

MINUTES

Housing and Human Services Advisory Board
Thursday, September 27, 2007 6:00-8:00 PM
110 N. 4th Avenue, 3rd Floor Conference Room

Members Present: David Blanchard, Barbara Eichmuller, Robyn Konkel, Kristine Martin, Anthony Ramirez, Ned Staebler, Margie Teall

Members Absent: Phyllis Engelbert, Stephen Pontoni, Stephen Rapundalo

Staff Present: Damon Thompson

I. Convene Meeting

D. Thompson called the meeting to order at 6:15 pm. B. Eichmuller moved to nominate N. Staebler for the role of Chairperson; K. Martin seconded. All in favor 6-0.

II. Approval of the Agenda

D. Blanchard moved to approve the agenda; B. Eichmuller seconded. All in favor 6-0.

III. Approval of the Minutes

N/A

IV. Public Comment

N/A

V. Discussion Items

A. Introduction & Overview of the HHSAB. Each member of the Advisory Board gave a brief introduction. We discussed the role of the HHSAB and reviewed the January 8, 2007 Council resolution creating the new Advisory Board.

B. Overview of Community Development. D. Thompson reviewed the services provided by Community Development. In addition, he gave a general overview of the Department's history. We also discussed the reorganization approved by City Council and the Board of Commissioners in July 2007.

C. 2007-08 Meeting Schedule. The Advisory Board scheduled the next meeting for Tuesday, October 9, 2007 from 6:00 pm to 8:00 pm. A meeting schedule for FY 07-08 was not set at this time.

D. Development of bylaws and work plan. D. Thompson presented the draft bylaws to the Advisory Board. D. Blanchard motioned to lead a subcommittee charged with revising the bylaws; seconded by B. Eichmuller. All in favor, 6-0. The subcommittee members are D. Blanchard, B. Eichmuller, and K. Martin. The revised bylaws will be

presented at the October meeting. Final bylaws and a 12-month work plan must be approved by City Council within three of the initial meeting of the board. The Advisory Board agreed to complete the work plan by December 27, 2007 for submission to City Council in January.

VI. Adjournment

N. Staebler adjourned the meeting at 7:45 pm.