

**Dean Fund Committee Meeting
November 12, 2013
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Jane Immonen, Patrick Ion, Sue Perry

Members Absent: Ben Muth,

Staff Present: Kerry Gray

Jane Immonen called the meeting to order at 9:18 a.m.

Action Item #1- Approve November 12 Agenda

DFC reviewed November 12 agenda **John Bassett motioned to approve the agenda; Patrick Ion seconded.** Committee unanimously approved.

Action Item #2- August 13 Meeting Minutes

DFC reviewed August 13 meeting minutes. **Mr. Bassett motioned to approve the minutes; Mr. Ion seconded.** Committee unanimously approved.

Could not approve the October meeting minutes due to lack of quorum.

Information Item #1: Update FY14 Budget

Expenditures: \$9,770 encumbered for tree planting; \$190.10 for post plant care and administration. Total expenditures to date: \$9,960.19.

Fund balance in City Pool of investments: \$143,919.70 as of 11.04.13

Project Name	Approved Amount	Status
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2000.00	Stump removal fall 2013/tree planting spring 2014
Watering of street trees (Post Planting Care in budget)	\$12,600.00	Due to the relatively wet summer, there has not been a lot street tree watering.
Replacement of dead newly planted street trees	\$10,000.00	Approximately 120 newly planted trees will be replaced with assistance from the Dean Fund. It costs approximately \$400/tree to purchase and plant a tree. Trees planting began in early November. Encumbered \$9,923.73 for tree planting.
Total	\$24,600.00	
Remaining Unencumbered Budget	\$27,400.00	

Watering/Post Planting Care actual expenditures past fiscal years:

2014: \$12,600

2013: \$26,834

2012: \$21,890

2011: \$15,133

2010: \$13,257

Average Annual Expenditures: \$19,278

Information Item #2: Next Meeting Date, December 10, 2013

Agenda- Dean Fund Committee history- Bentley Library
Budget Update

Information Item #3: Welcome New Committee Member

Sue Perry was appointed to the Dean Fund Committee in August for a two-year term. Sue was born in raised in Ann Arbor, as was her father and grandfather. She has an interest in trees, parks and the city in general and is a founding member of the Ann Arbor Tree Conservancy.

There are still two vacancies on the Dean Fund Committee. If Committee members know of anyone that would be interested in serving on the Committee, have them contact **Kerry Gray** or the Mayor's office for an application. Dean Fund Committee members are appointed by the Mayor.

Information Item #4: Forestry Supervisor Update

The Field Operations Supervisor position for Forestry was posted on September 20. The City has been interviewing candidates, but the position has not been filled.

Information Item #5: Member Terms

Based on information from the City's Attorney's office, since the DFC terms are only 2 years, they cannot be staggered by thirds (that standard bylaws provision should be changed for the DFC). Approximately half the terms should expire each year. There are 5 current members on the DFC, all with terms expiring in 2015, leaving 2 vacancies. The 5 current terms expiring in 2015 will remain the same. The remaining 2 vacancies, if filled should expire July 31, 2014.

Discussion Item #1: Elizabeth Dean Fund 50th Anniversary Celebration

The council resolution that established the DFC provides a very narrow purpose, which is to solely advise Council on the use of the Dean Fund money per Elizabeth Dean's will. The purposes of the DFC can only be expanded by a resolution of Council.

The DFC may arrange "special events" as long as the events somehow assist the DFC in advising Council on the use of the Dean Fund money (for example- arranging a panel discussion that informs the DFC about diversifying the street tree population). The DFC's purpose is solely to advise Council on the use of the Dean Fund money, which in terms of Ms. Dean's Will, does not include education, or raising awareness among the general population. The DFC members are free to do so as private citizens, but they should not purport to represent the DFC.

Patrick Ion commented that raising awareness and outreach in general terms-would not necessarily cost money.

The Dean Fund would like staff to draft a statement about expanding the mission/role of the Dean Fund Committee to include outreach, education and applying for grant funding. Staff will provide this statement in early 2014.

50th Anniversary Ideas: Provide accomplishments over the last 50 years -- how many trees planted? Number of trees watered? Amount of money spent? -- This will require research to see if this information has been archived or saved by the City.

Discussion Item #2: Ways to solicit ideas from public/publicize the DFC

Ask the A2 Observer if they would be interested in running a piece on the DFC. **Ms. Immonen** will look at the past projects to see if there is a good story about the Dean Fund that could be told. Need to check with Merrill Dudley to see if she was able to gather historical information.

Ann Arbor District Library is archiving the Ann Arbor News- is there a way that we can use their Archivist to help find out information about the Dean Fund Committee?

Discussion Item #3: Committee Future Project Ideas

Stem girdling root project that was approved last year but was not spent. The Committee would like to wait for a Forestry Supervisor.

Does the Forestry crew have any project ideas for the upcoming year?

Ms. Immonen adjourned the meeting at 10:40 a.m.

DEAN FUND BUDGET	FY 14	FY 15
Investment Income <i>(Projected)</i>	\$27,000	\$25,000
Prior Year Fund Balance	\$25,000	\$25,000
Total	\$52,000	\$50,000

Current FY2014 Approved Projects-- Budget: \$52,000

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