

**City of Ann Arbor Employees' Retirement System  
Minutes for the Special-Call Board Meeting  
November 8, 2016**

The meeting was called to order by Jeremy Flack, Chairperson, at 3:09 p.m.

**ROLL CALL**

Members Present:	Crawford, DiGiovanni, Flack, Hastie, Lynch, Monroe, Nerdrum
Members Absent:	Clark, Heusel
Staff Present:	Gustafson, Hammond, Jarskey, Kluczynski
Others:	Sharie Sell, Human Resources David Diephuis, City Resident

**AUDIENCE COMMENTS**

There were no audience comments presented.

**A. APPROVAL OF AGENDA**

It was **moved** by Nerdrum and **seconded** by Crawford to approve the agenda as submitted.  
**Approved**

**B. DISCUSSION REGARDING EXECUTIVE DIRECTOR INTERVIEWS**

The Board of Trustees discussed four Executive Director candidates that were interviewed throughout the day on Tuesday, November 8<sup>th</sup> by the Board, Staff, and Mr. Gordie Steers, a City Police Retiree. The group had been divided into two interview panels.

After discussion, the candidates were narrowed down to two, and it was decided that Ms. Sell from H.R. will request the two candidates to complete online assessments for review by the Board prior to the November 17<sup>th</sup> regular meeting, and the Board will further discuss the candidates and perhaps make a decision at that time.

**C. APPROVAL FOR TRAINING – CERTIFIED EMPLOYEE BENEFITS SPECIALIST (CEBS) FOR DANIAL GUSTAFSON, PENSION ANALYST**

The Board discussed Mr. Gustafson's request to begin training for the Certified Employee Benefits Specialist (CEBS) program through the International Foundation of Employee Benefit Plans (IFEBC). After discussion, it was decided to approve the training subject to the following motion:

It was **moved** by Nerdrum and **seconded** by Crawford to approve the CEBS certification training for Mr. Gustafson subject to his signing an agreement indicating that after the designation is complete, and if he were to leave employment with the Retirement System within one year, he would reimburse the System 50% of the total training fee, and would reimburse the System 25% if he were to leave within 2 years of being certified. No reimbursement will be required if he remains employed for more than 2 years.

**Approved**

**D. ADJOURNMENT**

It was **moved** by Nerdrum and **seconded** by Monroe to adjourn the meeting at 4:10 p.m.  
**Meeting adjourned at 4:10 p.m.**

**Daniel Gustafson, Interim Executive Director  
City of Ann Arbor Employees' Retirement System**