


MEMORANDUM

DATE: June 3, 2014

TO: Steven D. Powers
City Administrator

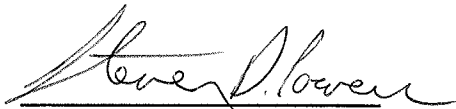
FROM: Craig Hupy 
Public Services Area Administrator

RE: Barrett UPM (Cold Patch) Emergency Purchase Order Request

Field Operations is approaching the maximum spending authority for UPM cold patch. A variety of factors have contributed to the increased demand for cold patch this season. The City has experienced unprecedented volumes of potholes, watermain breaks, storm water repairs, sanitary sewer repairs and frozen water service repairs.

As provided in City Code 1:316, the Field Operations Unit of the Public Services Area is seeking an emergency authorization from the City Administrator to grant approval not to exceed \$12,815 of additional spending authority with Barrett Paving Inc. to expedite the acquisition of 110 additional tons of UPM (Cold Patch). Staff will prepare the appropriate resolution for Council adoption at the next available meeting as required by City Code.

C: Jody Caldwell, Field Operations Manager



Approval
Steven D. Powers
City Administrator