



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 18, 2011

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Perry called the meeting to order at 5:09 pm.

ROLL CALL

Committee members present: Mark Perry, Raymond Hunter, James Vincze, Carl Loomis

Committee members absent: Gordon Garwood, John Sullivan, Wilson Tanner

Ex-Officio members present: Matt Kulhanek, Barbara Fuller

Others in attendance: Bob Gelpke, Kathe Wunderlich, Chris Gordon, Paul Montagno, Andy Fowler

APPROVAL OF AGENDA

Chair Perry requested to amend the agenda to move item F-1 after Correspondence. The amended agenda was unanimously approved.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - January 19, 2011

The January 19, 2011 minutes were unanimously approved as presented.

A motion was made by Commissioner Vincze, seconded by Commissioner Hunter, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 7/5/2011. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

- B-1** Tower Operations/Fuel Usage through March, 2011
- B-2** Airport Hangar Occupancy - May, 2011
- B-3** Pittsfield Board of Trustees Memo - Lohr Textile Greenway Project Award
Ms. Fuller provided an updated memorandum from the Pittsfield Township Board of Trustees for this item.
- B-4** Costco Road Improvements - WCRC
Chair Perry asked that the Washtenaw County Road Commission be contacted regarding the future boulevard entrance planned by the airport and an inquiry made regarding the possible need for additional R-O-W at the Lohr Road/Ellsworth Road intersection.

AIRPORT MANAGER REPORT

- C-1 Project Update - SRE Building/Environmental Assessment**
Mr. Kulhanek gave updates on these two projects. There has been little change in the SRE building project as the contractor has not completed the punchlist items. The City has had discussions with the bonding company regarding the claims filed and the contractor's ability to complete the project. The Airport is still waiting to hear back from the FAA regarding the EA. Mr. Kulhanek recently sent an email to the FAA requesting a status update but has not yet received a response.
- C-2 EAA Pancake Breakfast**
The EAA pancake breakfast is scheduled for Sunday, June 12th from 8 am until noon. This is a great event for families and the entire community.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES

- D-1 FAA Tower Report - C. Smith**
No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

Nothing other than what is on the agenda.

D-3 Lodi Township Report - J. Godek

No one was able to attend.

D-4 FAASTeam Report - D. Schrader

Chris Gordon provided information on the June 4th pilot workshop presentation planned with the USDA. The workshop, organized in conjunction with A2GA2, will focus on wildlife hazard mitigation for pilots.

D-5 A2GA2 Report - C. Gordon

Chris Gordon reported on a number of items that the A2GA2 is working on. A2GA2 adopted the section of Lohr Road along the airport through the County's adopt a road program. The group held their first road clean-up day on 5/14/11. They are working with the local FBO's and flying clubs for the first annual International Learn to Fly Day which will be held on 5/21/11. They are participating with the Young Eagles program through the EAA to give local youth an exposure to aviation. They are also planning a fudge run to Mackinac Island to benefit the Mott Foundation and local hospitals.

UNFINISHED BUSINESS**E-1 Airport Emergency Plan**

The airport manager distributed a timeline and workflow to complete adoption of the revised airport emergency plan.

NEW BUSINESS**F-1 Presentation - Pittsfield Township Master Plan**

Paul Montagno, Pittsfield Township Planner, presented a draft of the 2010 Pittsfield Master Plan. His presentation focused on components of the plan which relate to the airport or areas surrounding the airport. Comments on the draft Master Plan are being solicited through June 20th and can be directed to Mr. Montagno. There were a number of comments and questions for Mr. Montagno by members of the Committee, summarized as follows: lack of reference to airport plans such as approach plans, 1979 agreement as amended regarding compatible land uses, and the airport layout plan; use of airport property,

which is already off the tax rolls, as a transit center; airport property on the east side of State Road is not consistent with the rest of the airport property on the future land use map; the proposed use of the State/Ellsworth area is too dense and includes a residential component which is not compatible with an airport; draft does not seem to take Michigan Airport Zoning standards into account. The Committee asked that comments be submitted to the Township.

F-2

State Road Environmental Assessment - WCRC

The Washtenaw County Road Commission (WCRC) is preparing an Environmental Assessment (EA) for improvements to State Road from Ellsworth south to Michigan Avenue. They have sent a letter to the airport as part of an early coordination effort to identify key issues that must be addressed in their process. The Committee asked that the airport manager prepare a response and circulate for Committee comments prior to the June 30th deadline from the WCRC.

ITEMS FOR NEXT AGENDA

Nothing new at this time.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 20, 2011 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:25 pm.