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November 17th, 2010

Honorable Mayor John Hieftje  
Ann Arbor City Council Members  
100 N.Fifth Avenue  
Ann Arbor, Michigan 48104

Dear Mayor Hieftje and City Council Members,

The Main Street Area Association ("MSAA") respectfully requests the following street and sidewalk closures and city services in conjunction with the 41<sup>st</sup> annual Ann Arbor Summer Art Fair, July 21 – 24, 2010.

**Dates and Times**

Street closures and sidewalk permits are requested to begin at 7:00AM Tuesday, July 20<sup>th</sup> and continue through 7:00AM Sunday, July 25<sup>th</sup>.

**Street Closures**

**W. Liberty Street:** To be closed from S. Main to S. Ashley, except local traffic to access the alley during approved times set by the Ann Arbor Fire Department. Request street barricades remain closed until 7:00AM July 25<sup>th</sup>.

**Sidewalk Closures**

**Liberty Street:** All sidewalks on both the north and south sides of Liberty from S. Ashley to S. Fifth, except those areas designated as non-city property, e.g. federal government.

**Main Street:** All sidewalks on both east and west sides of Main Street from William to Huron Streets.

**Washington Street:** The first 20-ft. on all four corners at the intersection at the intersection of E. Washington and S. Main Streets. Includes both the north and south sides of Washington, 20-ft. east and 20-ft. west of Main Street.

**Fourth Avenue:** The four corners of sidewalk at the intersection of Fourth and Liberty as follows:  
Northwest corner - the first 68' of sidewalk corresponding to the length of Running Fit.

Northeast corner - the first 61' of sidewalk corresponding to the length of Cloverleaf Restaurant.

Southwest corner - the first 66' of sidewalk corresponding to the length of Champion House.

Southeast corner – the first 20' of sidewalk adjacent to the Federal building.

**Activity Areas/Signage**

The MSAA will sponsor a small street stage at the west end of Liberty near S. Ashley. Our partners, the Michigan Guild, will be responsible for the scheduling and operation of the stage area. Any other activities are those that typically occur within each separate leased (sidewalk) space. In the event any additional activities should be scheduled, they shall be contained to and within the permit area. Signs will identify services, directions, and general information that would benefit those visiting the MSAA permit area(s).

**Solid Waste**

Most, if not all, sidewalk occupants already have public or private refuse service. The Michigan Guild and the MSAA have historically shared the use of the dumpsters located throughout the fair area and will continue to do so. This partnership will work together in determining request for additional dumpsters or changes in placement of current dumpsters.

**Police and Fire Protection**

The MSAA requests the continued fine service it receives throughout the year from both the Police and Fire Departments. No additional service is requested by the MSAA except those services the City requires during the Summer Art Fair.

**Barricades**

The MSAA requests the placement of barricades at the following locations:

-The alley on W. Liberty Street between Main and S. Ashley

All other Barricades are in conjunction with the Michigan Guild's street closures.

**Insurance**

Proof of insurance will be provided by Ufer & Company. Any specific language or coverage should be directed to Mr. David Ufer. His telephone number is 668-4166.

On behalf of the MSAA, I want to thank you and the entire City Staff for the support and assistance they have provided us in preparation for the 41<sup>st</sup> Annual Summer Art Fair.

Please direct all respective communication to Sandra Andrade at 668-7112 ext. 26. Once again, thank you for your support.

Sincerely,

Newcombe Clark  
President