



# City of Ann Arbor

## Formal Minutes

### Design Review Board

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

---

Wednesday, August 20, 2014

3:00 PM

City Hall, 301 E. Huron Street,  
Basement Conference Rooms

---

#### A      CALL TO ORDER

*Chair Burns called the meeting to order at 3:00 p.m.*

#### B      ROLL CALL

*Staff Present: Alexis DiLeo*

**Present**    5 -    Chet Hill, Tamara Burns, William Kinley, Geoffrey M. Perkins, and Shannan Gibb-Randall

**Absent**     2 -    Richard (Dick) Mitchell, and Paul Fontaine

#### C      APPROVAL OF AGENDA

**The agenda was unanimously Approved as presented. On a voice vote, the Chair declared the motion carried.**

#### D      INTRODUCTIONS

*DDA Executive Director Susan Pollay and DDA Board Chair John Mouat addressed the Board regarding the DDA's Ambassador Program, the Street Framework Plan, and planned improvements to the Fourth and William Parking Structure. The DDA would like to work more closely with the Board to better refine their evaluation criteria for awarding Partnership Grants, specifically when evaluating if a proposal contributes architectural significance. The DDA believes there is an opportunity connect the Partnership Grant and the Downtown Design Guidelines to improve the quality of design in the downtown and especially the pedestrian experience at streetlevel.*

#### E      APPROVAL OF MINUTES

**14-1269**

Design Review Board Meeting Minutes of May 21, 2014

**A motion was made by Perkins, seconded by Hill, that the Minutes be Approved by the Board. On a voice vote, the Chair declared the**

motion carried.

**F** **UNFINISHED BUSINESS**

**14-1270** Approval of the Design Review Board Bylaws

**A motion was made by Kinley, seconded by Hill, that the Bylaws of the Design Review Board be Approved as Amended below;  
Article III Purpose, Objective and Duties**

**Section 1. The purpose of the Design Review Board (“Board”) is to foster excellence in the design of the built environment in the downtown and to advise petitioners on how a project can meet the spirit and intent of the Downtown Design Guidelines. The Board shall be responsible directly to the Mayor and City Council.**

**On a voice vote, the Chair declared the motion carried.**

**G** **NEW BUSINESS**

**H** **PLANNING COMMISSION COMMUNICATIONS - STAFF REPORTS**

**14-1271** Communications to the Design Review Board

**Reviewed and Filed**

**I** **COMMUNICATIONS**

**J** **PUBLIC COMMENTARY (3 MINUTE MAXIMUM SPEAKING TIME)**

**K** **ADJOURNMENT**

**The meeting was unanimously adjourned.**