

May 11, 2014

ADDENDUM NO. 2

TO ITB # 4338  
JANITORIAL SERVICES AT MUNICIPAL CENTER,  
WATER TREATMENT PLANT, WHEELER SERVICE CENTER,  
& MULTIPLE PARK LOCATIONS

The following additions shall be made to the Bid Document for the Janitorial Services for multiple facilities of the City of Ann Arbor as listed in ITB # 4338

The information contained herein shall take precedence over the original document and all previous addenda, and is appended thereto. **This Addendum includes 2 pages.**

**The bidder is to acknowledge receipt of this Addendum No. 1 on P-1 of the Bid Documents prior to submitting its proposal.**

The following are clarifications to questioned during the mandatory Pre-Bid conference held Monday, May 12, 2014 at 1:00 pm. Bids will only be accepted from vendors that attended this meeting. (See attached sign-In Sheet)

Question # 1: If a vendor submits a bid with the required Bid Bond and then is unable to attain the Performance Bond or the Labor and Material Bond, would the Bid bond be returned to them?

Answer: No, the purpose of the Bid Bond is to assure the City that if a Vendor is selected for award they will be able to meet all the requirements of the contract. If the vendor that is selected for award is unable to meet the requirements of the contract for any reason then their Bid Bond will be forfeited.

Question # 2: Does just the company supervisor need to be approved by the City's background check?

Answer: No, the supervisor and all employees must submit the required information including a photo ID for a background check and be approved by the City before they will be allowed to work in any Security areas.

Question # 3: How many days per week is Veterans Memorial Park to be cleaned?

Answer: Veterans Memorial Park is to be cleaned 5 days per week on the schedule listed in the ITB.