



**City of Ann Arbor**  
**Formal Minutes**  
**Airport Advisory Committee**

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, January 21, 2015

5:15 PM

Ann Arbor Airport, 801 Airport Drive, Airport Terminal

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**CALL TO ORDER**

*Chair Canter called the meeting to order at 5:15 pm.*

**ROLL CALL**

*Committee members present: David Canter, Peter Greenfield, Ray Hunter, Theresa Whiting, Gordon Garwood, Greg Farris, Mary Karen McClellan*

*Committee members absent: None*

*Ex-Officio members present: Matthew Kulhanek*

*Others in attendance: Kathe Wunderlich, Mark Perry*

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as presented.*

**APPROVAL OF MINUTES**

**A-1** Airport Advisory Committee Minutes - November 19, 2014

*The November 19, 2014 meeting minutes were unanimously approved as presented.*

**Approved by the Commission and forwarded to the City Council due back on 3/16/2015**

**AUDIENCE PARTICIPATION**

*Chair Canter welcomed those in attendance. There were no public comments.*

**CORRESPONDENCE**

*Four items of correspondence were reviewed by the Committee.*

**B-1** Tower Operations/Fuel Usage through November, 2014

- B-2** Airport Hangar Occupancy through December, 2014
- B-3** Project Grow Correspondence
- B-4** FAA Tall Structure Notice

#### **AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment, Solar Array**

*The City and MDOT-Aero met with staff from the FAA Great Lakes Region to discuss the Environmental Assessment for the proposed runway safety extension project. The parties agreed to continue regular communications in an effort to finalize the draft EA. The Airport Manager reported that he felt a strong commitment from both the FAA and MDOT-Aero to finalize the EA. The City and DTE are finalizing the license agreement (land lease) for the proposed solar array at the airport. The agreement should be ready for Council consideration shortly and, if approved, DTE can move forward to complete engineering and then seek FAA and Pittsfield Township approval on the installation.*

**C-2 Other Items**

*There was an incursion (vehicle/pedestrian deviation) at the airport on January 14, 2015. A female was spotted near Aviation Center heading towards taxiway Alpha. Staff from U of M Survival Flight noticed the individual and quickly retrieved her from the movement area. The individual was transported from the airport by ambulance for evaluation. The hangar relamping project will continue with Echo row hangars over the next few months. This will complete the relamping of the NE t hangar area. A late November wind storm damaged a large section of the airport terminal roof. Short term repairs were made to allow operations to continue and a new roof was installed in mid-December. We continue to work with the developers of Skyclock and are currently testing the Android version of their app.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

- D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek**  
*Neither Township had anything to report.*

**D-2 A2GA2 Report - C. Gordon**

*Mark Perry reported on behalf of the A2GA2. The EAA is developing their Young Eagles schedule for this year. The A2GA2 is considering their role in the possibility of having a fireworks display at the airport. Further discussion is needed between the Association and the Airport Advisory Committee on this issue.*

**D-3 MI General Aviation Committee Report - M. Perry**

*Mr. Perry reported that there was no GA Committee meeting in December. The state aviation fuel tax, and how it provides a long term fix to aviation funding, continues to be a major focus.*

**UNFINISHED BUSINESS****E-1 Family Friendly Improvements**

*Member Garwood brought new Committee members up to speed on the proposed project. He met with an engineer from the City in December to review the project and discuss any potential issues. There is a City water main running under the project site that will have to be located to determine what, if any, impacts it may have on the project.*

**E-2 Airport Long Term Planning Process**

*Chair Canter distributed a draft case statement for consideration by the Committee. He requested input on the draft document. Chair Canter also summarized the recent meeting held with two of the three new City Councilmembers to discuss the airport.*

**E-3 Community Membership Needs**

*The Committee still has one vacancy that needs to be filled. The question was raised if the new Ann Arbor City Charter amendment regarding residency impacts Committee re-appointments like it does initial appointments. The Airport Manager will try to get the answer to this question.*

**NEW BUSINESS****F-1 Election of Officers for 2015**

*David Canter was nominated to serve as the Airport Advisory Committee Chair for 2015. A motion to close nominations and approve Mr. Canter*

*as Chair was unanimously approved.*

*Peter Greenfield was nominated to serve as Airport Advisory Committee Vice-Chair for 2015. A motion to close nominations and approve Mr. Greenfield as Vice-Chair was unanimously approved.*

#### **ITEMS FOR NEXT AGENDA**

*Chair Canter asked that the fireworks issue be placed on the next agenda under new business.*

#### **NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, March 18, 2015 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

#### **ADJOURNMENT**

*The meeting was adjourned at 6:30 pm.*