

## MEMORANDUM

TO: Parks Advisory Commission

FROM: Colin Smith, Parks and Recreation Services Manager

DATE: January 29, 2019

SUBJECT: PAC bylaws

Staff requested the City Attorney's Office review the PAC bylaws, and update them to allow LAC business to be conducted at the same meeting as the regular PAC meeting. In the process of doing this the bylaw language were updated to be consistent with other Commissions across the City. Attached is a track changes version of the bylaws that shows the proposed changes. The proposed changes do not alter the function or responsibilities of PAC, rather they update language and add language on certain topics, such as conflict of interest, to be in-line with other City Commissions and Boards.

Section 8.2 outlines the order of business or agenda outline for PAC. Item 9 on the order of business is new – Land Acquisition Matters – this will allow PAC to review LAC items. If the land acquisition matter is one that requires closed session, PAC will go into closed session.

Another change is the addition of the Skatepark Advisory Committee. Previously this was a Council committee but there has been a desire to move it to PAC as the Skatepark group regularly presents and interacts with PAC. Article 9.5 outlines this proposed change. The Friends of the Ann Arbor Skatepark are in favor of this change.

Updating the by-laws is a 3-step process, outlined in Article 11:

1. Proposed amendments must have been submitted in writing at the previous regular meeting to be considered. (January PAC meeting)
2. Proposed amendments to these bylaws may be approved at any regular meeting by a two-thirds vote of all voting members currently serving on PAC. (February PAC meeting)
3. After adoption by PAC, the bylaws must be approved by City Council in order to become effective. (March or April)

A resolution to approve the updated bylaws will be on the February PAC agenda.