

Public Market Advisory Commission

Thursday, August 16, 2012
City Hall Council Chambers
Guy C. Larcom, Jr. Municipal Bldg
301 E Huron St

Meeting Agenda

1. Call to Order at 5:34PM

2. Roll Call

Members Present: (5) A. Germain, D. Santacroce, L. Hard, K. Goetz, J. Sweetman

Staff Present: (1) S. DeWitt

Guests: (1) Caitlin Joseph

3. Approval of Agenda

4. Special Presentations

a. *Introduction of new commission members, K. Goetz and J. Sweetman*

b. *Caitlin Joseph, Wednesday evening market manager reported on progress and challenges of the market. See attached document for details of the report.*

5. Public Commentary – Agenda items only (3 minutes per speaker)

No public commentary

6. Approval of Minutes

a. Meeting of January 26, 2012

Minutes approved with one change, to correct the attendance to reflect L. Hard as present

7. Commission Business

a. Old Business

No old business

b. New Business

a. New vendor discussion

i. Honey

ii. Salsa

iii. Healthy Prepared Snacks

iv. Photographer

v. Handcrafted reusable sandwich bags, pouches

vi. Hostas

b. Questions about value-added products

i. Dry herb blends

ii. Teas with locally dried fruits

Commissioners commented on the caveat of significant effort as part of the stipulation for bringing the goods to market.

8. Reports and Communications

a. Market Manager

a. *Physical improvements: new shed, amenities for PM market, power washing, improved ventilation for bathroom facilities, volunteers coming to repaint yellow lines and weed (market beautification day)*

- b. Token programs impact at the market*
- c. Updates to vendor application, inspection report, and market rules (to come in the late fall)*
- d. Recap on PM market*
- b. Related Boards, Commissions, Committees, and Task Forces

None

- c. Items from Commissioners
- d. Transmittals/communications received
- 9. Public Commentary – General (3 minutes per speaker)
- 10. Adjournment