



City of Ann Arbor
Meeting Minutes - Final
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, April 18, 2017

8:15 AM

Larcom City Hall, 301 E Huron St, Second
floor, City Council Chambers

I. CALL TO ORDER

Chair Sorrell called the meeting to order at 8:20 a.m. in the Guy C. Larcom, Jr. Building, 2nd Floor Council Chambers, 301 E. Huron Street.

II. ROLL CALL

Board member Beth Ernat left at 9:20 a.m.

Present: 7 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Phil Tepley, Heather Grisham, and Beth Ernat

Absent: 2 - Laura Hayden, and Graydon Krapohl

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

Chair Sorrell asked that discussion for Strategic Planning be removed from the agenda.

A motion was made by Rapundalo, seconded by Vice Chair Leahy, that the Agenda be Approved with changes. On a voice vote, the Chair declared the motion carried.

V. APPROVAL OF MINUTES

[17-0542](#) LDFA Board Meeting Minutes - March 21, 2017

Attachments: LDFA Board Meeting Minutes - March 21, 2017

A motion was made by Treasurer Grisham, seconded by Ypsilanti City Rep. Charter, that the Minutes of March 21, 2017 be Approved by the Board. On a voice vote, the Chair declared the motion carried.

VI. LDFA CHAIR'S REPORT

No Chair Report

VII. LDFA TREASURER'S REPORT

Board Treasurer Heather Grisham presented the Treasurer's Report

[17-0583](#) SmartZone Financial Report - March 31, 2017

Attachments: Smartzone Financial Report 3.31.17-Q3

VIII. REPORTS FROM SERVICE PROVIDERS

Skipp Simms presented the SPARK Service Providers Report

1. [17-0589](#) SPARK 2016-2017 3rd Quarter Report

Attachments: LDFA 2016-2017 Q3.pdf

2. Review Marketing Report

Donna Doleman from SPARK gave a review of the LDFA Marketing Report

[17-0424](#) LDFA Marketing Report

Attachments: 2017 Final LDFA Marketing Report

[17-0648](#) SPARK 3 Year Marketing Plan Results - July 2014 - February 2017

Attachments: 3-Year Marketing Plan Results.pdf

IX. OTHER BUSINESS

1. Resolution to Recommend 15-Year Extension of TIF Plan

17-0425 LDFA 15 Year Extension of TIF Plan

Attachments: A2Ypsi LDFA 15 Year Extension

Phil Tepley asked that a discussion be added to strategic planning to form a LDFA coordination committee for the Lenawee County satellite.

17-0554 LDFA Board Resolution for TIF Plan Extension

Attachments: LDFA Board Resolution for TIF Plan Extension

A motion was made by Ypsilanti City Rep. Tepley, seconded by Vice Chair Leahy, that the LDFA Board Resolution for the TIF Plan Extension be Approved. On a voice vote, the Chair declared the motion carried.

2. **17-0573** LDFA and SPARK 2017-2018 Draft Contract Services Agreement

Attachments: LDFA - SPARK - 2017-18 Agreement DRAFT redline v4

The Board agreed to postpone discussion of the LDFA and SPARK 2017-2018 Draft Contract Services Agreement and asked that the document be reviewed for discussion at the next Board meeting.

3. **17-0556** LDFA 2018 Contract for City Services

Attachments: City Services Agreement 2018

A motion was made by Vice Chair Leahy, seconded by Rapundalo, that the LDFA 2018 Contract for City Services be Approved subject to City Council approval of LDFA Budget May 2017. On a voice vote, the Chair declared the motion carried.

4. **Discussion of Potential Conflict of Interest**

Vice Chair Leahy described a potential conflict of interest on the LDFA and Spark contract.

Vice Chair Leahy left the room at 9:38 a.m. and all Board member present remained to discuss the potential conflict. She returned at 9:41 a.m.

Since the Board attorney, Jerry Lax, was unable to attend this meeting,

the Board deferred further discussion on potential conflict of interests until the next meeting Board meeting to accomodate scheduling.

X. ADJOURNMENT

A motion was made by Vice Chair Leahy, seconded by Treasurer Grisham, that the Board meeting be Adjourn at 9:43 a.m. On a voice vote, the Chair declared the motion carried.

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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