

City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
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Action Minutes

Thursday, November 5, 2015

4:30 PM

Larcom City Hall, 301 E Huron St, Second Floor, City Council
chambers

Greenbelt Advisory Commission (GAC)

CALL TO ORDER

Chairperson Brines called the Greenbelt Advisory Commission to order at 4:30 p.m. in the Guy Larcom Jr. Building, 2nd Floor Council Chambers, 301 E. Huron St. Ann Arbor, MI 48104

ROLL CALL

Present 7 - Shannon Brines, Stephanie Buttrey, Jennifer Fike, John Ramsburgh, Jean Cares, Douglas Allen, and Robert Gordon
Absent 1 - Siri Ibarguen

APPROVAL OF AGENDA

A motion was made by Commissioner Fike, seconded by Commissioner Cares, that the Agenda be Approved with changes. On a voice vote, Chairperson Brines declared the motion carried.
Commissioner Fike asked that an additional item be added to "New Business" to discuss the Proposed Calendar for 2016.

A APPROVAL OF MINUTES

A motion was made by Commissioner Buttrey, seconded by Commissioner Cares, that the Minutes be Approved as presented. On a voice vote, Chairperson Brines declared the motion carried.

SPECIAL PRESENTATIONS

None.

PUBLIC COMMENTARY

(4 SPEAKERS MAXIMUM - 5 MINUTE SPEAKING TIME - SIGN UP MUST TAKE PLACE PRIOR TO THE MEETING BY NOTIFYING THE CHAIR OR CITY STAFF. THIS SECTION OF PUBLIC COMMENTARY IS LIMITED TO ITEMS RELATED TO THE AGENDA.)

None.

B OLD BUSINESS

1. OnBase Overview

Ginny Trocchio demonstrated how the OnBase software system can be used to archive completed Greenbelt property projects. Documentation including maps, purchase agreements, reports etc. have been entered into the system. This information will be available to future staff should the need arise.

C NEW BUSINESS

2. Annual Report and Financials

Ginny Trocchio presented the fiscal year financial report to the Commission. Ms. Trocchio summarized the pertinent activity on the report as noted below:

- Three property transactions were completed adding 183 acres to the Greenbelt this FY.*
- Averaged over 65 percent matching funds over the course of the year.*
- Applied for two additional properties for grant applications which have been funded for the upcoming FY.*

(A copy of the Annual and Financial Reports referenced are available at the Clerk's Office for review.)

3. Staff Update

Ginny Trocchio announced she has taken a position with the Washtenaw County Parks Department and will be departing. This is her last meeting with the Greenbelt Advisory Commission. However, she looks forward to working with the Greenbelt Advisory Commission on joint projects in the future. On behalf of the Greenbelt Advisory Commission Commissioner Fike thanked Ginny Trocchio for her service and presented her with a gift.

4. Proposed Calendar for 2016

The proposed calendar for 2016 was presented to the Commissioners for review and comment. There were no comments and/or changes requested. Therefore, the proposed calendar will be scheduled and posted.

D NEXT AGENDA ITEMS

None.

CLOSED SESSION TO DISCUSS LAND ACQUISITION

4:49 p.m.

A motion was made by Commissioner Fike, seconded by Commissioner

Ramsburgh, that the Greenbelt Advisory Commission enter into closed session. On a roll call, the vote was as follows with Chairperson Brines declaring the motion carried.

Yeas: 7 - Commissioner Brines, Commissioner Buttrey, Commissioner Fike, Commissioner Ramsburgh, Cares, Allen, and Gordon

Nays: 0

Absent: 1 - Ibarquen

MEETING RECONVENED MEETING RECONVENED

5:14 p.m.

A motion was made by Commissioner Ramsburgh, seconded by Commissioner Fike, that the Greenbelt Advisory Commission meeting reconvene. On a voice vote, Chairperson Brines declared the motion carried.

MOTION 1 APPLICATION 2013-02

A motion to recommend to Council to apply for USDA-NRCS grant funds in 2016 for application #2013-02

A motion was made by Commissioner Gordon, seconded by Commissioner Fike, that the motion be Approved. On a voice vote, Chairperson Brines declared the motion carried.

PUBLIC COMMENTARY (5 MINUTE MAXIMUM SPEAKING TIME - NO LIMIT TO THE NUMBER OF PEOPLE SPEAKING IN THIS SECTION.)

None.

F COMMUNICATIONS

None.

E REPORT FROM COMMITTEES

5. Communications update and Internship Review

Commissioner Buttrey gave an update from the Communications subcommittee. The subcommittee recently meet and discussed initiating a request for a new intern. It was decided the Commission would request an intern with a major in Communications and an interest in the environment. This change should yield candidates that can assist with social media and website updates. The new internship position has been posted and the subcommittee is awaiting candidates.

ADJOURNMENT

A motion was made by Commissioner Cares, seconded by Commissioner Gordon, that the Greenbelt Advisory Commission meeting be Adjourned. On a voice vote, Chairperson Brines declared the motion carried.