



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, November 18, 2009

5:00 PM

Ann Arbor Airport, 801 Airport Drive

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#### CALL TO ORDER

*Chairman Mark Perry called the meeting to order at 5:05 pm.*

#### ROLL CALL

*Committee members present: Mark Perry, Carl Loomis, Ray Hunter, Wilson Tanner, James Vincze, John Sullivan, Gordon Garwood*

*Committee members absent: none*

*Ex-Officio members present: Airport Manager Matt Kulhanek, Barb Fuller*

*Others in attendance: Bob Gelpke*

#### APPROVAL OF AGENDA

*The agenda was unanimously approved as presented.*

#### APPROVAL OF MINUTES

A-1 Airport Advisory Committee - September 16, 2009

*The minutes from September 16, 2009 were unanimously approved as presented.*

#### AUDIENCE PARTICIPATION

*Chair Perry welcomed those in attendance. There were no public comments.*

#### CORRESPONDENCE

*Three items of correspondence were reviewed by the Committee.*

B-1 Tower Operations/Fuel Usage through Sept 2009

B-2 Airport Hangar Occupancy - November

B-3 Tall Structure Notice

**AIRPORT MANAGER - M. KULHANEK****C-1 Project Update - Box Hangar/SRE Building/Environmental Assessment**

*Mr. Kulhanek gave updates on the three projects. The box hangars are nearly finished with final trade inspections scheduled for the next few days. The units should be available for occupancy by December 1st barring any unforeseen problems. Some initial tenants have backed out of their pre-lease commitments and there are a couple of units available. The SRE building is also progressing. The contractor, after a notice to his surety, has really stepped up progress. The revised project schedule from the contractor indicates a December 22nd completion date, but Mr. Kulhanek believes a date in January is more realistic. The EA process continues. We are waiting on an approval from the FAA regional office on the user survey before we can move forward to get the draft EA out for preliminary review. The public hearing should be sometime in late January depending on the review time from the FAA.*

**C-2 Ann Arbor - Pittsfield Supplemental Agreement**

*Mr. Kulhanek distributed an unsigned copy of the agreement recently approved by the City Council and the Pittsfield Board of Trustees. The agreement is currently being circulated for signatures. The agreement clarifies issues from the 1979 Policy Statement between the two municipalities and resolves current litigation over jurisdictional issues related to the construction code and the box hangar/SRE building project. The agreement also spells out the notification process when an Airport Layout Plan is updated in the future.*

*At the request of Chair Perry, Mr. Kulhanek also explained the recent deed restriction approved by City Council. The FAA required the City to grant itself a deed restriction on the airport property to allow for the replacement of a raw waterline. This upcoming project will result in the replacement of the primary waterline from the City wells located on the airport grounds out to State Road.*

**C-3 E-Newsletter**

*The content for the next edition of the e-newsletter is being finalized. Mr. Kulhanek asked for any input from Committee members. The movie recently filmed at the airport was noted as something to include.*

**C-4 Airfield Lighting, Signage and Pavement Markings**

*The Airport is working with our engineer to look at changes to the airfield lighting. Currently, the airfield lighting is on all night long utilizing electricity with very few operations. Putting the lighting on pilot (mic) control, similar to the ODAL's, should reduce operating costs. The ATCT would have manual control when they are open and switch it over to pilot control when they are closed. The cost benefit of this is being reviewed and, depending on installation costs, the City's Energy Fund may be utilized. Airfield signage and pavement marking are turning into a bigger project than initially expected. Mr. Kulhanek has met with the ATCT and MDOT-Aero staff about the changes. The project will likely require block grant funding to implement.*

*Mr. Kulhanek also discussed the recent use of the airport in the movie "Cedar Rapids." The airport businesses and customers were very accommodating during this invasion of approximately 70 cast and crew members for a long day of filming. Mr. Kulhanek also reminded the Committee about the upcoming EAA Holiday Party at the airport terminal building on December 10th from 6-8 pm.*

### **REPORTS OF TOWNSHIP, FAA TOWER, COMMITTEES**

**D-1 FAA Tower Report - C. Smith**

*No one was able to attend.*

**D-2 Pittsfield Township Report - B. Fuller**

*Barb Fuller, Deputy Supervisor, had nothing to report.*

**D-3 Lodi Township Report - J. Godek**

*No one was able to attend.*

**D-4 Ann Arbor Flyers -**

*No one was able to attend.*

**D-5 University of Michigan Flyers -**

*No one was able to attend.*

### **UNFINISHED BUSINESS**

**E-1 Noise Compatability Program**

*The three noise abatement signs that are part of the Noise Compatability Program were recently delivered. The signs will soon be installed at the intersections of runway 6/24 and the A1, A3 and Delta taxiways.*

**E-2 Old Airport Terminal Building**

*Mr. Hunter reviewed some additional historic photos to determine if they added value to our application packet. He did not feel any value was added so the packet should be completed and submitted without these.*

**E-3 Family Friendly Improvements**

*Mr. Tanner and Mr. Garwood had nothing new to report on the project.*

**E-4 Airport Emergency Plan**

*Mr. Kulhanek met with the ATCT Manager and the Pittsfield Public Safety Director regarding the airport emergency plan. There is an old agreement between the ATCT and the Township Public Safety Office regarding emergency operations. It was determined that this should be updated with the new airport emergency plan. A follow up meeting with the ATCT and Pittsfield is necessary. Mr. Sullivan raised questions about accident response in the interim, specifically about a process for FBO response. Chair Perry and Mr. Kulhanek will have further discussion on this issue.*

## **NEW BUSINESS**

### **F-1 2010 Meeting Schedule**

*The 2010 meeting schedule for the Airport Advisory Committee was unanimously approved as presented.*

### **F-2 DTW Class B Airspace Review**

*Chair Perry was recently made aware of a review being done by the FAA regarding the DTW class B airspace. The group doing this review has not contacted the Airport Manager or Advisory Committee. This group recently met with U of M Flyers to discuss impacts of an expanded class B airspace. Chair Perry asked Mr. Kulhanek to investigate what is being considered and report back to the Committee under Unfinished Business on the next agenda.*

## **ITEMS FOR NEXT AGENDA**

*Mr. Kulhanek informed the Committee that there would likely be an easment to the Washtenaw County Road Commission on the next agenda for review and recommendation. This is for an area along State Road just north of the runway 6/24 RPZ.*

## **NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, January 20, 2010 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

## **ADJOURNMENT**

*The meeting was adjourned at 6:15 pm.*