

**Dean Fund Committee Meeting  
July 20, 2016 @ 9:00 a.m.  
Guy C. Larcom City Hall – 6<sup>th</sup> Floor Conference Room  
301 E. Huron St., Ann Arbor  
MINUTES**

**Members Present:** Edith Bletcher, Jane Immonen, Ken Westerman, Don Wortman

**Members Absent:** Ben Muth and Sue Perry

**Staff Present:** Kerry Gray

**Jane Immonen** called the meeting to order at 9:07 a.m.

**Public Comment:** None

**Action Item #1- Approve July 20, 2016 Agenda**

**Edi Bletcher** motioned to approve July 20 agenda; **Don Wortman** seconded the motion. Committee unanimously approved.

**Action Item #2- Review May 18, 2016 Meeting Minutes**

**Ken Westerman** motioned to approve May 18, 2016 meeting minutes; **Mr. Wortman** seconded the motion. Committee unanimously approved.

**Information item #1: FY 16 & FY17 Dean Fund Budget Reports & Project Status Updates**

Provided a project update

- **Vesper Project- Trees did not get planted, moved project to fall 2016.** Tree Pruning - \$5,337.51, went over budget for the pruning. There are still 4 crabapple trees that need to be planted at a cost of approximately \$1,300.
- **Triangle Neighborhood- Trees planted.** Planted 23 trees and ground several stumps in the neighborhood in early May. Charges for this project have not posted to the Dean Fund yet, it typically takes several weeks. Robert Bauman, the resident who applied to the Dean Fund Committee, handed out doorhangers to residents who received trees. The doorhanger included information about the Elizabeth Dean Fund information and tree care instructions.
- **Scarlett Middle School – Trees planted.** Planted 2 trees for Arbor Day/Earth Day with students from Scarlett Middle School on April 29, 2016.
- **Citizen Pruner Program- Tool and supplies purchased.** The following tools and supplies were purchased: (10) Corona 7” Folding saws, (10) Barnel long handle saws, (20) Fiskar bypass pruners, (20) Pocket Diameter tapes, (5) Standard Diameter tapes, 5 Mesh bags for hard hat and vest storage.
- **Watering Dean Promenade. Completed for June.** Watering will continue through the summer.

**Information Item #2: August 17, 2016 Meeting Date**

- Snapshot of projects funded by the Dean Fund

- Details on tree watering intern and Dean Promenade tree planting.

**Discussion Item #1: Project Ideas (FY17)**

- Tree watering intern - \$7,000/intern
  - Watering tank – may need funding for a watering tank that could go in the bed of a truck. Staff will look into whether the city has a watering tank that can be used and an available truck for the intern.
- Main Street Honeylocust replacement and Ginkgo that died— approximate cost of \$1,500.
  - 2.5”-3” Honeylocust (need to remove the stump and all or most of the soil in the planting pit to eliminate the concern about any decay organisms that might be in the soil.
  - 2.5”-3” Ginkgo
- Slauson Middle School Arbor Day/Earth Day tree planting event in spring.
- Dean Promenade- is there additional work that needs to be done?

Ms. Immonen adjourned the meeting at 10:01 a.m.

<b>DEAN FUND BUDGET</b>	<b>FY 16</b>
<b>Investment Income (Projected)</b>	\$25,000
<b>Prior Year Fund Balance</b>	\$30,000
<b>Total</b>	\$55,000

<b>DEAN FUND BUDGET</b>	<b>FY 17</b>
<b>Investment Income (Projected)</b>	\$27,500
<b>Prior Year Fund Balance</b>	\$30,000
<b>Total</b>	\$57,500

<b>Project Name</b>	<b>Approved Amount</b>	<b>Status</b>
Triangle Neighborhood Proposal- Tree Planting (~22 trees)	\$6,600	Approved 10/13/2015
Removal, replacement and trimming of crabapple trees on Vesper St.	\$6,600	Approved \$3,600 10/13/2015 Approved \$3,00 05/18/2016
Citizen Pruner Program	\$2,000	Approved 03/08/2016
Scarlett Middle School tree planting	\$1,000	Approved 04/12/2016
<b>Total</b>	<b>\$16,200</b>	
<b>Remaining Unencumbered Budget</b>	<b>\$38,800</b>	

**2016 Meeting Calendar (REVISED)**

- |  |                                |
|--|--------------------------------|
| January 12, 2016 -- CANCELLED          | July 20, 2016 (Wednesday)      |
| February 9, 2016 -- CANCELLED          | August 17, 2016 (Wednesday)    |
| March 8, 2016                          | September 21, 2016 (Wednesday) |
| April 12, 2016                         | October 11, 2016               |
| May 18, 2016 (Wednesday)               | November 8, 2016               |
| June 15, 2016 (Wednesday) -- CANCELLED | December 13, 2016              |