



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

## Meeting Minutes - Final Park Advisory Commission

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Tuesday, April 16, 2013

4:00 PM

City Hall, 301 E. Huron Street

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### A CALL TO ORDER

*Chair Grand called the meeting to order at 4:06 p.m.*

### B ROLL CALL

*Colin Smith called the roll.*

*Staff Present:*

*C. Smith, J. Straw, M. Warba, A. Kuras, D. Borneman: 5*

**Present:** 11 - Timothy Berla, Chair Julie Berson Grand, Mike Anglin, Christopher Taylor, Karen Levin, Tim Doyle, Ingrid Ault, Alan Jackson, Bob Galardi, Melissa Stults, and Graydon Krapohl

### C APPROVAL OF AGENDA

**Approved as presented**

### D PUBLIC COMMENTARY - (3 Minutes per Speaker)

*Alan Haber, 531 Third Street, provided an update on the downtown skating rink. Changed timeline to mid-October and will evaluate at the end of the year.*

*Gwen Nystuen, 1019 Olivia, reported on efforts to make the Library Lot "green" instead of using as a parking lot.*

### E APPROVAL OF MINUTES

**Approved**

E-1 [13-0457](#) Park Advisory Commission Meeting Minutes March 19, 2013

**Attachments:** 3-19-13 PAC Meeting Minutes.pdf

**Approved by the Commission and forwarded to the City Council**

### F SPECIAL PRESENTATIONS

### G UNFINISHED BUSINESS

### H NEW BUSINESS

- H-1      [13-0449](#)      Resolution to Approve a 5-year Professional Services Agreement with Coca-Cola Refreshments for Cold Beverage Concessions in Various City of Ann Arbor Parks and Recreation Facilities (Estimated Expenditure \$25,000 Annually)

**Attachments:**    H-1 PAC - COCA COLA.pdf

*Jeff Straw discussed concession and vending services. Pepsi contract ends in June. Coca Cola was the only timely bid. Coke will provide a sponsorship fee and rebates for scholarship fund.*

*C. Smith read the Resolution.*

**RESOLUTION TO APPROVE A 5-YEAR PROFESSIONAL SERVICES AGREEMENT WITH COCA-COLA REFRESHMENTS FOR COLD BEVERAGE CONCESSIONS IN VARIOUS CITY OF ANN ARBOR PARKS AND RECREATION FACILITIES (ESTIMATED EXPENDITURE \$25,000 ANNUALLY).**

*Whereas, Currently, concessions and vending are offered at Leslie Park Golf Course, Huron Hills Golf Course, Veterans Memorial Park, Buhr Park, Gallup Park Canoe Livery and Argo Canoe Livery;*

*Whereas, The existing ten-year agreement with Pepsi Bottling Group is set to expire in June 2013;*

*Whereas, Coca-Cola Refreshments provided the lowest responsible bid to supply fountain beverage, cold beverage vending and over the counter cold beverage concessions at the various parks and recreation facilities;*

*Whereas, This agreement will provide a sponsorship fee in the amount of \$10,000 annually;*

*Whereas, PAC unanimously recommended approval of this agreement at their April 16th, 2013 meeting;*

*Whereas, Funding will be contained annually within the general fund operating budget for each recreation facility;*

*Whereas, Coca-Cola Refreshments received Human Rights approval on April 8, 2013.*

**RESOLVED, That City Council approves a 5-year Professional Services Agreement with Coca-Cola Refreshments for Cold Beverage Concessions in various City of Ann Arbor Parks and Recreation facilities for an estimated amount of \$25,000;**

**RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the agreement after approval as to substance by the City Administrator and approval as to form by the City Attorney.**

**A motion was made by Jackson, seconded by Levin, that the Resolution be Approved. On a roll call, the vote was as follows with the Chair declaring the motion carried.**

**Yeas:** 9 - RAC Rep. Berla, Chair Berson Grand, Levin, Doyle, Vice Chair Ault, Jackson, Galardi, Stults, and Krapohl

Nays: 0

H-2 [13-0450](#)

Resolution to Recommend Approval of a Contract with Pranam Global Tech, Inc. to Replace the Roof Structure at Veterans Memorial Park Ice Arena (\$535,000.00)

**Attachments:** H-2 PAC- VETS ROOF.pdf

*A. Kuras and J. Straw discussed the need to replace the roof structure at the Ice Arena. C. Smith provided an overview. Existing roof will remain in place and another one will be placed above it. Project will occur during the summer and will not disrupt activities.*

*C. Smith read the Resolution.*

**RESOLUTION TO APPROVE A CONTRACT WITH PRANAM GLOBAL TECH, INC. TO REPLACE THE ROOF AND PERFORM STRUCTURAL REPAIRS AT VETERANS MEMORIAL PARK ICE ARENA (\$535,000)**

*Whereas, The roof structure of the Veterans Memorial Park Ice Arena is nearly 40 years old and has deteriorated, causing severe leaking that compromises the safety and quality of the ice arena surface below it,*

*Whereas, The 2011-2015 Park and Recreation Open Space Plan notes infrastructure improvements to the Ice Arena as a priority;*

*Whereas, The Park Advisory Commission unanimously recommended approval of this contract at their April 16, 2013 meeting;*

*Whereas, Of the five bids received, Pranam Global Tech, Inc. submitted the lowest responsible bid;*

*Whereas, Pranam Global Tech, Inc. received Human Rights approval on April 8, 2013; and*

*Whereas, Funding for the project is available in the approved FY 2013 Park Maintenance and Capital Improvements Millage budget;*

**RESOLVED, That City Council approve a contract with Pranam Global Tech, Inc. to replace the roof structure for \$535,000.00 and approve a construction contingency of \$53,500.00 (10%) to cover potential contract change orders;**

**RESOLVED, That \$588,500.00 is approved for the life of the project without regard to fiscal year;**

**RESOLVED, That the City Administrator is authorized to take all necessary administrative actions to implement this resolution including the authority to approve change orders within the approved contingency; and**

**RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the contract after approval as to substance by the City Administrator and approval as to form by the City Attorney.**

**A motion was made by Galardi, seconded by Stults, that the Report or Communication be Approved. On a roll call, the vote was as follows with the**

**Chair declaring the motion carried**

**Yeas:** 9 - RAC Rep. Berla, Chair Berson Grand, Levin, Doyle, Vice Chair Ault, Jackson, Galardi, Stults, and Krapohl

**Nays:** 0

**H-3**      [13-0451](#)

**Resolution to Recommend Approval of Fiscal Year 2014 Fee Adjustments for Parks & Recreation Services**

**Attachments:**    H-3 PAC - FY2014 Fee Adjustments.pdf, H-3 PAC - FY14ComparativeFeeDataCS.pdf, H-3 PAC - FY14Fees.pdf

*C. Smith provided an overview. J. Straw discussed the proposed fee increases. Two fee changes for the Gallup Park meeting room and rentals at Cobblestone Farm.*

*C. Smith read the Resolution.*

**RESOLUTION TO RECOMMEND APPROVAL OF FISCAL YEAR 2014 FEE ADJUSTMENTS FOR PARKS AND RECREATION SERVICES**

*Whereas, Parks and Recreation Services have reviewed fees as part of the FY14 budget preparation; and*

*RESOLVED, That fees for Parks and Recreation Services be adjusted according to the attached schedules;*

*RESOLVED, That the attached fee schedules become effective according to the dates in the attached schedules; and*

*RESOLVED, That the Parks Advisory Commission recommends that the Mayor and City Council approve the proposed fees.*

**A motion was made by Krapohl, seconded by Levin, that the Report or Communication be Approved. On a roll call, the vote was as follows with the Chair declaring the motion carried**

**Yeas:** 9 - RAC Rep. Berla, Chair Berson Grand, Levin, Doyle, Vice Chair Ault, Jackson, Galardi, Stults, and Krapohl

**Nays:** 0

**H-4**      [13-0452](#)

**FY 2014/15 Proposed Budget and PAC Resolution**

**Attachments:**    H-4 2014 Parks and Recreation Budget Resolution.pdf

*C. Smith gave a PowerPoint presentation on the budget process based on a two-year budget.*

**A motion was made by Doyle, seconded by Vice Chair Ault, that the Report or Communication be Approved. On a roll call, the vote was as follows with the Chair declaring the motion carried**

**Yeas:** 9 - RAC Rep. Berla, Chair Berson Grand, Levin, Doyle, Vice Chair Ault, Jackson, Galardi, Stults, and Krapohl

**Nays:** 0

**I      COMMISSION PROPOSED BUSINESS**

*Updates provided on Downtown Subcommittee and Dog Park Subcommittee.*

**J REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith reported that poor spring weather was causing delays on construction projects. Also reported on problem of graffiti in parks.*

**K REPORT FROM MANAGER OF FIELD OPERATIONS**

*M. Warba reported on opening up of facilities and ball fields.*

**L REPORT FROM RECREATION ADVISORY COMMISSION**

**M REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES**

**N PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

*C. Hewitt, old West Side, spoke to support of downtown park and a dog park, citing both as crucial to supporting the City's goals.*

*S. Gordon, spoke in support of a downtown skating rink.*

**O CLOSED SESSION**

**P TRANSMITTALS**

**P-1**     [13-0453](#)     City Council Items Update  
  
**Attachments:**     P-1 PAC COUNCIL UPDATE 4 2013.pdf  
  
Received and Filed

**P-2**     [13-0454](#)     Park Projects Update  
  
**Attachments:**     P-2 PAC Update 4-13.pdf  
  
Received and Filed

**P-3**     [13-0455](#)     City of Ann Arbor 2008 - 2013 Park Maintenance and Capital Improvements Millage Status  
  
**Attachments:**     P-3 Parks Project Status Table FY2012-13.pdf  
  
Received and Filed

**P-4**     [13-0456](#)     Budget Information  
  
**Attachments:**     P-4 1 PAC - P&R GF.pdf, P-4 2 PARKS - PARK OPS GF.pdf, P-4 3 PAC - MARKET.pdf, P-4 4 PAC - GOLF.pdf, P-4 5PAC - 71 P&R.pdf, P-4 6 PAC - 71 PARK OPERATIONS.pdf, P-4 7a PAC - P&R

SUMMARY WITHOUT GOLF.pdf, P-4 7b PAC - P&R SUMMARY WITH GOLF.pdf, P4 8 PMAC Resolution on the FY 2014 Proposed Budget & 2015 Proposed Plan for Farmers Market.pdf, P-4 9 PAC - CAPITAL.pdf, P-4 10 General\_Fund\_Targets\_2014.pdf

Received and Filed

**Q**      **ADJOURNMENT**

**A motion was made by Krapohl, seconded by Doyle, that the meeting be Adjourned. On a voice vote, the Chair declared the motion carried.**