



City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Meeting Minutes - Final

Park Advisory Commission

Tuesday, May 17, 2016

4:00 PM

Larcom City Hall, 301 E Huron St,
Second Floor, City Council chambers

A CALL TO ORDER

B ROLL CALL

Staff: 6 - C. Smith, C. Saam, J. Landefeld, D. Delacourt, A. Kuras, S. DeWitt

Present: 9 - Alan Jackson, Bob Galardi, David Santacroce, Mary Jo Gray, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London, and Mike Appel

Absent: 2 - Paige Morrison, and Zachary Ackerman

C APPROVAL OF AGENDA

Approved with changes.

D PUBLIC COMMENTARY - (3 Minutes per Speaker)

Dave Fanslow and Joann Cavaletto, 1428 Pontiac Trail, spoke regarding parking and other issues near Argo. Alan Haber spoke regarding LSNC and Library Lot.

E APPROVAL OF MINUTES

E1 [16-0740](#) PAC Meeting Minutes April 19, 2016

Attachments: PAC Meeting Minutes 4-19-16

F SPECIAL PRESENTATIONS

F1 Leslie Science Nature Center Annual Update

Susan Westhoff gave the Center's annual update and the upcoming partnership agreement. Ms. Westhoff shared their mission and vision and introduced two colleagues from LSNC and Mel Drumm from the Hands On Museum.

G NEW BUSINESS

G1 [16-0742](#) Resolution to Recommend Approval of a Michigan Department of Natural Resources Trust Fund (MNRTF) Grant Development Project Agreement for Gallup Park Universal Access Playground and Site Renovations and

Accept and Appropriate up to \$300,000.00 in Funding

Attachments: PAC - MNRTF Grant Agreement

C. Smith gave the history of this resolution. Resolution brought to PAC to submit a grant, the grant was received, and this resolution is to accept the monies from the state for this project. We applied for \$300K and received \$300 from this very competitive grant. A. Kuras gave more information and timing of this project.

A. Kuras provided additional details regarding the site improvements.

Resolution reads as follows:

Whereas, The Michigan Department of Natural Resources approved a matching grant through the Michigan Department of Natural Resources Trust Fund (MNRTF) or (DEPARTMENT) for construction of Gallup Park Universal Access Playground and Site improvements,

Whereas, the Park Advisory Commission recommended approved the grant application on February 24, 2015, and City Council recommended approval of the grant application on March 16, 2015, and

Whereas, Local match funding for the project includes \$350,000.000 from the Rotary Club of Ann Arbor and \$150,000.00 from the Parks Maintenance and Capital Improvements Millage;

RESOLVED, That the Park Advisory Commission recommend City Council accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Ann Arbor does specifically agree, but not by way of limitation, as follows:

- 1. To appropriate all funds necessary to complete the project during the project period and to provide Five Hundred Thousand dollars to match the grant authorized by the DEPARTMENT.*
- 2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.*
- 3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.*
- 4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.*
- 5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.*

RESOLVED, That the Park Advisory Commission recommend Mayor and Council accept and appropriate funding not to exceed \$300,000.00 from the DEPARTMENT; and

RESOLVED, that the Park Advisory Commission recommend City Council approve the project agreement between the City and the Michigan Department of Natural Resources for the construction of the Gallup Park Universal Access Playground and Site Improvements.

Approved unanimously.

G2 [16-0743](#)

Resolution to Recommend Approval of a Contract Agreement with the Michigan Department of Transportation for the Border to Border Trail Reconstruction - Gallup Park Segment, Contract #16-5187 (\$699,100.00)

Attachments: trail map, PAC - TAP CONTRACT AGREEMENT

C. Smith says this grant was received \$447,537 which will replace the BTB Trail between Geddes Dam and the picnic shelters in Gallup Park. MDOT TAP projects control the bidding for this.

The resolution reads as follows:

Whereas, The City was awarded a grant from the Transportation Alternatives Program to reconstruct the Border to Border Trail in Gallup Park from the parking lot west of Huron Parkway to Dixboro Road;

Whereas, Funding for the City share of the project is available from the approved Park Maintenance and Capital Improvements Millage FY 2016 budget; and

Whereas, It is necessary to approve the cost sharing agreement with the Michigan Department of Transportation so that the project can proceed;

RESOLVED, That the Park Advisory Commission recommend City Council approve a contract agreement with MDOT for the Border to Border Trail Reconstruction, Gallup Park Segment (\$699,100.00)

Approved unanimously.

G3 [16-0761](#)

Resolution to Recommend Accepting a Fair Food Network Grant for the Ann Arbor Farmers Market for \$50,000.00 and Appropriate Funds

Attachments: PAC - DUFEB2016

C. Smith shared the history on this resolution.

The resolution reads as follows:

Whereas, Double Up Food Bucks is a national project providing incentives to encourage healthier food choices for food stamp (SNAP) recipients, directly benefitting low-income families and local farmers in Michigan and working to impact future food and nutrition policy, and

Whereas, the City of Ann Arbor has received grant funding from the Fair Food Network since 2010 to administer the Double Up Food Bucks program at the Ann Arbor Farmers Market,

RESOLVED, That the Park Advisory Commission recommend approving a grant agreement with the Fair Food Network to administer the Double Up Food Bucks program at the Ann Arbor Farmers Market; and

RESOLVED, That the Park Advisory Commission recommend City Council accept and appropriate funding in the amount of \$50,000.00 from the Fair Food Network

establishing a grant revenue and expenditure budget in the Major Grants fund for the DUFB program without regard to fiscal year.

Approved unanimously.

G4 [16-0744](#)

Resolution to Recommend Approval of a Contract with Blue Star, Inc. for Property Demolition, Clean Up and Site Restoration at 3013 Huron River Drive (\$93,300.00)

Attachments: PAC - 3013 HURON RIVER DRIVE BROKAW, Arial location map

C. Smith gave a history on this resolution.

Resolution reads as follows:

Whereas, The City acquired property at 3013 Huron River Drive through a donation to be used as parkland;

Whereas, The property contains structures and debris that need to be removed prior to allowing public access;

Whereas, The property donation included a fund for maintenance and upkeep of the property which will be used to complete this work;

Whereas, The project was bid a year ago, and the contractor failed to commence the work;

Whereas, The project was rebid, and Blue Star, Inc. submitted the lowest responsible bid to provide the demolition and restoration services;

RESOLVED, That the Park Advisory Commission recommend City Council approve a contract with Blue Star, Inc. to demolish the structures, clean and restore the site, and approve a construction contingency of \$9,330.00 (10%) to cover potential contract change orders for a total contract amount of \$102,630.00 for the life of the project without regard to fiscal year.

Approved unanimously.

G5 [16-0745](#)

Resolution to Recommend the Parks Operating Budget Cover FY2016 Operating Expenses at the Ann Arbor Skatepark

Attachments: PAC - FY2016 SKATEPARK

C. Smith said this is an annual resolution and this is part of the operational agreement.

Resolution reads as follows:

Whereas, The agreement between the Friends of the Ann Arbor Skatepark (Friends) and the City of Ann Arbor (City) states the funding of the operation and maintenance of the Ann Arbor Skatepark is the responsibility of the Friends;

Whereas, The agreement provides a provision whereby the City can contribute to the cost of annual maintenance and operation as part of a funding review process;

Whereas, In FY2016, as of May 9th 2016 approximately \$3,000.00 in operational costs have been expended at the Skatepark and the City parks overall operating budget is

able to absorb these expenses without neglecting other budgeted park needs;

RESOLVED, That the Park Advisory Commission recommend that the parks operating budget cover FY2016 operating expenses at the Ann Arbor Skatepark.

Approved unanimously.

G6 [16-0746](#) Argo Operational Improvements 2016

Attachments: argo_canoe_livery_improvements_document_2016

D. Delacourt gave an introduction re the Argo Cascades operations. J. Landefeld provided feedback from the neighborhood meeting and actions that have happened as a result of that meeting. Staff has worked with attorney's office to work on the waiver document. More river clean up days are scheduled to handle the trash. C. Saam gave operational updates: boat numbers stay the same; moved the last river trip to 4 pm from 6 pm; Barton to Gallup continues in popularity; eliminated the four-hour Delhi trip; limiting cooler size.

H **OLD BUSINESS**

H1 [16-0747](#) Update on Market Infrastructure Project

Attachments: 4 21 16 PMAC Memdoradum Resolution for Market Infrastructure Improvement Project, farmers_market_project_april_2016

C. Smith gave a quick thought on this which is a memo from PMAC to PAC which speaks to the support of this particular body. S. DeWitt and A. Kuras gave a presentation on what the Market would look like upon completion of this project. Hope to have this go to Planning Commission to July but not before coming back to PAC in June.

I **COMMISSION PROPOSED BUSINESS**

J **REPORT FROM PARKS AND RECREATION MANAGER**

C. Smith gave updates on the sanitary sewer overflow near Bird Hills. Budget will include ice rinks and the \$50K in the Park Fairness resolution; pools will open on May 28; this weekend is A2Blooms Day on 5/21 from 9-noon; Leslie Park course is hosting the amateur qualifier for LGPA on Thursday at 11 am.

K **REPORTS FROM PARKS AND RECREATION ADVISORY COMMISSION**

No report.

L **REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES**

M **PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

Michele Wensman, 1502 Ottawa, spoke about safety issues near the Cascades.

N **CLOSED SESSION**

O **TRANSMITTALS**

O1 [16-0748](#) Park Planning Capital Project Update

Attachments: PAC Update 4-16

O2 [16-0749](#) PAC Council Update May 2016

Attachments: PAC COUNCIL UPDATE 4 2016

O3 [16-0750](#) Parks Project Status Table FY 2015-2016

Attachments: Parks_Project_Status_Table-FY2015-16

P **ADJOURNMENT**