



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 23, 2020

5:15 PM

Electronic Meeting

This meeting is audio only.

To listen or speak at public comment call: 888.788.0099 or 877.853.5247

Enter Meeting ID: 923 9997 0426

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced this was an electronic meeting in accordance with the Governor's Executive Orders and provided the phone numbers and process for public comment.

ROLL CALL

Committee members present: Greg Farris, Melanie McNicholas, Theresa Whiting, Peter Greenfield, Robert Lyons, Jack Eaton, Ali Ramlawi

Committee members absent: Kelly Burris, one vacancy

Ex-officio members present: Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Terry Keefe, Steve Davis

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The July 15, 2020 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - July 15, 2020

AUDIENCE PARTICIPATION

Chair Farris welcomed those in attendance and explained the process for public comment. There was no public comment.

CORRESPONDENCE

The Committee reviewed the four items of correspondence as presented. There was significant discussion on the C-17 low flyover of the airport and neighboring residences. The Committee reinforced the airport's desire to be a good neighbor and asked that the FAA, while acknowledging an aircraft's right to fly, share with future pilots of these very large aircraft how disruptive an unscheduled low approach can be to the neighbors.

- B-1** Airport Operations through July, 2020
- B-2** Airport Fuel Usage through July, 2020
- B-3** Airport Hangar Occupancy through August, 2020
- B-4** Low Flyover Communications with Pittsfield Charter Township

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

No update was provided.

C-2 Other Items

The Airport Manager discussed the upcoming project to recoat the roof of the International hangar, announced that the ATCT was back to normal operating hours effective July 27th, that the t-hangar rate increase went into effect on September 1st, and that concrete repairs were being planned to address deterioration on some taxiway and runway areas. City Council recently approved new leases for the ATCT and FAA equipment at the airfield, an MDOT-Aero sponsor contract reimbursing the airport for expenses to the FAA, and an amendment to the Reimbursement Agreement with the FAA for their review of the draft EA document. As requested at the last meeting, the Airport Manager provided a more detailed explanation on how the City depreciates assets at the airport. As an example, if an asset is purchased by the airport, the value of that purchase is credited to the airport at the end of the fiscal year, increasing the airport fund balance. The airport is then charged the cost of the asset, spread over its lifetime, through the asset depreciation expense in the annual airport budget.

COMMITTEE REPORTS**D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek**

There was nothing to report on this agenda item.

D-2 Discovery Area Report

Chair Farris reported that he is working with the A2GA2 to prepare a final concept for fundraising purposes. The project is targeting four goals: 1) increase visitor traffic to the airport; 2) share the rich aviation history of the airport; 3) provide an educational component (focused on STEM); and 4) provide a public gathering space for the community.

UNFINISHED BUSINESS**E-1 Terminal Improvements**

The Airport Manager discussed the list of desired improvement projects for the terminal building. The primary focus for the winter months will be the renovation of the building restrooms. Other projects will follow after the completion of this work.

E-2 FBO Building

The sub-committee for this project will be meeting in the next week or so to discuss how best to move forward with this project. Chair Farris will replace David Canter on the sub-committee.

NEW BUSINESS**F-1 Airport Capital Improvement Plan**

The Airport Manager discussed the differences of the Airport Capital Improvement Plan (ACIP) that is submitted to MDOT-Aero and the City's regular capital improvement plan process. The primary difference is that the ACIP only covers projects that are eligible for funding by the FAA and the City's plan covers all large airport projects. The ACIP is a five year detailed plan which the Manager reviewed with the Committee. The primary focus of this plan continues to be the proposed runway safety extension project over the next few years. Additional projects were reviewed which covered the remaining few years of the ACIP and beyond.

ITEMS FOR NEXT AGENDA

Setting the Committee meeting dates for 2021 will be discussed at the next meeting. It was noted that member Jack Eaton is attending his last meeting of the Committee as his City Council term expires prior to the November Committee meeting. It was also noted that former member David Canter's last meeting with the Committee was in July as his term was limited. Both members were thanked for their service to the Committee.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 18, 2020 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:10 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.