



Proposal for:

RFP # 18-01 Playground Improvement Services

City of Ann Arbor

Community Services / Parks & Recreation

Bid Proposal Submitted by:  
Michigan Recreational Construction, Inc.  
1-12-2018



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**1. Professional Qualifications**

Michigan Recreational Construction, Inc. (MRC) is pleased to submit this proposal to the City of Ann Arbor Community Services / Parks & Recreation.

For over 19 years, Michigan Recreational Construction, Inc. has specialized in Commercial Park & Playground Construction. We have effectively managed small and large construction projects in an efficient and timely manner for the City of Ann Arbor and many other municipalities to. We have built a solid reputation by making customer satisfaction our 1<sup>st</sup> priority. We strive to ensure that quality is met in each & every project. We are ready to go the extra mile for our customers to accomplish a job...plus a little bit more!

Our "Team" at Michigan Recreational Construction, Inc. offers commitment, enthusiasm, and construction services to the City of Ann Arbor to assist in evaluating existing playgrounds, construction of new playgrounds & site amenities, site renovation, removals, maintenance, safety inspections, and minor repairs. Our goal is to help the City of Ann Arbor Park provide playgrounds for families to play, grow and prosper.

**2. Company Information**

President: Craig A. Sheffer  
Vice-President: Susan L. Sheffer  
Address: Office/Shop:  
1091 Victory Dr, Howell MI 48843  
Billing: P.O. Box 2127, Brighton MI 48116  
Phone Number: 517.545.7122  
Web Address: [www.buildingfun.com](http://www.buildingfun.com)

Federal Employer Identification: 38-3403385  
Average Number of Employees for the last three years: 35

**3. Scope of Work**

All Park & Playground Construction shall be performed in accordance with requirements, manufacturer's specifications & scope of work provided by the City of Ann Arbor for each playground project.

**4. Wage Requirements**

Michigan Recreational Construction, Inc. will comply with all applicable wage requirements and will provide documentary proof of compliance and necessary bonds when requested. The scope of work for each specific project will determine wage requirements for MRC and any subcontractor who will perform work on the project.

**5. Performance History**

See Attached Project & Customer References

**6. Key Personnel**

See Attached Company Profile

Name	Title	Phone	Experience	Email
Craig A. Sheffer	Owner/President, CPSI Business Manager	313.806.8406	25 years	craig@buildingfun.com
Susan L. Sheffer	Vice-President, Secretary, Treasurer	517.545.7122	20 years	susan@buildingfun.com
Kelle Perreault	Operations Administrator	517.545.7122	25 years	kelle@buildingfun.com
Jill Janisse	Administrative Assistant	517.545.7122	12 Years	jill@buildingfun.com
Brad Sheffer	Project Estimator, CPSI	517.672.6194	15 years	brad@buildingfun.com
Jon Sheffer	Field Operations Manager, CPSI	810.599.6112	17 years	jon@buildingfun.com
Wayne Wiitanen	Field Operations Supervisor, CPSI	810.923.2278	16 years	wayne@buildingfun.com
Ken Wiitanen	Project Supervisor	810.360.7551	12 Years	ken@buildingfun.com
Mark Carscadden	Project Supervisor	313.971.7975	12 Years	mark@buildingfun.com
Kyle Wallace	Project Supervisor	517.294.4651	11 Years	kyle@buildingfun.com

**7. Playground Service Commitment**

Michigan Recreational Construction, Inc. is committed to offer the highest quality workmanship and exceptional customer service. We have built long –standing relationships with our customers by delivering & maintaining quality, play value and innovative solutions for all projects!

**8. Playground Services**

Michigan Recreational Construction, Inc. (MRC) has the capacity to work on anywhere from 5 to 12 projects ranging from project layout to final restoration on a daily basis. We have the ability and staff to offer prompt attention to all requests from the City of Ann Arbor within a 24 hour time frame for standard requests, as well as same day emergency services.

The following operational procedures/staff in place to ensure a high level of quality control:

1. Sales & Consultation: Provides onsite project evaluation
2. Project Estimating: Project review and cost estimates
3. Operations Administrator: Coordinates flow of work from contract, scheduling to billing
4. Construction Coordinating projects with field supervisors & customer
5. Field Operations Management: Oversee projects on a daily basis maintaining quality control throughout duration of the construction process. All field operations managers and supervisor have received CPSI and Safety Training
6. Safety Management: Manages all safety training and implementation.
7. Installation/Construction: Average of 35 trained field personnel.
8. Accounting: Provides prompt payments to sub-contractors and suppliers, certified payroll requirements, and oversees living wage and prevailing wage requirements.

Please note all key personnel and a portion of our field crews are year-round full-time positions.

MRC provides numerous services with our "in-house" staff and crews as well as services from our quality sub-contractors.

#### 9. In-House Services Provided by Michigan Recreational Construction, Inc.

Park & Playground Site Development:

- Consultation & Design Services
- Park & Playground Layout
- Excavation & Grading
- Drainage Solutions
- Removals & Demolition

Park & Playground Construction & Installation of:

- Commercial Play Equipment
- Custom Play Equipment
- Pavilions
- Splash Pads - Spray Park Equipment
- Skate Parks
- Athletic Equipment
- Fitness Equipment
- Basketball & Tennis Courts
- Baseball Dugouts
- Baseball Fields
- Safety Surfacing
- Park Amenities
- Shades Structures
- Park Kiosks
- Park Comfort Stations
- Painted Games on Concrete or Asphalt

City of Ann Arbor  
Playground Improvement Services

- Salvage or relocation of existing play equipment

**Park Maintenance:**

- Certified Safety Inspections
- Park & Play Equipment Evaluations
- Play Equipment & Site Amenity Repair (includes optional field welding)
- Open & Winterize Splash Pads
- Poured-in-Place Surfacing Repair
- Fencing Repair
- Upgrading Existing Baseball Fields

**Emergency Services:**

- Emergency Services for Fire, Wind and Flood Damages to ensure a safe environment for kids

**10. Services Provided through MRC's Quality Sub-Contractors**

- Concrete Pads, Walkways & Curbing
- Fencing
- Asphalt
- Licensed Electrical Service
- Licensed Surveying
- Professional Engineering Services

Michigan Recreational Construction, Inc has developed strong working relationships with many suppliers to include but not limited to: Landscape Structures, Inc., Gametime, Playworld, Kompan, Miracle, Little Tikes, Coverworx, Icon, Cedar Forest Products, RCP Shelters, USA Shade Systems, Bison, Inc., Kay Park, and Childforms. We also work with several poured-in-place surfacing and engineered wood fiber companies. These direct relationships enable MRC to provide the City of Ann Arbor economical, efficient and swift solutions to your park & playground needs.

**11. Certification & Safety**

Michigan Recreational Construction, Inc. is certified by many of the leading playground manufacturers such as Gametime, Landscape Structures, Inc., Little Tikes, Kompan and Water Odyssey. We are recognized by the International Playground Contractors Association as a Qualified Playground Contractor. We have (8) Certified Playground Safety Inspectors and all of our projects supervisors have received 30 hr. OSHA and 1<sup>st</sup> Aid training.

Michigan Recreational Construction, Inc. is committed to the health and safety of our employees, subcontractors, customers and communities which we live and work.

It is the policy of MRCI to:

- Maintain a clean, healthful and safe working environment while on the jobsite.
- Continue a high level of safety training through our “MRCI Build Safe” safety program.
- Provide management, leadership and require all employees to cooperate in this program and to comply with or exceed safety and health policies as established.
- Regularly review and evaluate our safety program and procedures to assure they are effective and up-to-date.
- Make a safe way to perform a task if represents a potential safety or health threat. Every procedure must be a safe procedure. Shortcuts in safe procedures by either foreman or workers will not be tolerated.

Safety is our number one priority.

**12. Resumes / Bios**

**CRAIG A. SHEFFER**

Owner & President of Michigan Recreational Construction, Inc.

Cell: 313. 806.8406 • [craig@buildingfun.com](mailto:craig@buildingfun.com)

President, General Manager, Business Development, Project Management

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**Summary of Qualifications**

- Business Owner & Manager with over nineteen years' experience in the Commercial Playground Industry
- Background & Education in Leadership and Civil Engineering.
- Received 30 hr. OSHA training
- Received OSHA Fork Lift Certification
- Certified Playground Safety Inspector by the National Playground Institute
- Exceptional knowledge of Commercial Playground Construction and Site Development.
- Excellent leadership skills
- Established strong vendor relationships and team structures



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**JON SHEFFER**

Field Operations Manager at Michigan Recreational Construction, Inc.

Cell: 810.599.6112 • [jon@buildingfun.com](mailto:jon@buildingfun.com)

Field Operations Manager, Spray Park Specialist, Job Foreman, Installer

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**Summary of Qualifications**

- Certified Playground Safety Inspector by the National Playground Institute
- (17) Years of experience with Michigan Recreational Construction, Inc. in Park and Playground Construction
- Received 30 hr. OSHA training
- Received OSHA Fork Lift training
- Bachelor of Science Degree in Construction Management from Northern Michigan University
- Spray Park Specialist
- Excellent attention to detail
- Oversees all field operations
- Provides on-site solutions & problem solving
- Excellent communication skills with customers and with team members
- Safety manager

City of Ann Arbor  
Playground Improvement Services

**WAYNE WIITANEN**

Field Operations Supervisor at Michigan Recreational Construction, Inc.

Cell: 810.923.2278 • [Wayne@buildingfun.com](mailto:Wayne@buildingfun.com)

Project Supervisor, Job Foreman, Installer

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**Summary of Qualifications**

- Certified Playground Safety Inspector by the National Playground Institute
- (16) Years of experience with Michigan Recreational Construction, Inc. in Park and Playground Construction
- Received 30 hr. OSHA training
- Received OSHA Fork Lift training.
- Bachelor of Science in Criminal Justice
- Supervises all playground construction operations
- Coordinates field crews to accomplish daily tasks
- Ability to complete projects within budget and time frame

City of Ann Arbor  
Playground Improvement Services

**13. References**

See attached reference lists

**14. Fee Schedule**

See separate bid proposal

**15. Authorized Negotiator (s)**

1. Craig A. Sheffer, President: 313.806.8406
2. Kelle Perreault, Operations Administrator: 517.545.7122
3. Jon Sheffer, Field Operations Manager: 810.599.6112

**16. Attachments**

1. Prevailing Wage Declaration of Compliance Form - A
2. Legal Status of Respondent Form - B
3. Non-Discrimination Declaration of Compliance Form - C
4. Living Wage Declaration of Compliance Form - D
5. Vendor Conflict of Interest Disclosure Form – E
6. References
7. Company Profile
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9. Insurance Sample
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11. CPSI Certificates (1 of 8)
12. NPCI Certificate

City of Ann Arbor  
Playground Improvement Services

17. Signature Page

Bid Proposal Submitted by MICHIGAN RECREATIONAL CONSTRUCTION, INC.

Address P.O. Box 2127

City BRIGHTON State Mi Zip Code 48116

Bidder's Signature  1-12-18

Title CRAIG A. SHEFFER, PRESIDENT

E-Mail CRAIG@BUILDING FUN Phone: 313.806.8406



ATTACHMENT A

CITY OF ANN ARBOR  
PREVAILING WAGE DECLARATION OF COMPLIANCE

The "wage and employment requirements" of Section 1:320 of Chapter 14 of Title I of the Ann Arbor City Code mandates that the city not enter any contract, understanding or other arrangement for a public improvement for or on behalf of the city unless the contract provides that all craftsmen, mechanics and laborers employed directly on the site in connection with said improvements, including said employees of subcontractors, shall receive the prevailing wage for the corresponding classes of craftsmen, mechanics and laborers, as determined by statistics for the Ann Arbor area compiled by the United States Department of Labor. Where the contract and the Ann Arbor City Code are silent as to definitions of terms required in determining contract compliance with regard to prevailing wages, the definitions provided in the Davis-Bacon Act as amended (40 U.S.C. 278-a to 276-a-7) for the terms shall be used. Further, to the extent that any employees of the contractor providing services under this contract are not part of the class of craftsmen, mechanics and laborers who receive a prevailing wage in conformance with section 1:320 of Chapter 14 of Title I of the Code of the City of Ann Arbor, employees shall be paid a prescribed minimum level of compensation (i.e. Living Wage) for the time those employees perform work on the contract in conformance with section 1:815 of Chapter 23 of Title I of the Code of the City of Ann Arbor.

At the request of the city, any contractor or subcontractor shall provide satisfactory proof of compliance with this provision.


The Contractor agrees:

- (a) To pay each of its employees whose wage level is required to comply with federal, state or local prevailing wage law, for work covered or funded by this contract with the City,
- (b) To require each subcontractor performing work covered or funded by this contract with the City to pay each of its employees the applicable prescribed wage level under the conditions stated in subsection (a) or (b) above.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the wage and employment provisions of the Chapter 14 of the Ann Arbor City Code. The undersigned certifies that he/she has read and is familiar with the terms of Section 1:320 of Chapter 14 of the Ann Arbor City Code and by executing this Declaration of Compliance obligates his/her employer and any subcontractor employed by it to perform work on the contract to the wage and employment requirements stated herein. The undersigned further acknowledges and agrees that if it is found to be in violation of the wage and employment requirements of Section 1:320 of the Chapter 14 of the Ann Arbor City Code it shall have been deemed a material breach of the terms of the contract and grounds for termination of same by the City.

Michigan Recreational Construction, Inc.

Company Name

 1/12/18  
Signature of Authorized Representative Date

Craig A. Sheffer, President

Print Name and Title

1091 Victory Drive, Howell MI 48843

Address, City, State, Zip

517.545.7122 craig@buildingfun.com

Phone/Email address

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500

**ATTACHMENT B  
LEGAL STATUS OF RESPONDENT**

(The Respondent shall fill out the provision and strike out the remaining ones.)

The Respondent is:

- A corporation organized and doing business under the laws of the state of Michigan, for whom Craig A. Sheffer bearing the office title of President, whose signature is affixed to this proposal, is authorized to execute contracts on behalf of respondent.\*

\*If not incorporated in Michigan, please attach the corporation's Certificate of Authority

- A limited liability company doing business under the laws of the State of \_\_\_\_\_, whom \_\_\_\_\_ bearing the title of \_\_\_\_\_ whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.
- A partnership organized under the laws of the State of \_\_\_\_\_ and filed with the County of \_\_\_\_\_, whose members are (attach list including street and mailing address for each.)
- An individual, whose signature with address, is affixed to this RFP.

Respondent has examined the basic requirements of this RFP and its scope of services, including all Addendum (if applicable) and hereby agrees to offer the services as specified in the RFP.

 Date: 1/12/18  
Signature

(Print) Name Craig A. Sheffer Title President

Firm: Michigan Recreational Construction, Inc.

Address: P.O. Box 2127, Brighton MI 48116

Contact Phone 517.545.7122 Fax 517.545.7144

Email craig@buildingfun.com

**ATTACHMENT C  
CITY OF ANN ARBOR DECLARATION OF COMPLIANCE**

**Non-Discrimination Ordinance**

The "non discrimination by city contractors" provision of the City of Ann Arbor Non-Discrimination Ordinance (Ann Arbor City Code Chapter 112, Section 9:158) requires all contractors proposing to do business with the City to treat employees in a manner which provides equal employment opportunity and does not discriminate against any of their employees, any City employee working with them, or any applicant for employment on the basis of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight. It also requires that the contractors include a similar provision in all subcontracts that they execute for City work or programs.

In addition the City Non-Discrimination Ordinance requires that all contractors proposing to do business with the City of Ann Arbor must satisfy the contract compliance administrative policy adopted by the City Administrator. A copy of that policy may be obtained from the Purchasing Manager

The Contractor agrees:

- (a) To comply with the terms of the City of Ann Arbor's Non-Discrimination Ordinance and contract compliance administrative policy.
- (b) To post the City of Ann Arbor's Non-Discrimination Ordinance Notice in every work place or other location in which employees or other persons are contracted to provide services under a contract with the City.
- (c) To provide documentation within the specified time frame in connection with any workforce verification, compliance review or complaint investigation.
- (d) To permit access to employees and work sites to City representatives for the purposes of monitoring compliance, or investigating complaints of non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the Ann Arbor Non-Discrimination Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Non-Discrimination Ordinance, obligates the Contractor to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract.

Michigan Recreational Construction, Inc.

Company Name



Signature of Authorized Representative

1/12/18

Date

Craig A. Sheffer, President

Print Name and Title

P.O. Box 2127, Brighton MI 48116

Address, City, State, Zip

517.545.7122 / craig@buildingfun.com

Phone/Email address

**Questions about the Notice or the City Administrative Policy, Please contact:**

Procurement Office of the City of Ann Arbor  
(734) 794-6500

**ATTACHMENT D  
CITY OF ANN ARBOR  
LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE**

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

*Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here  No. of employees\_\_*

The Contractor or Grantee agrees:

- (e) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$13.13/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$14.65/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance (Section 1:815(3)).

**Check the applicable box below which applies to your workforce**

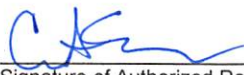
Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits

Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits

- (f) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (g) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (h) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (i) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

Michigan Recreational Construction, Inc.  
Company Name

  
Signature of Authorized Representative

1/12/18  
Date

1091 Victory Drive  
Street Address

Howell, MI 48843  
City, State, Zip

Craig A. Sheffer, President  
Print Name and Title

517.545.7122 / craig@buildingfun.com  
Phone/Email address



**ATTACHMENT E**



**VENDOR CONFLICT OF INTEREST DISCLOSURE FORM**

All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor's conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Conflict of Interest Disclosure*	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <hr/> <input type="checkbox"/> Interest in vendor's company <input type="checkbox"/> Other (please describe in box below)
None	

\*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

<b>I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:</b>		
Michigan Recreational Construction, Inc.	517.545.7122	
<b>Vendor Name</b>	<b>Vendor Phone Number</b>	
	1/12/18	Craig A. Sheffer, President
<b>Signature of Vendor Authorized Representative</b>	<b>Date</b>	<b>Printed Name of Vendor Authorized Representative</b>



## Michigan Recreational Construction, Inc. Reference List

<b>The Henry Ford</b>	<b>Detroit Recreation General Services Dept.</b>
Contact: Alec Jerome	Contact: Tim Karl
Senior Facilities Manager	Chief of Landscape Architecture
313.982.6148	313.224.3484
<b>Environmental Consulting &amp; Technology, Inc.</b>	<b>Detroit GSD Park Development Unit</b>
Contact: Lauren Hoffman, CFM	Contact: Jeff Klein
Landscape Ecologist	Park Development Manager
734.769.3004 ext. 23336	313.400.5014
<b>City of Marysville</b>	<b>West Bloomfield Parks &amp; Recreation</b>
Contact: Barry Kreiner	Contact: Joe Ketchum
Director of Public Works	Parks Superintendent
810.364.8340	248.451.1900
<b>Huron Clinton Metroparks</b>	<b>Washtenaw County Parks &amp; Recreation</b>
Contact: Tim Phillips	Contact: Jeff Dehring
Parks Planner	Landscape Architect & Planner
810.494.6022	734.971.6337 x 318
<b>City of St. Johns</b>	<b>City of Ann Arbor</b>
Contact: William Schafer	Contact: Hillary Hanzel
Recreation Director	Park Planner / Landscape Architect
989.224.8944 ext. 227	734.794.6230 ext. 42548
<b>1<sup>st</sup> National Bank</b>	<b>Mourer-Foster</b>
Contact: George King	Contact: Jim Slear
Vice-President	Bonds & Insurance
517.546.6275	517.371.2300

Michigan Recreational Construction, Inc.  
Construction Project References



PROJECT	LOCATION	CONTACT	CONTRACT AMOUNT	TIME FRAME
The Henry Ford Greenfield Village Village Playscape	Dearborn, Michigan 48124	Alec Jerome Senior Facilities Manager 313.982.6148	\$1,370,000.00	2013
City of Ann Arbor Gallup Park	Ann Arbor MI 48105	Amy Kuras Landscape Architect Parks & Recreation Services	\$564,439.00	2016-2017
City of Ann Arbor Parks & Recreation Service Contract	Ann Arbor MI	Amy Kuras Landscape Architect Parks & Recreation Services	\$150,000.00	2015-2017
Lake St. Clair Metropark	Harrison Twp.	Tim Phillips Huron Clinton Metropolitan	\$348,874.00	2017
Detroit Parks & Recreation General Services Dept. Service Contract	Detroit, Michigan 48236	Tim Karl Manager II, Landscape Design 313.224.3484	\$999,000.00	2016
Detroit Parks & Recreation General Services Dept. Service Contract	Detroit, Michigan 48236	Tim Karl Manager II, Landscape Design 313.224.3484	\$1,040,000.00	2017
Detroit Parks & Recreation General Services Dept. Service 40 Detroit Neighborhood Parks 1-10	Detroit, Michigan 48236	Tim Karl Manager II, Landscape Design 313.224.3484	\$1,570,450.00	2017
Detroit Parks & Recreation General Services Dept. Service 40 Detroit Neighborhood Parks 11-25	Detroit, Michigan 48236	Tim Karl Manager II, Landscape Design 313.224.3484	\$3,163,922.00	2017
Detroit Parks & Recreation General Services Dept. Service 40 Detroit Neighborhood Parks 26-40	Detroit, Michigan 48236	Tim Karl Manager II, Landscape Design 313.224.3484	\$2,771,757.00	2017-2018
S.A.Y. Detroit Play Lipke Ball Field	Detroit, Michigan	Mark "Rosey" Rosenthal Mitch Albom Charities 215.680.7102	\$141,860.00	2016
Defense Logistics Agency DDSP Susquehanna CDC Playground Construction	New Cumberland, PA	Ahawana Williams Senior Contracting Officer Susquehanna 706.767.1071 DSN 427	\$737,585.00	2016



# Michigan Recreational Construction, Inc. Company Profile

Michigan Recreational Construction, Inc. (MRCI) was founded on March 13, 1998 and incorporated under the laws of the State of Michigan. We specialize in Commercial Park & Playground Construction which includes installation of playground & athletic equipment, basketball tennis and pickleball courts, splash pads, skate parks, shelters, pavilions, and site amenities; as well as construction of comfort stations, dug-outs, kiosks, pump houses and storage sheds. MRCI also provides all related site development such as land clearing, excavation, drainage, concrete, surfacing, athletic fields and restoration.

## CREDENTIALS

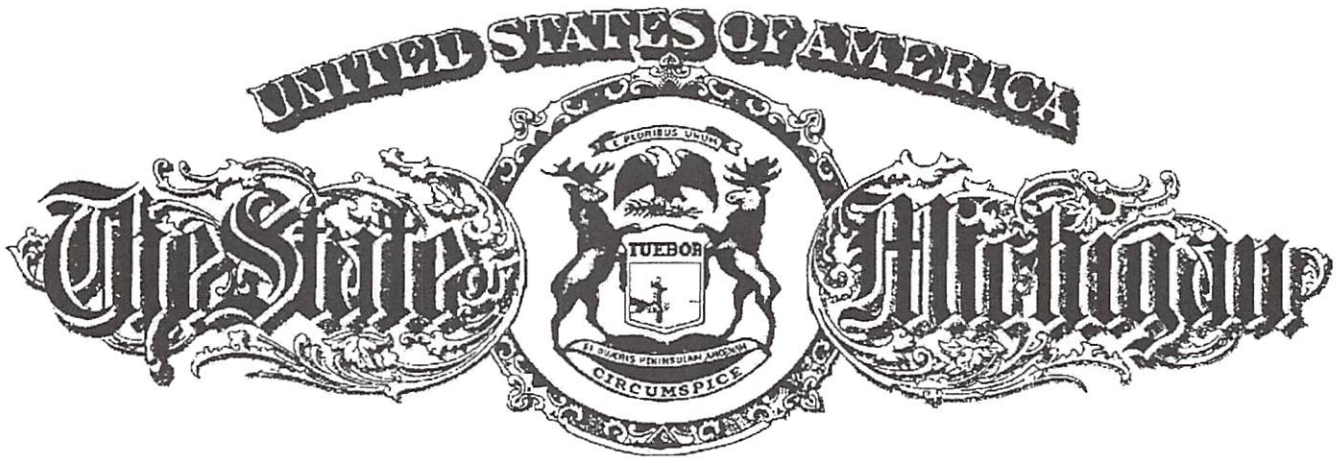
- MRCI is recognized by the International Playground Contractors Association as a Qualified Playground Contractor (NPCAI).
- MRCI currently has **(8) Certified Playground Safety Inspectors (CPSI)**, also listed on the State of Michigan approved list.
- MRCI has (2) AWS Certified Welders on staff.
- MRCI is bonded, insured and is a registered contractor in numerous cities throughout Michigan, Indiana and Ohio.
- MRCI's Field Operations Manager, Supervisor and Project Supervisors have completed 30 hr. OSHA construction training & 1st Aid training. All of MRCI's personnel are trained through the MRCI Build Safe Safety Program.
- MRCI is manufacturer certified by Gametime, Kompan, Inc., Landscape Structures, Inc., Little Tikes, Lowe's and Water Odyssey to construct/install their products.
- MRCI is a skilled constructor for products by Playworld, Miracle, Kaplan, Water Play, Rain Drop, Cedar Forest, Coverworx, Icon, Poligon, USA Shade, Shade Systems, Bison, Inc., Kay Park, Wabash, DuMor and many other manufacturers' products.
- MRCI has successfully completed more than 3500 playground projects, more than 34 splash pads, over 200 fabric shade structure installations and over 85 shelters & pavilions in the State of Michigan, Indiana, Ohio as well as many other states throughout the US.
- MRCI provided all services for a one of a kind custom design/build playground project at The Henry Ford Greenfield Village.
- MRCI has the infrastructure, equipment and experience necessary to provide a variety of services from general contracting to self-performed construction services.
- MRCI has successfully met the requirements of the Military and provided our construction services at over 20 military bases for their Child Development Centers throughout the US.

## KEY PERSONNEL

Craig A. Sheffer, President & General Manager: 313.806.8406	<a href="mailto:craig@buildingfun.com">craig@buildingfun.com</a>
Susan L. Sheffer, Vice-President & Accounting: 810.599.9891	<a href="mailto:susan@buildingfun.com">susan@buildingfun.com</a>
Kelle Perreault, Operations Administrator: 517.545.7122	<a href="mailto:kelle@buildingfun.com">kelle@buildingfun.com</a>
Jill Janisse, Administrative Assistant: 517.545.7122	<a href="mailto:jill@buildingfun.com">jill@buildingfun.com</a>
Bradley Sheffer, Project Estimator: 517.545.7122	<a href="mailto:brad@buildingfun.com">brad@buildingfun.com</a>
Jon Sheffer, Field Operations Manager: 810.599.6112	<a href="mailto:jon@buildingfun.com">jon@buildingfun.com</a>
Wayne Wiitanen, Field Operations Supervisor: 810.923.2278	<a href="mailto:wayne@buildingfun.com">wayne@buildingfun.com</a>
Ken Wiitanen, Project Supervisor: 810.360.7551	<a href="mailto:ken@buildingfun.com">ken@buildingfun.com</a>
Kyle Wallace, Project Supervisor: 517.545.7122	<a href="mailto:kyle@buildingfun.com">kyle@buildingfun.com</a>
Mark Carscadden, Project Supervisor: 313.971.7975	<a href="mailto:mark@buildingfun.com">mark@buildingfun.com</a>

## CONTACT INFORMATION

Phone: 517.545.7122	Billing Address: P.O. Box 2127, Brighton Michigan 48116
Fax: 517.545.7144	Shop/Office Address: 1091 Victory Drive, Howell Michigan 48843
Email: <a href="mailto:info@buildingfun.com">info@buildingfun.com</a>	<a href="http://www.buildingfun.com">www.buildingfun.com</a>



Department of Licensing and Regulatory Affairs  
Lansing, Michigan

*This is to Certify That*

**MICHIGAN RECREATIONAL CONSTRUCTION, INC.**

*was validly incorporated on March 13, 1998, as a Michigan profit corporation, and said corporation is validly in existence under the laws of this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business and for no other purpose.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.*



*In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 13th day of June, 2017.*

*Julia Dale*

Julia Dale, Director  
Corporations, Securities & Commercial Licensing Bureau



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: JS

DATE (MM/DD/YYYY)

09/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

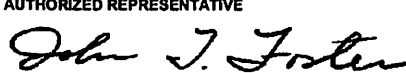
<b>PRODUCER</b> MOURER-FOSTER, INC. 615 N. CAPITOL AVE. LANSING, MI 48933 JAMES N. SLEAR	<b>CONTACT NAME:</b> Commercial Lines CSR		
	<b>PHONE (A/C, No, Ext):</b> 517-371-2300	<b>FAX (A/C, No):</b> 517-371-7121	
<b>E-MAIL ADDRESS:</b>			
<b>PRODUCER CUSTOMER ID #:</b> MIREC-1			
<b>INSURED</b> Michigan Recreational Construction, Inc. 1091 Victory Drive Howell, MI 48843	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Associated Industries		<b>23140</b>
	<b>INSURER B :</b> FREMONT INSURANCE CO		<b>13994</b>
	<b>INSURER C :</b> RSUI Indemnity Co.		<b>22314</b>
	<b>INSURER D :</b> Hiscox Inc		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			AES1041648	09/13/2017	09/13/2018	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Errors & Omission						PERSONAL & ADV INJURY \$ 1,000,000
D				ANE1739599.17	05/06/2017	05/06/2018	GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input type="checkbox"/> POLICY	<input checked="" type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC				\$
B	AUTOMOBILE LIABILITY			CAP 0024009-03	09/13/2017	09/13/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						\$
<input checked="" type="checkbox"/> NON-OWNED AUTOS			\$				
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		NHA080571	09/13/2017	09/13/2018	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 2,000,000
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCP 0017795-03	09/13/2017	09/13/2018	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Installation Fitr			CPP 0033584-03	09/13/2017	09/13/2018	Limit 100,000
B	Leased/Rented equi			CPP 0033584-03	09/13/2017	09/13/2018	Limit 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b>  FOR YOUR INFORMATION	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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PAYROLL

(For Contractor's Optional Use; See Instructions at [www.dol.gov/whd/forms/wh347instr.htm](http://www.dol.gov/whd/forms/wh347instr.htm))



Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Rev. Dec. 2008

NAME OF CONTRACTOR  OR SUBCONTRACTOR   
Michigan Recreational Construction, Inc. ADDRESS P.O. Box 2127, Brighton, MI 48116  
OMB No.: 1215-0149  
Expires: 12/31/2011

PAYROLL NO 2-Final FOR WEEK ENDING 04/10/2016 PROJECT AND LOCATION Springfield Children's Center, 1450 South Yellow Springs St., Springfield, IN PROJECT OR CONTRACT NO

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT OR ST	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK	
				M	T	W	TH	F	S	S				FICA	WITH- HOLDING TAX	Health Insurance	Simple IRA	OTHER		TOTAL DEDUCTIONS
				11	12	13	14	15	16	17										
W. Wiitanen x-8102	4	Salary Employee	o									\$854.16	\$197.34	\$237.17	\$167.59	\$284.73	\$99.99	\$986.82	\$1,860.48	
			s		8.00	8.00	8.00				24.00	35.59								\$2,847.30
S. Tolbert x-5895	1	SUOH2012-074 8/29/14 Laborer	o									\$1,060.80	\$227.93	\$641.74	\$0.00	\$0.00	\$0.00	\$869.67	\$2,109.82	
			s	6.50	10.00	10.00	7.50				34.00	22.95 8.25								\$2,979.49
C. Pietila x-9730	0	SUOH2012-074 8/29/14 Laborer	o									\$1,061.82	\$209.91	\$618.35	\$0.00	\$0.00	\$0.00	\$828.26	\$1,915.78	
			s	6.50	10.00	10.00	7.50				34.00	22.95 8.28								\$2,744.04
A. Lassila x-5113	0	SUOH2012-074 8/29/14 Laborer	o									\$1,062.50	\$207.84	\$610.41	\$0.00	\$0.00	\$0.00	\$818.25	\$1,898.62	
			s	6.50	10.00	10.00	7.50				34.00	22.95 8.30								\$2,716.87
			o																	
			s																	
			o																	
			s																	
			o																	
			s																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

Date 4-29-16

I, Susan L. Sheffer Vice President  
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Michigan Recreational Construction, Inc. on the

(Contractor or Subcontractor)

Springfield CDC ; that during the payroll period commencing on the

(Building or Work)

11th day of April, 2016, and ending the 17th day of April, 2016,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Michigan Recreational Construction, Inc. from the full

(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS

W. Wiltanen Salary Employee. Fringe benefits paid to approved plans. Fringe benefits include: Company sponsored retirement fund, health and dental insurance, vacation pay and holiday.

A. Lassila company fringe: \$.30 (6 holiday). Remaining fringe paid in cash.

C. Pietila company fringe: \$.32 (6 holiday). Remaining fringe paid in cash.

S. Tolbert company fringe: \$.35 (6 holiday). Remaining fringe paid in cash.

NAME AND TITLE

Susan L. Sheffer, Vice President

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.



# National Recreation and Park Association

Let it be known that

**CRAIG SHEFFER**

has met the requirements of the standards set forth by the  
National Certification Board  
and is hereby granted certification as a

**Certified Playground Safety Inspector**



**Certified  
Playground  
Safety Inspector**



CHAIRPERSON



NRPA PRESIDENT AND CEO

April 20, 2017

DATE CERTIFIED

38305-0520

CERTIFICATION NUMBER

May 01, 2020

EXPIRATION DATE



International Playground  
Contractors Association



Member ID#  
1998-0511

## Certificate of Playground Contractor Qualification

*This certificate validates that the company below is listed as a **Qualified Playground Contractor** and a **Member** of the NPCAI and has the necessary requirements to conduct business.*

*This Certificate is valid until the date of  
September 30, 2016*

# MICHIGAN RECREATIONAL CONSTRUCTION,

## BRIGHTON, MICHIGAN

*The above named contractor has the proper licensing to conduct business in the following states:*

*State License # Additional States*

**MI**

Jack Fry, NPCAI Chairman

October 2, 2015

Date

Denise R. Calabrese, NPCAI Executive Director

October 2, 2015

Date

