

## MEMORANDUM

TO: Park Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: February 28, 2017

SUBJECT: Resolution to approve a contract with Best Asphalt to renovate pathways at Cranbrook and Wurster Parks (\$114,821.00)

Attached for your review and action is a resolution to recommend approval of a \$114,821.00 contract with Best Asphalt to renovate pathways at Cranbrook and Wurster Parks.

The City has been making improvements to existing pathways that are in disrepair. The Cranbrook pathway was constructed in 1996, and the Wurster Pathway was last renovated in 1996. The path surfaces have multiple cracks, making it unsafe for pedestrians and bicyclists. Additionally, the access to the playground at Wurster Park is not barrier free, and these improvements will correct that situation.

Path repairs and reconstruction are identified in the CIP and PROS plan as park priorities. The project meets multiple Sustainability Goals, including:

- Safe Community
- Engaged Community
- Active Living and Learning
- Sustainable Systems

One bid was received by the City for this project:

Best Asphalt \$114,821.00\*

\*Lowest responsible bidder.

Even though only one bid was received, this contractor has successfully completed multiple projects for Parks and Recreation and this bid amount is lower than staff estimated and in keeping with past projects of similar scale. Staff is recommending awarding a contract to Best Asphalt in the amount of \$114,821.00 for improvements to the pathways at Cranbrook and Wurster Parks. A 10% construction contingency (\$11,482.00) is requested to cover potential contract change orders to be approved by the City Administrator. It is requested that a \$126,303.00 contract and contingency amount be approved for the life of the project without regard to fiscal year. Funding is available in the approved FY2018 Park Maintenance and Capital Improvement Millage budget (\$68,303.00) and the approved FY2018 Parks Memorials & Contributions Fund (\$58,000.00). A developer contribution for the 618. S. Main development earmarked for nearby parks for \$58,000.00 will fund the vast majority of the Wurster pathways repairs.

(\$68,303.00)

RESOLUTION TO APPROVE A CONTRACT WITH BEST ASPHALT TO RENOVATE  
PATHWAYS AT CRANBROOK AND WURSTER PARKS (\$114,821.00)

Whereas, The pathways at Cranbrook and Wurster Parks are in disrepair and in need of major renovation,

Whereas, The Parks and Recreation Open Space Plan recommends infrastructure improvements for pathways that are in disrepair;

Whereas, Competitive bids were received by Purchasing on January 24, 2017;

Whereas, Best Asphalt submitted the lowest responsive bid; and

Whereas, Funding is available in the approved FY2018 Park Maintenance and Capital Improvement Millage budget (\$68,303.00) and the approved FY2018 Parks Memorials & Contributions Fund (\$58,000.00);

RESOLVED, That the Park Advisory Commission recommend approval of a contract with Best Asphalt to renovate the pathways at Cranbrook and Wurster Parks, and approve a construction contingency of \$11,482.00 (10%) to cover potential contract change orders for a total contract amount of \$126,303.00 for the life of the project without regard to fiscal year.