

City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>



Action Minutes - Draft

Tuesday, October 20, 2020

4:00 PM

This meeting will be broadcast live on CTN Cable Channel 16,
ATT Channel 99, and online at a2gov.org/watchCTN
Electronic Meeting

To speak at public comment call 206-337-9723 or 213-338-8477 or
Toll Free 877-853-5247 or 888-788-0099 Enter Meeting ID: 960

Park Advisory Commission

1 CALL TO ORDER

2 ROLL CALL

Present: 10 - Paige Morrison, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London, Mike Appel, Ruth L. Kraut, Rachel Skylis, Jeff Hayner, and Anne Marsan

3 APPROVAL OF AGENDA

Approved unanimously as presented.

4 FIRST PUBLIC COMMENT

5 APPROVAL OF MINUTES

5-A [20-1593](#) Minutes of the September 15, 2020 PAC Meeting

Moved by Borgsdorf, seconded by Skylis, approved unanimously as presented and forwarded to the City Council.

Yeas: 8 - Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, Skylis, and Marsan

Nays: 0

6 PRESENTATIONS

6-A [20-1595](#) Park Operations

7 REPORTS

7-A REPORT FROM PARKS AND RECREATION MANAGER

7-B REPORT FROM RECREATION ADVISORY COMMISSION

7-C REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

8 NEW BUSINESS

8-A [20-1596](#) Resolution to approve reconfiguring the Burns Park Tennis Courts from four tennis courts to three tennis courts and two pickleball courts.

Moved by Ramaswami, seconded by London to approve Resolution to approve reconfiguring the Burns Park Tennis Courts from four tennis courts to three tennis courts and two pickleball courts.

On a roll call vote the vote was as follows with the Chair declaring the motion passed.

Approved resolution reads as follows:

RESOLUTION TO APPROVE RECONFIGURING THE BURNS PARK TENNIS COURTS FROM FOUR TENNIS COURTS TO THREE TENNIS COURTS AND TWO PICKLEBALL COURTS

Whereas, Burns Park currently has four tennis courts that are in poor condition and need to be resurfaced,

Whereas, Requests for dedicated Pickleball courts were noted in the PROS Plan as well as community meetings, Whereas, Leslie Park has the only dedicated pickleball courts in the City of Ann Arbor Parks and Recreation system,

RESOLVED, That the Park Advisory Commission approves reconfiguring the Burns Park Tennis Courts from four tennis courts to three tennis courts and two pickleball courts.

Yeas: 8 - Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, Skylis, and Marsan

Nays: 0

8-B [20-1597](#)

Resolution to Recommend Approval of Three-Year Professional Services Agreements for Engineering Services for Parks & Recreation with SmithGroup, ROWE Professional Services Company, and Stantec Consulting Michigan, Inc.

Moved by Kraut, seconded by Skylis to approve the Resolution to Recommend Approval of Three-Year Professional Services Agreements for Engineering Services for Parks & Recreation with SmithGroup, ROWE Professional Services Company, and Stantec Consulting Michigan, Inc. (NTE Annual \$150,000.00 per firm)

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

Approved resolution reads as follows:

RESOLUTION TO RECOMMEND APPROVAL OF THREE-YEAR PROFESSIONAL SERVICES AGREEMENTS FOR ENGINEERING SERVICES FOR PARKS & RECREATION WITH SMITHGROUP, ROWE PROFESSIONAL SERVICES COMPANY, AND STANTEC CONSULTING MICHIGAN, INC. (NTE ANNUAL \$150,000.00 PER FIRM)

Whereas, Parks & Recreation Services often requires the services of consultants to perform design and engineering work on multiple projects;

Whereas, Issuing RFPs and selecting consultants for each project individually is labor intensive for both the City and consultants;

Whereas, Pre-qualifying consultants with appropriate experience to perform work on an as-needed basis saves valuable staff time and expedites project completion;

Whereas, The City issued a Request for Proposals, RFP #20-26, to identify consultants experienced in Engineering Services for parks and recreation

projects;

Whereas, Eleven firms submitted proposals in response to RFP #20-26;

Whereas, Staff has selected the following three consultants as qualified to perform the type of work identified in RFP #20-26:

SmithGroup ROWE

Professional Services Company

Stantec Consulting Michigan, Inc.

Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the engineering design and construction of improvements in the Parks & Recreation system;

Whereas, Funding is available in the approved FY2021 Parks Maintenance and Capital Improvements budget to cover the cost of these services;

Whereas, Funding for services in FY 2022 and FY 2023 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and

RESOLVED, That the Park Advisory Commission recommend City Council approve three-year Professional Services Agreements for Engineering Services with SmithGroup, ROWE Professional Services Company, and Stantec Consulting Michigan, inc.

Yeas: 8 - Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, Skyllis, and Marsan

Nays: 0

8-C

[20-1604](#)

Resolution to Recommend Approval of Three-Year Professional Services Agreements for Architectural Services for Parks & Recreation with Mitchell and Mouat Architects and Hubbell, Roth & Clark, Inc.

Moved by Borgsdorf, seconded by Marsan, to approve the Resolution to Recommend Approval of Three-Year Professional Services Agreements for Architectural Services for Parks & Recreation with Mitchell and Mouat Architects and Hubbell, Roth & Clark, Inc. (NTE Annual \$150,000.00 per firm).

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

RESOLUTION TO RECOMMEND APPROVAL OF THREE-YEAR PROFESSIONAL SERVICES AGREEMENTS FOR ARCHITECTURAL SERVICES FOR PARKS & RECREATION WITH MITCHELL AND MOUAT ARCHITECTS AND HUBBELL, ROTH & CLARK, INC. (NTE ANNUAL \$150,000.00 PER FIRM)

Whereas, Parks & Recreation Services often requires the services of consultants to perform design and architecture work on multiple projects;

Whereas, Issuing RFPs and selecting consultants for each project individually is labor intensive for both the City and consultants;

Whereas, Pre-qualifying consultants with appropriate experience to perform work on an as-needed basis saves valuable staff time and expedites project completion;

Whereas, The City issued a Request for Proposals, RFP #20-27, to identify consultants experienced in Architecture Services for parks and recreation projects;

Whereas, Seventeen firms submitted proposals in response to RFP #20-27;

Whereas, Staff has selected the following two consultants as qualified to perform the type of work identified in RFP #20-27:

Mitchell and Mouat Architects

Hubbell, Roth & Clark, Inc.

Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the architectural design and construction of improvements in the Parks & Recreation system;

Whereas, Funding is available in the approved FY2021 Parks Maintenance and Capital

Improvements budget to cover the cost of these services;

Whereas, Funding for services in FY 2022 and FY 2023 will be contingent upon City

Council approval of the Parks Maintenance and Capital Improvements budget; and

RESOLVED, That the Park Advisory Commission recommend City Council approve three-year Professional Services Agreements for Architecture Services with Mitchell and Mouat Architects and Hubbell, Roth & Clark;

Yeas: 8 - Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, Skylis, and Marsan

Nays: 0

8-D

[20-1598](#)

Resolution Regarding the Leslie Food Forest Project

Moved by Borgsdorf, seconded by Skylis, to approve the Resolution regarding the Leslie Food Forest Project.

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

Approved resolution reads as follows.

Whereas, in early 2020 the Northside Food Forest began their project in the southern section of Leslie Park, on a site less than one acre in size;

Whereas, neither City permission, nor public input were sought prior to commencing work on the NFF;

Whereas, concern has been raised by citizens regarding the lack of public input solicited by NFF;

Whereas, residents have voiced both support and opposition for the NFF project;

Whereas, the NFF aims to achieve goals in line with City sustainability goals;

Whereas, a template for the establishment and management of community gardens exists in an agreement between Project Grow and the City of Ann Arbor;

Whereas, the agreement between Project Grow and the City of Ann Arbor outlines a process for establishing new garden sites or the extension of existing sites, with staff providing their recommendation, but leaving the final recommendation up to the Park Advisory Commission;

Whereas, staff recommend treating the NFF as a pilot project through the 2021 season, allowing for an opportunity to see how the project resonates with community;

Whereas, the purpose of the Park Advisory Commission is to provide a consistent and formal opportunity for public involvement and perspective regarding community park and recreation services;

RESOLVED, that the Park Advisory Commission believe the NFF project seeks to address meaningful sustainability goals along with having the potential to strengthen community, but that a lack of process, permission and public input has generated polarizing sides of support and opposition for the project;

RESOLVED, that the Park Advisory Commission recommend approval of the NFF on a pilot basis only, following these steps:

1. Prior to April 1, 2021 The City and NFF develop a working agreement that outlines the goals and purpose of the NFF, the organizational structure of the NFF, maintenance responsibilities, community outreach, signage, insurance requirements, and level of City support.
2. Until such an agreement is formalized and signed by both parties that no further work on the site occur, beyond what is necessary to keep the existing NFF alive and in good condition.
3. For the 2021 season any additional plantings and landscaping must be approved prior to implementation. Failure to do so will end the pilot project and require removal of the NFF.
4. For the 2021 season no permanent or semi-permanent structures will be erected on the NFF site in Leslie Park.
5. During the 2021 season the NFF conduct at least 3 free outreach and educational classes, with support from City Staff, on Food Forests to neighborhoods near Leslie Park.
6. That the NFF report back to the Park Advisory Commission at their October 2021 meeting on how the 2021 season went.
7. The Park Advisory Commission will decide the future of the NFF project at Leslie Park at the conclusion of the pilot process.

9 COMMISSION PROPOSED BUSINESS

10 LAND ACQUISITION MATTERS

11 SECOND PUBLIC COMMENT (Not Limited to Agenda Items)

12 COMMUNICATIONS

12-A [20-1599](#) Park Planning Capital Project Update

Received and Filed

12-B [20-1600](#) PAC Council Update

Received and Filed

12-C [20-1601](#) Parks Project Status Table

Received and Filed

13 CLOSED SESSION

14 ADJOURNMENT

