

**Dean Fund Committee Meeting  
November 8, 2016 @ 9:00 a.m.  
Guy C. Larcom City Hall – 6<sup>th</sup> Floor Conference Room  
301 E. Huron St., Ann Arbor  
MINUTES**

**Members Present:** Edith Bletcher, Jane Immonen, Ben Muth, Sue Perry, Don Wortman

**Members Absent:** Ken Westerman

**Staff Present:** Kerry Gray and Matt Waldsmith

**Ben Muth** called the meeting to order at 9:06 a.m.

**Public Comment:**

**Action Item: November 8, 2016 Agenda**

**Sue Perry moved** to approve November 8, 2016 agenda; **Don Wortman seconded the motion.** Committee unanimously approved.

**Information item #1: Dean Fund Trust Update**

City Treasurer, Matt Horning, provided an update on the performance of the Dean Fund Trust. The current balance in the city pool of investments is \$156,290.93. This money can be spent by the Dean Fund Committee with approval and appropriation by City Council.

**Information Item #2: Budget and Project Update FY 17**

**Project Update:**

- **Vesper Project-** Trees have been ordered for fall planting. Four crabapple trees will be planted at a cost of approximately \$1,300.
- **Watering Dean Promenade-** Completed for season.
- **Dean Promenade-** Stump will be removed and new tree planted by the end of November.

**Information/Action Item #3: Review of Potential Projects Field Tour**

Field Tour notes and project budgets for the potential project sites visited during the October field tour attached- the Committee discussed each of the potential project sites.

- **Huron Parkway (N. Washtenaw to Huron River Drive)**  
Committee felt this area was very wooded and that there was not much of a need to fund tree planting in this area at this time. Forestry staff have been removing the gator bags from these trees and other that were identified on the field tour.

- South Industrial (Stadium to Eisenhower Blvd)**  
 Committee supported project to remove and replace 15 trees and plant in 30 vacant planting sites. **Ms. Perry moved to approve \$22,500** for this project and provide one-year of post planting care for the newly planted tree. **Mr. Wortman seconded the motion.** Committee unanimously approved.
- Maple Road (Stadium Blvd to Scio Church)**  
 Committee supported project to plant 29 trees along Maple Road. **Mr. Wortman moved to approve \$14,800** to plant these trees and provide one-year of post planting care. **Jane Immonen seconded the motion.** Committee unanimously approved.
- S. Main Street and W. William**  
 Committee supported project to remove and replace dead/dying Zelkovas on the east side of Main Street between W. William and Packard and prune the remaining tree. **Ms. Perry moved to approve \$11,500** for tree removal, stump removal and replacement of 9 dead/dying trees, pruning of remaining trees and one-year of post planting care. **Edi Bletcher seconded the motion.** Committee unanimously approved.
- Veteran’s Memorial Park**  
 Committee discussed this project and the need to take a larger look at maintenance and plantings at Vet’s Park, particularly at the corner of Maple and Jackson Ave. The DFC would like to look at options for beautifying that corner.

Committee discussed possibility of interspersing larger canopy trees in between crabapples along Jackson Ave and Maple. The area is wide and could support large street trees.

**Information Item #4: December 8, 2016 meeting date and agenda items**

**Mr. Wortman moved** adjourned the meeting, **Ms. Perry seconded the motion.** **Mr. Muth** adjourned the meeting at 10:01 a.m.

<b>DEAN FUND BUDGET</b>	<b>FY 17</b>
<b>Investment Income</b> <i>(Projected)</i>	\$27,500
<b>Prior Year Fund Balance</b>	\$30,000
<b>Total</b>	\$57,500

Project Name	Approved Amount	Status
Dean Promenade Tree Watering	\$1,867.50	In progress. Approved a total of \$2,490 for 4 months of watering. One month of watering was in FY16. <i>(Approved 5/18/2016)</i>
Dean Promenade Tree Removal and Replacement	\$1,500.00	To be completed Fall 2016 <i>(Approved 08/17/2016)</i>
Vesper Tree Planting – 4 crabapples	\$1,300.00	To be completed Fall 2016 <i>(Approved 5/18/2016)</i>
South Industrial (Stadium to Eisenhower Blvd) – plant 45 trees (including some removal/replacements) and 1-year of post planting care	\$22,500.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
Maple Road (Stadium to Ann Arbor Saline Rd)- plant 29 trees (including some removal/replacements) and 1-year of post planting care	\$14,800.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
S. Main Street and W. William- tree removal/stump removal/tree planting of 9 dead/dying zelkovas, pruning of remainder of trees and 1-year of post planting care.	\$11,500.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
<b>Total</b>	<b>\$53,467.50</b>	
<b>Remaining Unencumbered Budget</b>	<b>\$4,032.50</b>	

### 2016 Meeting Calendar (REVISED)

January 12, 2016 -- CANCELLED	July 20, 2016 (Wednesday)
February 9, 2016 -- CANCELLED	August 17, 2016 (Wednesday)
March 8, 2016	September 21, 2016 (Wednesday)
April 12, 2016	October 11, 2016
May 18, 2016 (Wednesday)	<b>November 8, 2016</b>
June 15, 2016 (Wednesday) -- CANCELLED	December 13, 2016

### 2017 Meeting Calendar

January 10, 2017	July 11, 2017
February 14, 2017	August 8, 2017
March 14, 2017	September 12, 2017
April 11, 2017	October 10, 2017
May 9, 2017	November 17, 2017
June 13, 2017	December 12, 2017

**Dean Fund Committee  
OCTOBER 2016 FIELD TOUR  
NOTES AND PROJECT BUDGETS**

- **HURON PARKWAY (N. of Washtenaw to Huron River)**

*Project Idea:* Remove and replace dead/dying trees and plant in vacant planting sites.  
Remove gator bags.

**Tour Notes:**

- Identified ~4 trees that needed to be removed and replaced
- Identified ~ 6 vacant planting sites
- Remove gator bags (being removed by Forestry staff this fall)

<b>PROJECT BUDGET:</b>		
<b>Activity</b>	<b>Costs</b>	<b>Total</b>
Plant 10 trees	\$400/tree	\$4,000
Post-planting care for 2 years, includes watering and mulching (2 years of watering = 40 waterings)	\$5/watering x 40 waterings per tree	\$2,000
<b>ESTIMATED PROJECT COST</b>		<b>\$6,000</b>

- **SOUTH INDUSTRIAL HWY (Stadium to Eisenhower Blvd)**

*Project Idea:* Remove and replace dead/dying trees and plant in vacant planting sites.

**Tour Notes:**

- Identified 15 trees that needed to be removed and replaced
- Identified ~ 30 vacant planting sites
- Remove gator bags (being removed by Forestry staff this fall)

<b>PROJECT BUDGET:</b>		
<b>Activity</b>	<b>Costs</b>	<b>Total</b>
Plant 45 trees • 16 locations with overhead utilities	\$400/tree	\$18,000
Post-planting care for 2 years, includes watering and mulching (2 years of watering = 40 waterings)	\$5/watering x 40 waterings per tree	\$9,000
<b>ESTIMATED PROJECT COST</b>		<b>\$27,000</b>

- **MAPLE ROAD (Stadium Blvd to Scio Church)**

**Project Idea:** Plant trees along Maple Road from Stadium Blvd to Scio Church

**Tour Notes:**

- Identified 7 trees that needed to be removed and replaced
- Identified ~ 22 locations vacant planting sites
- Remove gator bags (being removed by Forestry staff this fall)

<b>PROJECT BUDGET:</b>		
<b>Activity</b>	<b>Costs</b>	<b>Total</b>
Plant 29 trees	\$400/tree	\$11,600
Post-planting care for 2 years, includes watering and mulching (2 years of watering = 40 waterings)	\$5/watering x 40 waterings per tree	\$5,800
	<b>ESTIMATED PROJECT COST</b>	<b>\$17,400</b>

- **VET'S PARK**

**Project Idea:** Remove and replace dead/dying crabapples along street frontage of Vet's Park.

**Tour Notes:**

- Identified 2 trees that needed to be removed and replaced
- Identified ~2 locations vacant planting sites
- Move the crabapple tree on Jackson Ave. near the corner of Maple away from road sign and relocate a few feet east.
- Remove gator bags (being removed by Forestry staff this fall)

<b>PROJECT BUDGET:</b>		
<b>Activity</b>	<b>Costs</b>	<b>Total</b>
Plant 4 trees and relocate 1	\$400/tree to plant \$75/tree to relocate	\$1,675
Post-planting care for 2 years, includes watering and mulching (2 years of watering = 40 waterings)	\$5/watering x 40 waterings per tree	\$800
	<b>ESTIMATED PROJECT COST</b>	<b>\$2,475</b>

- **S. MAIN STREET AND W. WILLIAM**

**Project Idea:** Remove and replace dead/dying Zelkovas on east side of Main Street between W. William and Packard.

**Tour Notes:**

- Remove 9 dead and dying zelkovas
- Plant 8 new trees to replace them (one site was not suitable)
- Prune the remaining 5 trees
- Species to be planted should mirror what is planted across the street (Honeylocust and Zelkova)

<b>PROJECT BUDGET:</b>		
<b>Activity</b>	<b>Costs</b>	<b>Total</b>
Remove 9 dead/dying Zelkova trees	\$400/tree	\$3,600
Remove 9 stumps	\$200/tree	\$1,800
Prune 5 remaining	\$350/tree	\$1,750
Plant 8 trees	\$400/tree	\$3,200
Post-planting care for 2 years, includes watering and mulching (2 years of watering = 40 waterings)	\$5/watering x 40 waterings per tree	\$1,600
	<b>ESTIMATED PROJECT COST</b>	<b>\$11,950</b>