOSURES

Main Street: To be closed from Huron Street to William Street. Huron, Washington, and William will remain open to through traffic.

Liberty Street: To be closed from Main Street to Fifth Avenue. Ashley Street, Fourth Avenue and Fifth Avenue will remain open to traffic.

State Street: To be closed from William Street to South University Street. State Street to be closed from Madison to South University, except for local and shuttle bus traffic.

See attached maps.

SIDEWALK PERMITS

The use of the sidewalk on Washington at Main, William at Main, and Fourth at Liberty for portable toilets is requested. The sidewalk will not be closed, rather will be used for the designated services.

ACTIVITY AREAS

Community activities and audience amenities are designated on the attached maps.

Activities may include artist's booths, community organization booths, fair information booths, fair merchandise booths, concessions, radio remote broadcasting, fundraising activities, performance areas, children's activity area and demonstration areas.

The Guild will coordinate art fair activities in the Main Street area with the Main Street Area Association.

SIGNAGE

Permission to place temporary signage within the fair site is requested. Signs will identify activities and services, and provide directions, for the benefit of the audience.

T H E G U I L D O F A R T I S T S & A R T I S A N S

118 N. Fourth Avenue • Ann Arbor, MI 48104-1402
734.662.3382 • Fax: 734.662.0339 • guild@theguild.org • www.theguild.org

SOLID WASTE

The use of the streets on Washington at Main, Ashley at William, and on Maynard between Jefferson and William, for dumpsters is requested. The streets will not be closed rather will be used for the designated services.

The Guild requests ten dumpsters. Four dumpsters will be located on Washington Street East of Main Street, three dumpsters on the East side of Ashley at William, and three dumpsters on the west side of Maynard Street.

The Guild is in communication with the Plant and Maintenance Department, The University of Michigan, concerning the dumpsters to be placed adjacent to University of Michigan property. The placement of the Maynard Street dumpsters will also be coordinated with the State Street Area Art Fair. A detailed map will be forwarded to the Solid Waste Department. Daily service of all dumpsters is requested.

We request cardboard waste receptacles and liners for use by the Ann Arbor Summer Art Fair. The provision of eight wheeled carts for waste transportation from the fair areas to the dumpsters or recycle centers is also requested.

The Summer Art Fair proposes several recycling centers for use by the artists and the audience. Locations are as follows: William and Main Streets (AATA stop); State and William Streets (shared with the State Street Area Art Fair); South University and State Streets (AATA stop); Liberty and Ashley; and Liberty and Fifth (shared with State Street Area Association). The Solid Waste Department will provide the container pickup. The Art Fairs Recycle program would include Art Fair Guides, cardboard, newspaper, cups, cans, and community education.

POLICE AND FIRE PROTECTION

We request adequate Police and Fire coverage for the State Street and Main and Liberty Street areas of the Fair site during the fair hours and overnight.

BARRICADES/PARKING AND UTILITIES

We request placement of barricades at the appropriate intersections and alleys, as noted on the attached maps.

We also request use of the electrical service on the light poles on Main Street.

As in the past, specific requests for meters to be bagged, and use of the small surface lot at the northeast corner of Main and William, will be coordinated through the Downtown Development Authority.

INSURANCE

Proof of Insurance will be provided.

The Guild of Artists and Artisans will continue to coordinate our Ann Arbor Summer Art Fair activities through the Mayor's Committee on Art Fairs. The locations and uses identified on the maps are tentative, but probable, at the time of this request. If the Council requests, updates will be provided.

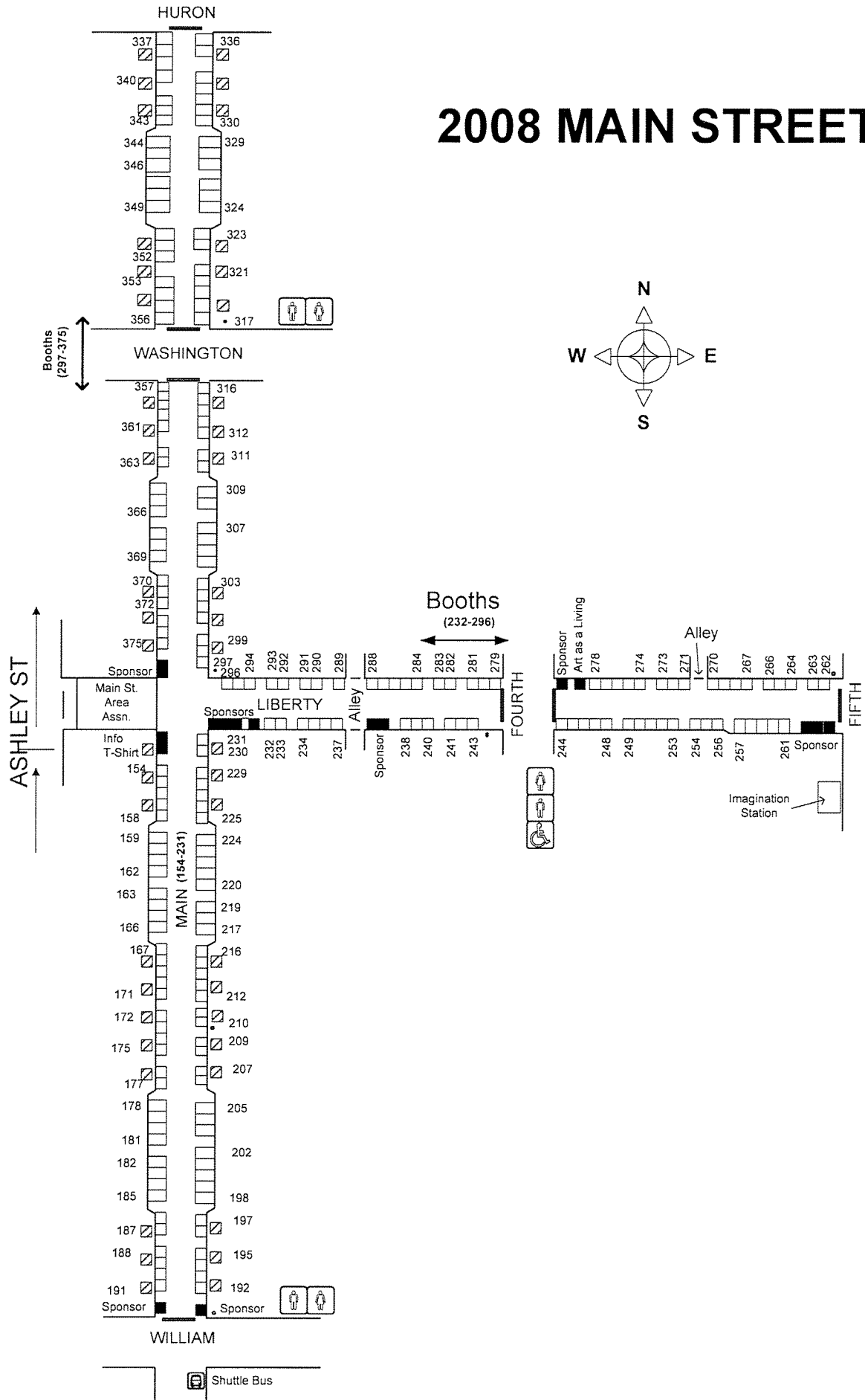
Thank you for your support of the 38th Annual Ann Arbor Summer Art Fair and for the excellent city services we receive.

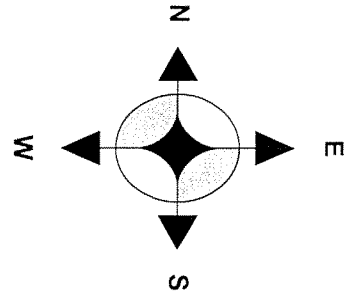
Sincerely,

Alan M. Bogl, Jr.
Art Fair Operations Director

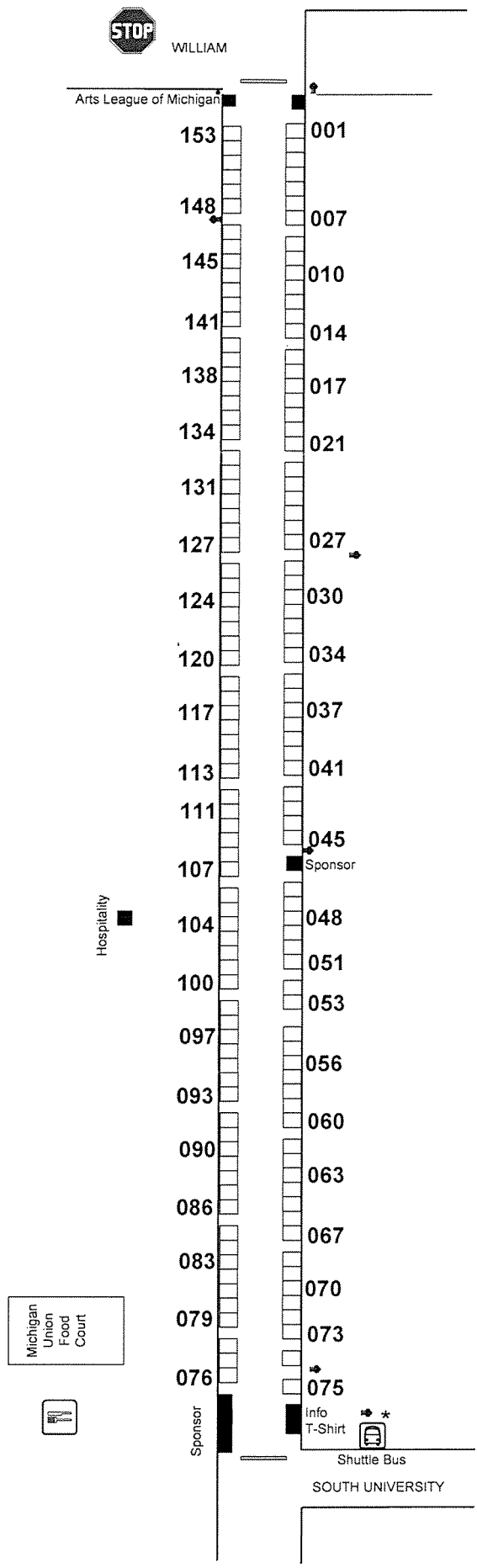
attachment: maps (2)

2008 MAIN STREET



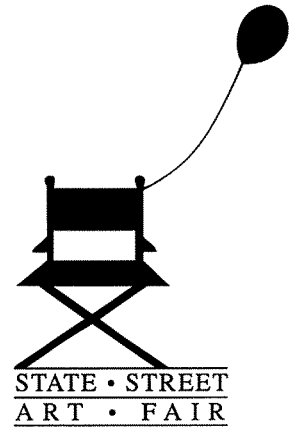


STATE STREET AREA 2008



December 14, 2007

Mayor John Hieftje
Ann Arbor City Hall
P.O. Box 8647
Ann Arbor, MI 48107



Dear Mayor and City Council Members,

On behalf of the State Street Area Association, I am hereby requesting that the following streets be closed for the upcoming 41st annual State Street Area Art Fair. The dates for the 2008 art fair are July 16-19, 2008.

We request that these areas be closed to parking and regular traffic effective 7:00 AM Tuesday, July 15th through 12:00 PM Sunday, July 20th in order to facilitate set-up and clean-up of the Fair area.

Close: North University/between State and Thayer

Close: State Street/between William and Washington

Close: Maynard/between Liberty and Jefferson

Close: Jefferson/between Maynard and Thompson

With regard to these areas we also request:

1. The Maynard Street entrance/exit to the parking structure be closed in order to relieve motor vehicle congestion in the area and to ensure pedestrian safety. Entrance/exit to structure on Thompson only. Request for adequate signage.
2. The barricading for art fair activity between William and Jefferson be placed on Jefferson at Thompson intersection. Dumpsters and porta johns to be located on Jefferson, north side.

Close: William/between State and Thompson

The barricade to be placed at corner of William and Thompson, on the east end of William. To be manned by SSAAF security staff.

Close: Thompson/between Liberty and the parking structure entrance/exit. Full barricade placed immediately after entrance/exit, manned by SSAAF security staff.

Close Liberty/between State and Fifth

With regard to this area, the Washtenaw Non-Profits to be located from Fifth Street on Liberty to 200' west of South Division at curb cuts indicated. Also, with regards to Liberty Plaza, given the city-approved buffer zone, this area will be monitored and organized through the State Street Area Art Fair during the event.

State Street Area Art Fair

Kathy Krick Art Fair Director P.O. Box 7469 Ann Arbor, MI 48107 734.663.6511 Fax.734.663.5942 www.A2state.com

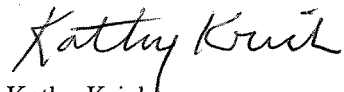
Also indicated on our map are dumpster locations. With regard to maintenance and final clean-up, crews throughout the Fair area will be provided for daily servicing of the areas indicated closed. We would also request assistance from the Solid Waste Department and the Transportation Department as follows:

1. 2 /6cy dumpsters located in the alley entrance between Liberty Square and Thano's Restaurant, and 3/6cy in front of the U of M Student Services Building on Jefferson (will be marked for placement).
2. We also request assistance be provided on Sunday morning, July 20th with final clean-up including trash pick-up.

We sincerely wish to thank all members of City Council, the Mayor, all City Departments and their staff for their continued support of the Ann Arbor Art Fairs. Their commitment and hard work are much appreciated. We look forward to another successful event this coming July.

Sincerely,

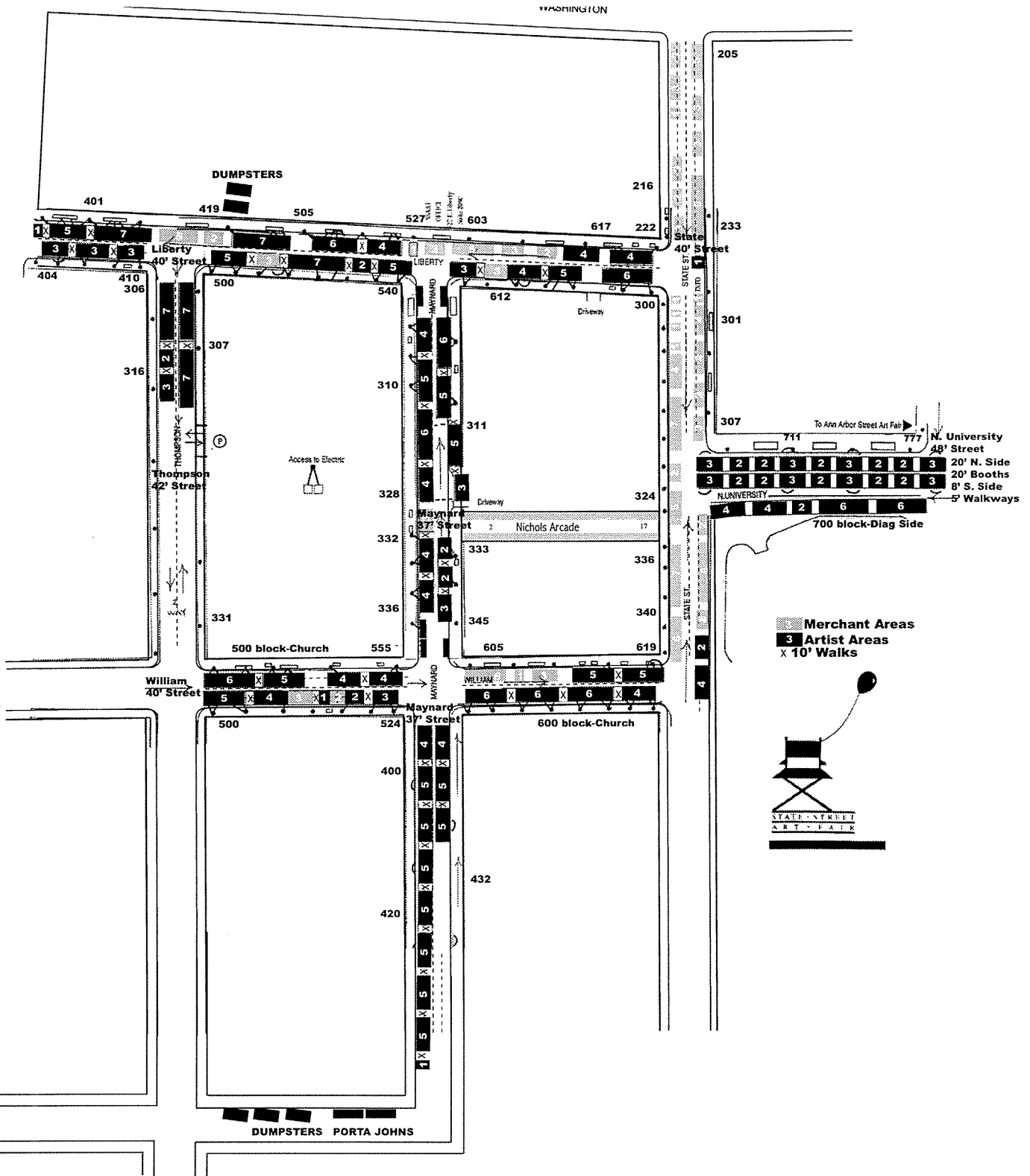
Kathy Krick, Art Fair Director
STATE STREET AREA ASSOCIATION

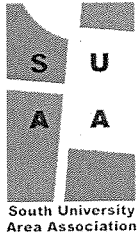


Kathy Krick
Art Fair Director

STATE STREET AREA ART FAIR MAP - 2008

LIBERTY PLAZA
Monitored by the
SSAAF starting 2008





October 31, 2007

Jeffrey Ellis,
Central Permit Desk Manager,
City of Ann Arbor,
100 North Fifth Avenue,
PO Box 8647,
Ann Arbor, MI 48107-8647

Dear Jef,

As requested at the Mayors Art Fair Committee, here is our application for street closings for the 2008 Art Fair. It seems too good to be true that we are getting this done in October!

We assume that once again we will be covered through Ufer Insurance under the same umbrella policy as the other fairs. I will forward confirmation of insurance to you when receive it from them..

If after examination of attached documentation you require any further information please let me know.

Thank you as always for your courteous attention to our requests.

Sincerely,

Maggie Ladd,
Executive Director,
South University Area Association.

Attachment to Sidewalk/Street Occupancy Permit

Dates and Times

Street closures and sidewalk permits are requested to begin on Tuesday July 15th 2008 at 7 AM and continue through Sunday, July 20th, 2008 ending at 7:00am.

Street Closures

South University Avenue from Tappan to Washtenaw, East University from Willard Street to South University Avenue, and Church Street from Willard Street to the entrance of the University of Michigan Church Street parking structure.

Sidewalk Permits

South University Avenue

The north side of South University Avenue from Tappan to Washtenaw.
The South side of South University Avenue from Tappan to Washtenaw

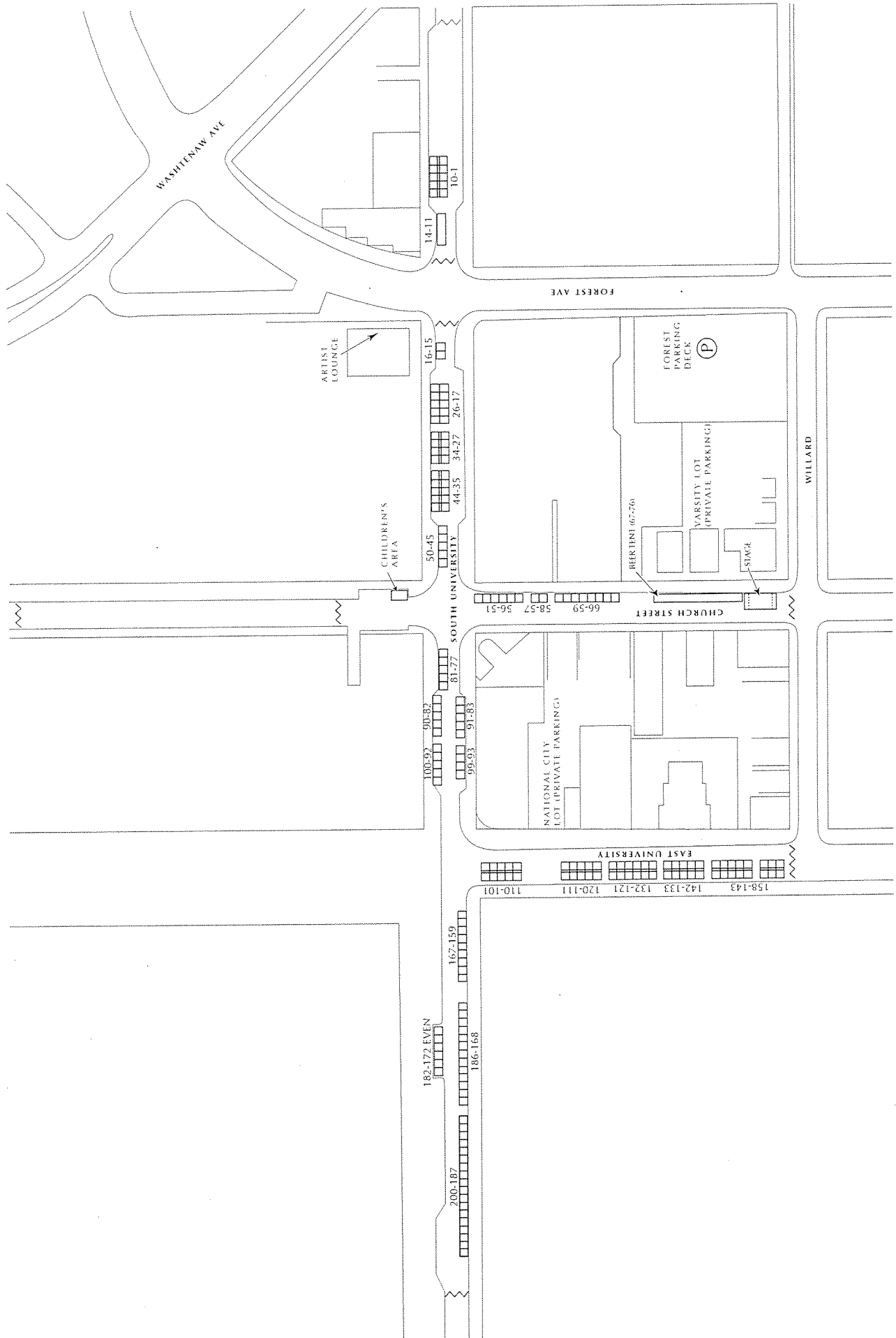
East University

Both sides of East University from South University Avenue to Willard Street.

Church Street

The West Side of Church Street from the corner of Church and Willard Streets to the end of TCF Bank on North Church Street.
The East Side of Church Street from the corner of Church and Willard Streets to the University of Michigan Church Street parking structure.

See attached map





www.mainstreetannarbor.org

BOARD OF DIRECTORS

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consultants

Gale Redding
Hooper, Hathaway,
Price, Beuche and
Wallace

Mary Stasiak
AATA

Maura Thomson
Art Fair Director

Ellie Serras
Event Coordinator

(734) 668-7112
(734) 668-7261 fax
PO Box 7596
Ann Arbor, MI 48107

November 1, 2007

Honorable Mayor John Hieftje
Ann Arbor City Council Members
100 N.Fifth Avenue
Ann Arbor, Michigan 48104

Dear Mayor Hieftje and City Council Members,

The Main Street Area Association ("MSAA") respectfully requests the following street and sidewalk closures and city services in conjunction with the 39th annual Ann Arbor Summer Art Fair, July 16 – 19, 2008.

Dates and Times

Street closures and sidewalk permits are requested to begin at 7:00AM Tuesday, July 15th and continue through 7:00AM Sunday, July 20th.

Street Closures

W. Liberty Street: To be closed from S. Main to S. Ashley, except local traffic to access the alley during approved times set by the Ann Arbor Fire Department. Request street barricades remain closed until 7:00AM July 20th.

Sidewalk Closures

Liberty Street: All sidewalks on both the north and south sides of Liberty from S. Ashley to S. Fifth, except those areas designated as non-city property, e.g. federal government.

Main Street: All sidewalks on both east and west sides of Main Street from William to Huron Streets.

Washington Street: The first 20-ft. on all four corners at the intersection at the intersection of E. Washington and S. Main Streets. Includes both the north and south sides of Washington, 20-ft. east and 20-ft. west of Main Street.

Fourth Avenue: The four corners of sidewalk at the intersection of Fourth and Liberty as follows:

Northwest corner - the first 68' of sidewalk corresponding to the length of Running Fit.

Northeast corner - the first 61' of sidewalk corresponding to the length of Cloverleaf Restaurant.

Southwest corner - the first 66' of sidewalk corresponding to the length of Champion House.

Southeast corner – the first 20' of sidewalk adjacent to the Federal building.

Activity Areas/Signage

The MSAA will sponsor a small street stage at the west end of Liberty near S. Ashley. Our partners, the Michigan Guild, will be responsible for the scheduling and operation of the stage area. Any other activities are those that typically occur within each separate leased (sidewalk) space. In the event any additional activities should be scheduled, they shall be contained to and within the permit area. Signs will identify services, directions, and general information that would benefit those visiting the MSAA permit area(s).

Solid Waste

Most, if not all, sidewalk occupants already have public or private refuse service. The Michigan Guild and the MSAA have historically shared the use of the dumpsters located throughout the fair area and will continue to do so. This partnership will work together in determining request for additional dumpsters or changes in placement of current dumpsters.

Police and Fire Protection

The MSAA requests the continued fire service it receives throughout the year from both the Police and Fire Departments. No additional service is requested by the MSAA except those services the City requires during the Summer Art Fair.

Barricades

The MSAA requests the placement of barricades at the following locations:

-The alley on W. Liberty Street between Main and S. Ashley

All other Barricades are in conjunction with the Michigan Guild's street closures.

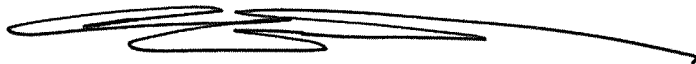
Insurance

Proof of insurance will be provided by Ufer & Company. Any specific language or coverage should be directed to Mr. David Ufer. His telephone number is 668-4166.

On behalf of the MSAA, I want to thank you and the entire City Staff for the support and assistance they have provided us in preparation for the 39th Annual Summer Art Fair.

Please direct all respective communication to Maura Thomson at 668-7112 ext. 22. In the event you need to contact me directly, please call me at 665-1200. Once again, thank you for your support.

Sincerely,



Edward A. Shaffran
President



PLEASE RETURN TO:
 Community Services Permit Desk
 City of Ann Arbor - 6th Floor City Hall
 100 N. Fifth Avenue, P.O. Box 8647
 Ann Arbor, MI 48107-8647
 Phone: (734) 994-2674
 Fax: (734) 994-8460

Date Received: _____

NOTE: Written notice must be provided to the business directly adjacent to the street/sidewalk area to be occupied. Liability insurance is also required.

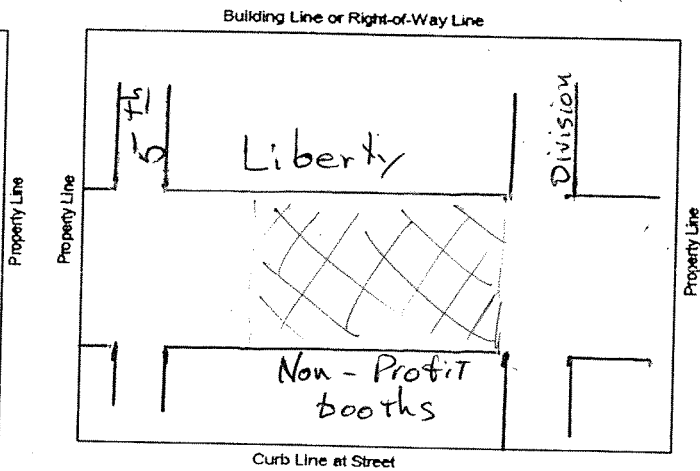
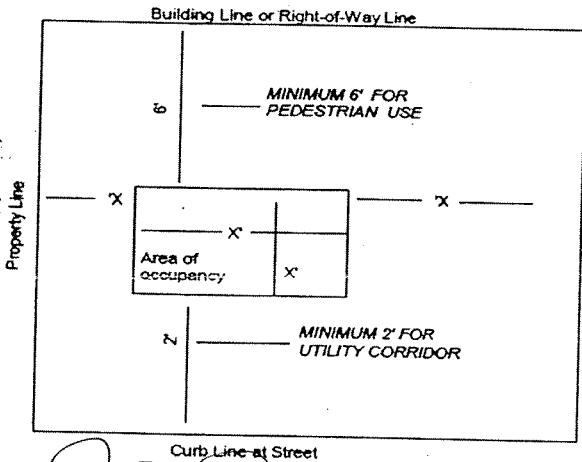
Insurance Expires On: _____

APPLICATION FOR PERMIT FOR STREET/SIDEWALK OCCUPANCY

- Name of Individual/Business: Washtenaw Non-Profits
- Individual/Business Address: 2832 Renfrew State: Mi Zip: 48105
- Name of Applicant: John Jourden
 Address of Applicant: 2832 Renfrew State: Mi Zip: 48105
 Phone No(s): 761-9700
 Fax No: _____ Email: _____
- Address of Street/Sidewalk Occupancy: Liberty
- Purpose of Street/Sidewalk Occupancy: Art Fair
- Dates of Occupancy: July 16-19, 2008
- Area of Occupancy (Square Feet): _____

EXAMPLE

IN BOX BELOW SHOW DIAGRAM OF STREET/SIDEWALK USAGE



John Jourden
 Applicant's Signature

10-25-07
 Date

OFFICE USE ONLY

Street/Sidewalk Use Fee _____
 Total _____
 Date Paid _____

Insurance Certificate on File? _____
 Adjacent Property Owner Permission Slip Attached? _____
 Outdoor Liquor Service? Y ___ N ___
 Permit Number _____

 City Authorization Signature

 Date