

MEMORANDUM

TO: Mayor and Council

FROM: Derek Delacourt, Community Services Area Administrator

DATE: August 15, 2016

SUBJECT: Resolution to approve a contract with Nationwide Construction Group to supply and install fencing for the off-leash dog park at Broadway Park (\$46,143.70)

Attached for your review and approval is a resolution approving a contract to supply and install fencing for the off-leash dog park at Broadway Park.

The section of Broadway Park to be designated as the off-leash dog play area will be entirely contained by fencing, signed as an off-leash dog play area, is anticipated to be roughly 1.5 acres, divided between a large and small dog run area, and located in the central eastern portion of the park, illustrated in attachment A.

The selection of the Broadway location is a culmination of multiple years of effort by Staff and the Park Advisory Commission. It provides a centrally located dog park, and accomplishes a stated goal in the existing PROS plan. The public process included the formation of an ad-hoc dog park committee, which spent several months working through criteria that were developed as part of the Recommendations and Guidelines for Dog Park Site Selection, Design, Operations and Maintenance. The document provides a history of the development of dog parks in the City, a framework for the public process, and site selection criteria developed after extensive research of best practices across the country. The public process for selecting Broadway Park included a direct mailing to all residents and businesses within ¼ mile of the site, an on-line survey to which 619 people responded, and a public meeting at which 15 people attended. Over 85% of the survey respondents enthusiastically supported the location, and at the public meeting, the vote showed unanimous support for the park.

Broadway Park was ultimately chosen because it is an underutilized park area where no other scheduled park uses would be displaced, there are no adjacent residences, and it is in close proximity to the downtown and Lower Town, serving a growing population of residents, many who do not own cars, and are searching for parks to which they can walk.

The plan retains the buffer between the mowed lawn area and the river, with some clearing of the understory between the train tracks and the fence, which would be kept back from the river at least 20' to reduce any waste runoff. The fence 4' high and black vinyl coated, with entry corrals to allow dog owners to remove the leash once within the

fenced area.

Three bids were submitted for this project.

Nationwide Construction Group	\$46,143.70*
American Fence	\$63,117.90
Great Lakes Fencing	\$74,325.00

*Lowest responsible bidder.

Staff is recommending awarding a contract to Nationwide Construction Group, Inc. in the amount of \$46,143.70 to supply and install fencing for the Broadway Park Dog Park. A 10% construction contingency (\$4614.37) is requested to cover potential contract change orders to be approved by the City Administrator. It is requested that a \$50,758.07 contract and contingency amount be approved for the life of the project without regard to fiscal year.

The project meets multiple Sustainability Goals, including:

- Safe Community
- Engaged Community
- Active Living and Learning

The Park Advisory Commission recommended approval of this contract at their July 19, 2016 meeting.

Prepared by: Colin Smith, Parks & Recreation Services Manager
Reviewed by: Derek Delacourt, Community Services Area Administrator
Approved by: Howard Lazarus, City Administrator

RESOLUTION TO APPROVE A CONTRACT WITH NATIONWIDE FENCE TO
SUPPLY AND INSTALL FENCING FOR THE DOG PARK AT BROADWAY PARK IN
THE AMOUNT OF \$46,143,70

Whereas, the selection of Broadway Park was approved by City Council as an appropriate dog-play location on April 18, 2016;

Whereas, Nationwide Construction Group submitted the lowest responsible bid to supply and install fencing for the Broadway Park Dog Park;

Whereas, The section of Broadway Park to be designated as the off-leash dog play area will be entirely contained by fencing, signed as an off-leash dog play area, and is anticipated to be approximately 1.5 acres, divided between a large and small dog run area, and located in the central eastern portion of the park, illustrated in attachment A;

RESOLVED, That City Council approve a contract with Nationwide Construction Group to supply and install fencing at the Broadway Park Dog Park, and approve a construction contingency of \$4314.37 (10%) to cover potential contract change orders for a total contract amount of \$50,758.70 for the life of the project without regard to fiscal year;

RESOLVED, That the City Administrator is authorized to take all necessary administrative actions to implement this resolution including the authority to approve change orders within the approved contingency; and

RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the contract after approval as to substance by the City Administrator and approval as to form by the City Attorney.

Submitted by: Parks and Recreation Services
Date: August 15, 2016
Approved by: City Attorney