



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, March 16, 2016

5:15 PM

Ann Arbor Airport, 801 Airport Drive,  
Airport Terminal

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#### CALL TO ORDER

*Chair Canter called the meeting to order at 5:15 pm.*

#### ROLL CALL

*Committee members present: David Canter, Peter Greenfield, Greg Farris, Theresa Whiting, Robert Lyons*

*Committee members absent: Mary Karen McClellan, Michael Castle*

*Ex-Officio members present: Matthew Kulhanek*

*Others in attendance: Kathe Wunderlich, Mark Perry*

#### APPROVAL OF AGENDA

*The agenda was unanimously approved as presented.*

#### APPROVAL OF MINUTES

**A-1** Airport Advisory Committee Minutes - January 20, 2016

*The January 20, 2016 Airport Advisory Committee meeting minutes were unanimously approved as presented.*

**The Minutes were Approved by the Committee and forwarded to the City Council due back on 4/18/2016**

#### AUDIENCE PARTICIPATION

*Chair Canter introduced the newest member of the Committee, Robert Lyons. Member Lyons gave a brief description of his background as did the other Members of the Committee. Chair Canter welcomed those in attendance. There was no public comment.*

#### CORRESPONDENCE

*The Committee reviewed the three items of correspondence as presented.*

- B-1 Tower Operations/Fuel Usage through January 2016
- B-2 Airport Hangar Occupancy through February 2016
- B-3 AAC Member Roster

#### **AIRPORT MANAGER REPORT**

##### **C-1 Project Update - Environmental Assessment**

*The revised draft environmental assessment (EA) for the runway safety extension project was provide to the FAA in early February for an initial review and comment. The FAA has indicated that they expect to have their review done by the end of March and provide comments by late April. Dependent on the feedback from the FAA, we hope to make any needed revisions to the EA and initiate a 30 day public comment period sometime in May. We anticipate advertising the public comment period on the City and Airport's website and in local publications.*

##### **C-2 Other Items**

*The new broom attachment for the loader was received today. Bids for the new snow blower were received and a recommendation of award will be going to City Council in late March. Staff is currently working on pricing for a number of hangar improvements to be completed by late summer. The tentative list includes exterior hangar painting and interior relamping of N, O, P and Q row hangars. We are also looking into a roof recoating project for hangar row Q. We have received our 2016 permit from the State of Michigan for deer control. Unfortunately, there are new regulations under this permit that add to the complexity of this wildlife control method. Maintenance staff is starting a hangar preventative maintenance (PM) program for the t-hangars this month. The goal is to complete PM on a full hangar row each month so by the end of a year, we have worked on each individual t-hangar at the airport. A maintenance card will be left in each hangar once the work is completed to inform the hangar tenant what was done.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

**D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek**

*There was no report from either Township.*

**D-2 A2GA2 Report - C. Gordon**

*Mark Perry reported that the EAA is starting up their Young Eagles program in late April. They are also working to schedule their Adopt a Road cleanup of Lohr Road soon.*

**D-3 MI General Aviation Committee Report - M. Perry**

*Mark Perry reported that the last meeting was cancelled so there is nothing to report at this time.*

**UNFINISHED BUSINESS****E-1 Family Friendly Improvements**

*The project has gone about as far as it can until fundraising is done. Approximately \$20,000 will be needed for the project. Chair Canter will contact former member Gordie Garwood to see if he is interested in continuing to lead this effort even though he is no longer on the Committee.*

**E-2 Airport Fireworks Display**

*The fireworks planning group continues to meet with Pittsfield Township personnel in planning for a 2017 event. The next meeting is scheduled for March 29, 2016.*

**E-3 Private Hangar Standards****Private Hangar Standards Project - Proposed Timeline**

*The Airport Manager reviewed the proposed timeline for the private hangar lease and maintenance standards project. The Committee discussed this at length and asked that the proposed timeline and draft maintenance standards be sent to the private hangar owners as part of an invitation to attend our May meeting when this item will be discussed.*

**NEW BUSINESS**

**F-1** Community Benefits Assessment

*The Community Benefits Assessment, prepared by MDOT-Aeronautics, was presented and discussed by the Committee. Using an economic model, it is estimated that the airport provided a \$38,000,000 impact on the local economy for 2015. While this number is not exact, it does give an indicator that the airport provides a significant economic impact on the local area.*

**ITEMS FOR NEXT AGENDA**

*A review of draft maintenance standards for the private hangars is scheduled for the May Committee meeting.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, May 18, 2016 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 6:30 pm.*