



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

## Meeting Minutes - Final

### Park Advisory Commission

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Tuesday, March 15, 2016

4:00 PM

Larcom City Hall, 301 E Huron St,  
Second Floor, City Council chambers

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff present: 3 - C. Smith, A. Kuras, J. Landefeld*

**Present:** 9 - Alan Jackson, Bob Galardi, David Santacroce, Paige Morrison, Mary Jo Gray, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London

**Absent:** 1 - Zachary Ackerman

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**E APPROVAL OF MINUTES**

**E1 16-0389** Park Advisory Commission Meeting Minutes for January 26, 2016

**Attachments:** PAC Meeting Minutes 1-26-16.pdf

**Approved by the Commission and forwarded to City Council.**

**F SPECIAL PRESENTATIONS**

**G NEW BUSINESS**

**G1 16-0390** Resolution to Approve an Amendment in the Amount of \$50,000.00 to an Existing Professional Services Agreement with Michigan Recreational Construction, Inc.

**Attachments:** PAC - MRC.pdf

*A. Kuras provided background on this Resolution. The current contract is for three years at \$150,000 per fiscal year and \$138,533 has been expended. An additional \$50,000 is being requested to complete construction projects at Gallup and Woodbury Parks prior to FY17.*

*The Resolution reads as follows:*

RESOLUTION TO APPROVE AN AMENDMENT IN THE AMOUNT OF \$50,000.00 TO AN EXISTING PROFESSIONAL SERVICES AGREEMENT WITH MICHIGAN RECREATIONAL CONSTRUCTION, INC.

Whereas, The City of Ann Arbor has a Professional Services Agreement with Michigan Recreational Construction, Inc. (MRC) to perform Playground Improvement Services (R-15-064);

Whereas, MRC was awarded a contract for services for up to three years with a total not to exceed amount of \$150,000.00 per fiscal year to perform playground improvement services for park projects;

Whereas, Award of contracts for services in this manner has allowed for the City to expedite the design and implementation process for playground improvements;

Whereas, Several projects have been completed in fiscal year 2016, and the \$150,000.00 has nearly been expended;

Whereas, In order to complete two time sensitive projects, Parks and Recreation is requesting that the contract amount be amended to add \$50,000.00 to the contract for fiscal year 2016; and

Whereas, There is available and approved funding in the Parks Maintenance and Capital Improvements Millage budget as well as developer contribution funds to cover the cost of additional services to be performed this fiscal year;

RESOLVED, That the Park Advisory Commission recommend approving increasing the amount of the Professional Services Agreement with MRC for fiscal year 2016 for Playground Improvement Services by \$50,000.00 for a total not to exceed \$200,000.00.

The motion was approved unanimously.

**Approved**

**G2 16-0391**

Resolution to Recommend Approving a Contract with Tennis Courts Unlimited, Inc. to Renovate Tennis Courts at Sugarbush, Woodbury and South Maple Parks (\$38,373.51)

**Attachments:** PAC - Sugarbush Woodbury and South Maple Tennis Court Renovations.pdf

A. Kuras gave background on this Resolution. The courts at South Maple Park will also be lined for Pickleball. The tennis courts at Sugarbush, Woodbury and South Maple Parks all have significant cracks in the surface that are making play difficult and unsafe. A crack repair system is being proposed that will prolong the life of the courts for between 5-10 years.

The Resolution reads as follows:

RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH TENNIS COURTS UNLIMITED, INC. TO RENOVATE TENNIS COURTS AT SUGARBUSH, WOODBURY AND SOUTH MAPLE PARKS (\$38,373.51)

*Whereas, The Sugarbush, Woodbury and South Maple Parks tennis courts are in disrepair and in need of renovation,*

*Whereas, The Parks and Recreation Open Space Plan recommends infrastructure improvements for tennis courts that are in disrepair;*

*Whereas, The project supports multiple City sustainability goals,*

*Whereas, Funding is available in the approved Parks Memorials & Contributions Fund from the developer contribution for Packard Square and in the approved FY2016 Park Maintenance and Capital Improvement Millage budget,*

*Whereas, Competitive bids were received by Purchasing on February 24, 2016,*

*Whereas, Tennis Courts Unlimited, Inc. submitted the lowest responsive bid;*

*RESOLVED, That the Park Advisory Commission recommend approval of a contract with Tennis Courts Unlimited, Inc. to renovate the tennis courts at Sugarbush, Woodbury and South Maple Parks, and approve a construction contingency of \$3,837.00 (10%) to cover potential contract change orders for a total contract amount of \$42,210.51 for the life of the project without regard to fiscal year;*

*The motion was approved unanimously.*

**Approved**

**G3 16-0392**

**Resolution to Recommend Approving an Off-Leash Dog Play Location at Broadway Park**

**Attachments:** PAC - BROADWAY DOG LOCATION .pdf, Attachment A - Broadway Park.jpg

*A. Kuras provided background on this Resolution. This is the first step in establishing a dog park at Broadway Park. It provides a centrally located dog park, and accomplishes a stated goal in the existing PROS plan. Construction is estimated to be approximately \$75,000. A future resolution for the construction contract is anticipated to come before PAC later in 2016.*

*The Resolution reads as follows:*

**RESOLUTION RECOMMENDING APPROVING AN OFF-LEASH DOG PLAY LOCATION AT BROADWAY PARK**

*Whereas, Section 9:45 and 9:47(Animals) of Chapter 107 of Title IX of the City Code provides for the establishment of dog play areas to include dog park facilities, City parks, or areas within City parks that are designated as dog play areas as recommended by the Community Services Area Administrator and approved by City Council;*

*Whereas, the Community Services Area Administrator recommends establishing a signed off-leash dog play area contained entirely by fencing in Broadway Park;*

*Whereas, an off-leash dog permit will be required for access to the designated off-leash dog play area at Broadway Park;*

*Whereas, the selection of Broadway Park as an appropriate dog-play location is the result of significant public outreach;*

*RESOLVED, The section of Broadway Park to be designated as the off-leash dog play area will be entirely contained by fencing, signed as an off-leash dog play area, and is anticipated to be approximately one acre, divided between a large and small dog run area, and located in the central eastern portion of the park, illustrated in attachment A;*

*RESOLVED, that off-leash dog permits shall be required for access to the designated off-leash dog play areas at Broadway Park;*

*RESOLVED, That the Park Advisory Commission recommends City Council authorizes the City Administrator to take necessary administrative actions to implement this resolution.*

*The motion was approved unanimously.*

**Approved**

**H UNFINISHED BUSINESS**

**H1 16-0393 Parks & Recreation Services Financial Update**

**Attachments:** FY2016 FORECAST - THROUGH FEB29\_2016.pdf

**I COMMISSION PROPOSED BUSINESS**

**J REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith provided the following updates:*

*Passport Program is doing very well. 371 of the 600 available passports have been claimed.*

*Senior Center opening art show was well attended.*

*Huron Hills opened all 18 holes last week.*

*To date in March 2016 the Course has had 571 paid rounds of golf compared to none this time last year.*

*Leslie Park Golf Course anticipates opening at some stage next week in advance of the Good Friday Scramble on March 25th. This scramble raises money for the Ann Arbor Parks and Recreation Scholarship Fund.*

*Many volunteer opportunities available at NAP. NAP will be conducting controlled ecological burns in local natural areas as weather permits through May 27. Burns are only done on weekdays between 11 a.m. and 7 p.m. On the day of a controlled burn, signs will be posted around the park and staff will be available on site to answer questions.*

*The Ann Arbor Earth Day Festival is Sunday, April 17 at Leslie Science & Nature Center, from noon to 4:00 p.m.*

*Bandemer Park will remain open as construction starts on M-14.*

*No update available on the potential Woodbury property acquisition as the item was postponed, per developer request, at the last Council meeting.*

*Registration for summer day camps has opened with many camps filled or filling quickly.*

*Staff is busy hiring seasonal staff for the spring/summer/fall season.*

*A public meeting regarding the PROS plans will take place from 7 – 830 pm on Wednesday, March 23rd at the Senior Center.*

## **K REPORTS FROM PARKS AND RECREATION ADVISORY COMMISSION**

*MJ Gray reported that RAC met on 2/2/16 with two new members, J. Landefeld. They are currently reviewing the RAC mission and Bylaws. Seeking ideas to recognize the Centennial anniversary of the partnership between the City and RAC school programs.*

## **L REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES**

## **M PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

## **N CLOSED SESSION**

## **O TRANSMITTALS**

**O1 16-0394** Park Planning Capital Project Update

**Attachments:** PAC Update 3-16.pdf

**O2 16-0395** PAC Council Update March 2016

**Attachments:** PAC COUNCIL UPDATE 3 2016.pdf

**O3 16-0396** Parks Project Status Table FY 2015-2016

**Attachments:** Parks\_Project\_Status\_Table-FY2015-16.pdf

**O4 16-0397** Community Action Network Annual Review

**Attachments:** Bryant and Northside PR Report- Jan-December 2015-.pdf

## **P ADJOURNMENT**