

CITY OF ANN ARBOR RETIREE HEALTH CARE BENEFIT PLAN & TRUST
BOARD OF TRUSTEES

Minutes for the Special-Call Board Meeting
September 9, 2016

The meeting was called to order by Jeremy Flack, Chairperson, at 1:09 p.m.

ROLL CALL

Members Present: Clark, Crawford, DiGiovanni, Flack, Hastie, Heusel, Lynch, Monroe, Nerdrum
Members Absent: None
Staff Present: Gustafson, Jarskey, Kluczynski
Others: Michael VanOverbeke, Legal Counsel

AUDIENCE COMMENTS

There were no audience comments presented.

A. APPROVAL OF AGENDA

It was **moved** by Heusel and **seconded** by Clark to approve the agenda as submitted.
Approved

B. APPROVAL OF MINUTES - None

C. CONSENT AGENDA - None

D. ACTION ITEMS

D-1 Request Authorization for Staff to Open Checking Account with Northern Trust for VEBA Transactions with Associated Fees of Approximately \$300.00 per Month

Mr. VanOverbeke stated that this has to do with those employees who fall under the \$2500 health care plan, and Ms. Walker is the first person to retire under that plan. There will need to be a checking account set up with the custodial bank for such claims, and item D-2 would be to set up an agreement with Flores & Associates, the party that administers verification that they qualify for health care expenses and transfers the money. Mr. Crawford stated that he has learned that the City has proceeded to get an agreement with Flores to extend their existing arrangement to incorporate this new coverage, but in speaking with Mr. VanOverbeke he feels that it is important that it should be arranged by the VEBA Board in conjunction with legal counsel. Mr. Crawford stated that he will continue to pursue this item with Mr. VanOverbeke. The Board agreed and it was noted that no action is required at this time.

D-2 Approval of Agreement with Flores & Associates, LLC

After further discussion regarding the claim process and potential fees, Mr. Crawford recommended, that with only one eligible employee at this time with no one else being eligible for the next four years, it may make more sense to transfer Ms. Walker's full benefit amount over to Flores, which they could manage going forward until it is used up. This would give the Board more time to get the accounts in order before the next eligible employees retire. The Board agreed.

D-3 Silicon Valley Bank: Strategic Investors Fund VIII, L.P. Offering Documents

The Board passed a resolution at its August 18th meeting to invest in SVB's Strategic Fund VIII. Mr. VanOverbeke stated that his office has reviewed the subscription documents for SVB and everything looks to be in order.

It was **moved** by Nerdrum and **seconded** by Clark to authorize execution of the Silicon Valley Bank Strategic Investors Fund VIII, L.P subscription documents by the appropriate Board signature(s).

Approved

APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR FOR THE RETIREE HEALTH CARE BENEFIT PLAN & TRUST

It was **moved** by Hastie and **seconded** by Crawford to appoint Daniel Gustafson as Interim Executive Director for the Retiree Health Care Benefit Plan & Trust effective immediately.

Approved

- E. **DISCUSSION ITEMS** - None
- F. **REPORTS** - None
- G. **TRUSTEE COMMENTS / SUGGESTIONS**
- H. **FUTURE AGENDA ITEMS**
- I. **ADJOURNMENT**

It was **moved** by Heusel and **seconded** by Nerdrum to adjourn the meeting at 1:19 p.m.

Meeting adjourned at 1:19 p.m.



**Daniel Gustafson, Interim Executive Director
City of Ann Arbor Employees' Retirement System**